

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, January 8, 2007 – 7:00PM

Call to Order

The meeting was called to order by Supervisor VanDeHei at 7:00 p.m.

Roll Call

Present: Randy Treml, Town Supervisor
Randy Vandenack, Town Supervisor
Dale Warpinski, Town Supervisor
Kenneth VanDeHei, Town Supervisor
Judy Benz, Town Clerk-Treasurer
Carrie Murphy-Auguston, Assistant Clerk
Excused: Tom Perock, Town Chairman

Pledge of Allegiance by those in attendance.

Discussion and Action on the following:

1. **Approve minutes from Town Board Meeting held on December 11, 2006**
A motion was made by Supervisor Treml to approve the minutes from Town Board Meeting held on December 11, 2006. Motion seconded by Supervisor Warpinski. Motion carried unanimously.
2. **Business Sign for Team Motor Sports**
Dave Heideman from Jones Sign Company was present to propose a ground sign for Team Motor Sports. The free standing 86 sq ft per side sign is to serve as a reader board and will be internally illuminated. A motion was made by Supervisor Warpinski to approve the business sign for Team Motor Sport. Motion seconded by Supervisor Treml. Motion carried unanimously.
3. **Final Plat for Hemlock Creek**
Matt Greely from McMahan Associates was present to propose the final plat for Hemlock Creek Subdivision. The out lots on the plat will be transferred to the West De Pere School District. Sidewalks are to be constructed on lots 1-28 surrounding the school property. Mr. Greely stated the storm water management plan was completed. A motion was made by Supervisor Treml to approve the final plat contingent on the submission of the Subdivider's Agreement to the Town. Motion seconded by Supervisor Warpinski. Motion carried unanimously.
4. **Area Development Plan for Toonen Companies located south of Scheuring Road, west of Quarry Park Dr**
Steve Bieda with Mau and Associates and Dave Toonen were present to propose an Area Development Plan (ADP) for the purpose of demonstrating the property south of the Toonen property on Scheuring Road can be provided with ingress/egress and public utilities. Motion was made by Supervisor Vandenack to move this issue to a public hearing. Motion seconded by Supervisor Warpinski. Motion carried.
5. **Site Plan for Property located immediately south of Roland Machinery**
Steve Bieda from Mau and Associates indicated the property owner, Bill Hopf, has purchased the property south of Roland Machinery with the intention of constructing a spec building. Bieda stated Mr. Hopf has applied for a "Notice of Intent" permit from the DNR but is looking to start moving dirt in preparation of a storm water pond. Mr. Bieda stated this issue is solely for informational purposes and he will be back next month with a site plan. No action.

