

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, January 22, 2007 – 7:00PM

Call to Order

The meeting was called to order by Chairman Perock at 7:00 pm

Roll Call

Present: Tom Perock, Town Chairman
Randy Trembl, Town Supervisor
Dale Warpinski, Town Supervisor
Kenneth VanDeHei, Town Supervisor
Carrie Murphy-Auguston, Assistant Clerk
Excused: Randy Vandennack, Town Supervisor
Judy Benz, Town Clerk-Treasurer

Pledge of Allegiance said by those in attendance.

Discussion and Action on the following:

1. Approve minutes from Town Board Meeting held on January 8, 2007

A motion was made by Supervisor Trembl to approve the minutes from the Town Board Meeting held on January 8, 2007. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

2. Open Public Hearing in reference to vacating Short Road

A motion was made by Supervisor VanDeHei to open the public hearing in reference to vacating Short Road. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

Chairman Perock provided an overview of the reasons the Town is considering vacating Short Road. He stated there is grant money available to the Oneida Tribe of Indians to use for repairs to Short Road. Ingress/Egress will remain open to the public.

No testimony given by the public.

3. Close above mentioned Public Hearing

Chairman Perock asked on two occasions for any comments or questions in reference to the vacating of Short Road. With no comments, a motion was made by Supervisor Warpinski to close the above mentioned public hearing. Motion seconded by Supervisor Trembl. Motion carried unanimously.

4. Adopt Final Resolution to vacate Short Road

A motion was made by Supervisor VanDeHei to adopt the final resolution to vacate Short Road. Motion seconded by Supervisor Warpinski. Motion carried unanimously. (See attached Resolution No. 0122 Series of 2007)

5. Parking Lot for Fox Valley Auto Auction

Mark Sheriff from Fox Valley Auto Auction was present to propose a parking lot surrounded by a slatted fence to park vehicles before and after the weekly auction. Mr. Sheriff was informed that he can not stack anything above the fence. Supervisor VanDeHei stated there have been some complaints in the past about the appearance of the area where the cars are stored and the length of time for which they are stored. He suggested to Mr. Sheriff the installation of a slatted fence along the east side of the property parallel to the frontage road would conceal the vehicles and reduce the number of complaints. Mr. Sheriff voiced concern for drivers leaving the premises

having clear vision of the roadway. He stated the fence might hinder their ability to see traffic clearly along the frontage road. Supervisor VanDeHei stated there should be enough clearance between the fence and the road to allow for clear vision. Mr. Sheriff thought according to the Town Zoning Ordinance only a 3ft high fence would be allowed. A motion was made by Supervisor VanDeHei to approve the parking lot for Fox Valley Auto Auction. The motion included the extension of the 6ft. fence along the east portion of the parking if allowable under the Town of Lawrence Zoning Ordinance. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

6. Impound Agreement between the Town and Bay Area Humane Society & Animal Shelter

The Fox Valley and Bay Area Human Society agreements were reviewed. The costs involved with this service were less costly in the contract with the Fox Valley Human Society. A motion was made by Supervisor Trembl to proceed with establishing an agreement with the Fox Valley Humane Society. The motion was contingent on approval from the Town's animal control person, (Gary Smits) for the transportation arrangements of the animals to the Fox Valley. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

7. Adopt Policy on Second Water Meter

Supervisor Trembl stated he reviewed the administration costs involved with the second meter. He proposed the quarterly meter charge be changed from of \$25.93 to \$18.00 for a 5/8" meter and from \$33.34 to \$25.00 for a 1" meter. A motion was made by Supervisor VanDeHei to adopt the Water Utility Policy for a second water meter with the changes in the quarterly meter charges. Motion seconded by Supervisor Trembl. Motion carried unanimously.

8. Final Paving in Shadow Ridge and Spring Meadow Subdivision

It is the recommendation of the Board to proceed with the final paving in Shadow Ridge and Spring Meadows Subdivision as soon as weather permits. Chairman Perock will contact the parties involved and notify them of the Town's intent.

9. Yard Waste Drop Off Center

Maintenance Operator, Adam Gildernick, reviewed the costs involved in the start up of a Yard Waste Drop-Off Center. The center would be approximately 26'x40' located behind the Town Hall. He explained this would allow residents in the Town a centrally located place to drop off their yard waste. Providing this service would hopefully reduce the number of dumping instances throughout the Town's ditches and other public areas. Mr. Gildernick indicated proper signage and security cameras may be necessary at the site to deter people from dumping unacceptable items. A motion was made by Supervisor Trembl to approve the start up costs for the yard waste drop off center, with the costs for security cameras to be reviewed at a later date. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

10. Adopt Ordinance to create Section 7. 2 of the Municipal Code relating to Parking and Other Miscellaneous Traffic Provisions

A motion was made by Supervisor VanDeHei to table this item to allow for further review. Motion seconded by Supervisor Warpinski. Motion carried unanimously. Item tabled.

11. Appointment of Town Representative to Brown County Planning and Zoning Board

Chairman Perock is recommending John Klasen represent the Town on the Brown County Planning and Zoning Board. A motion was made by Supervisor Warpinski to appoint John Klasen as the Town of Lawrence Representative to Brown County Planning and Zoning Board. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

12. User Agreement Fee Schedule for Quarry Park

The Board reviewed the User Agreement and Fee schedule. Discussions were held in reference to the user fees. Carrie Murphy-Auguston stated the user fees were similar to what other communities are charging and are to cover the cost for maintenance and supplies for the facilities. Supervisor VanDeHei questioned whether or not a restaurant license is needed for the sale of food via concessions. No action.

- 13. Water/Sewer Utility Update/Greg Little**
Utility Manager, Greg Little, commended the Board on their efforts to establish an agreement with neighboring municipalities and the Green Bay Metropolitan Sewerage District.
- 14. Central Brown County Water Authority Update/Randy Trembl**
Supervisor Trembl stated there is approximately 96 feet until the completion of the crossing of the Manitowoc River.
- 15. Fire Department Update/Fire Chief Kurt Minten**
No Update.
- 16. Authorize Certificate for Payment #2 in the amount of \$239,315.49 to Dorner, Inc. for Williams Grant Sanitary Sewer and Water Project**
A motion was made by Supervisor VanDeHei to authorize payment of certificate #2 to Dorner, Inc. in the amount of \$239,315.49 for the Williams Grant Sanitary Sewer Project. Motion seconded by Supervisor Trembl. Motion carried unanimously.
- 17. Payment of due invoices and wages**
A motion was made by Supervisor Trembl to approve payment of due invoices and wages. Motion seconded by Supervisor. Motion carried unanimously.
- 18. Future Agenda Items**
Section 7.12 of the Municipal Code relating to Parking and Other Miscellaneous Traffic Provisions
User Agreement Fee Schedule for Quarry Park
Yard Waste Drop-Off Center Security
- 19. Public Comments**
A motion was made by Supervisor Trembl to suspend the rules and open the floor for public comments. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

John Klasen, 1685 Eagle Bluff – stated the security cameras at the yard waste drop-off site should be installed right away to deter people from disposing unacceptable items.

A motion was made by Supervisor Trembl to return to regular session. Motion seconded by Supervisor Warpinski. Motion carried unanimously.
- 20. Adjourn**
A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Warpinski. Motion carried unanimously. The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Carrie Murphy-Auguston