6. **Authorize Change Order for Dorner Inc in the amount of \$442,194.26 for further Water/Sewer Extensions on Lost Dauphin Road north of Barrington Point Subdivision**
Town Engineer, Matt Greely reviewed the Water/Sewer Extension on Lost Dauphin Road north of Barrington Point Subdivision project. It is Mr. Greely's recommendation to approve authorization of the change order for Dorner Inc. contingent on approval from the City of De Pere. A motion was made by Supervisor Trembl to approve the authorization of the change order for Dorner Inc. in the amount of \$442,194.26 contingent on approval from the City of De Pere. Motion seconded by Supervisor Vandenack. Motion carried unanimously.
7. **Parking Lot for Fox Valley Auto Auction**
No one present to discuss this item. A motion was made by Supervisor Vandenack to table the item. Motion seconded by Supervisor Trembl. Motion carried unanimously. Item tabled.
8. **Impound Agreement between the Town and the Bay Area Humane Society & Animal Shelter**
Supervisor Trembl asked what other municipalities are doing in reference to animal control. He asked if there may be a less costly option. A motion was made by Supervisor Trembl to table this item to further investigate other options. Motion seconded by Supervisor Warpinski. Motion carried unanimously. Item tabled.
9. **Adopt Ordinance in reference to Employee Paid Vacation, Holidays and Overtime Hours**
Supervisor VanDeHei explained he would like more clarification on some of the verbiage used in the policy. He stated the overall content was good. Supervisor Warpinski stated he presented it to Human Resources person who stated it was good. Supervisor Trembl stated perhaps paid funeral leave should be included. A motion was made by Supervisor Trembl to table this issue to allow for further information to be gathered and discussed. Motion seconded by Supervisor Vandenack. Motion carried unanimously. Item tabled.
10. **Authorize 3.5% cost of living wage increase for employees**
A motion was made by Supervisor Vandenack to approve the 3.5 % cost of living wage increase for employees to be retroactive to January 1, 2007. Motion seconded by Supervisor Warpinski. Motion carried unanimously.
11. **Adopt Policy on 2nd Water Utility Meter**
Supervisor Trembl indicated he is not comfortable with the quarterly charge. He would like to discuss further with Utility Manager, Greg Little. A motion was made by Supervisor VanDeHei to table to allow for further information to be gathered and discussed. Motion seconded by Supervisor Trembl. Motion carried unanimously. Item tabled.
12. **Gator Purchase – 4-wheel drive**
After the review of three proposals a motion was made by Supervisor Warpinski to approve the purchase of the gator from Bob Cat of Green Bay, not to exceed \$8,000. Motion seconded by Supervisor Vandenack. Motion carried unanimously.
13. **Introduce Required Revisions to Non-Metallic Mining Reclamation Ordinance (to be adopted at a later date)**
Informational purposes only.
14. **Discussion on Water Utility Cash Flow Budget/Randy Trembl**
Supervisor Trembl stated it is the recommendation of the Town auditor to do a full rate review in April/May when we go live with the Central Brown County Water Authority (CBCWA).
15. **Correspondence in reference to fencing between Highway 41 and frontage roads**
A motion was made by Supervisor Warpinski to forward the correspondence in reference to fencing between Highway 41 and frontage roads along with expressing the Town's concern for the safety of its residents, to the State Department of Transportation. Motion seconded by Supervisor Trembl. Motion carried unanimously.
16. **Water/Sewer Utility Update/Greg Little**
No updates to report.

17. Central Brown County Water Authority Update/Randy Trembl

No updates to report.

18. Fire Department Update/Fire Chief Kurt Minten

No updates to report.

19. Draw ballot placement for Spring Election Candidates

The drawing was held for ballot placement for the Spring Election Candidates. The ballot placement will be as follows:

1. John Klasen
2. Ken VanDeHei

20. Payment of due invoices and wages

A motion was made by Supervisor Trembl to approve payment of due invoices and wages. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

21. Future Agenda Items

Tabled items

22. Public Comments

A motion was made by Supervisor Warpinski to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Trembl. Motion carried unanimously.

Ralph Staeven, 2418 Williams Grant Drive – voiced his concerns over the smoke caused by the outdoor wood burner at Sharper Edge. He asked if the Town had received any suggestion from the attorney on how to proceed.

Enola Staeven, 2418 Williams Grant Drive – asked if there was any discussion by the Town in reference to the ANR pipeline. Supervisor VanDeHei indicated it is the recommendation of the Town for the pipeline to be placed in the existing utility right-of-way.

Supervisor Warpinski suggested Birchwood be graded in the spring to repair some of the damages taking place due to an increase in traffic.

Larry Boldt, 2029 Little Rapids Road - asked who would police the project being done by Bill Hopf. The Town Building Inspector would be checking the progress of the project.

Representative, Tom Nelson – mentioned an error in the state tax forms being mailed out with the social security numbers on them.

A motion was made by Supervisor Warpinski to return to regular session. Motion seconded by Supervisor Vandenaek. Motion carried unanimously.

23. Adjourn

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Warpinski. Motion carried unanimously. The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Carrie Murphy-Auguston