

**Town of Lawrence**  
**Proceedings of Town Board/Utility District Meeting**  
**Town Hall-2595 French Road, De Pere, WI 54115**  
**Monday, February 12, 2007 – 7:00PM**  
**Closed Session – 6:30PM**

**Call to Order**

The meeting was called to order by Chairman Perock at 6:30PM

**Roll Call**

Present: Tom Perock, Town Chairman  
Randy Trembl, Town Supervisor  
Dale Warpinski, Town Supervisor  
Kenneth VanDeHei, Town Supervisor  
Randy Vandenack, Town Supervisor  
Judy Benz, Town Clerk-Treasurer  
Carrie Murphy-Auguston, Assistant Clerk (Open Session only)

**1. Announce Closed Session**

Chairman Perock announced the closed session and called the meeting to order at 6:30 p.m.

**2. Consider and enter into closed session pursuant to WI statutes 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session**

A motion was made by Supervisor Warpinski to enter into a closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

**3. Return to Open Session**

A motion was made by Supervisor VanDeHei to return to open session. Motion seconded by Supervisor Vandenack. Motion carried. The meeting returned to open session and was called to order at 7:00 p.m.

**4. Roll Call for Regular Session- Pledge of Allegiance**

Roll call taken and pledge of allegiance said by those in attendance. (See above roll call list and attached sign-in sheet).

**5. Approve minutes from Town Board Meeting held on January 22, 2007**

A motion was made by Supervisor Trembl to approve minutes from the Town Board Meeting held on January 22, 2007. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**6. Action on closed session if necessary**

A motion was made by Supervisor Vandenack to proceed with an offer to purchase land for future municipal purposes as discussed in closed session. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

**7. Presentation and recognition of Economic Development Support/Barb Fleisner from Advance**

Barb Fleisner from Advance gave an overview of the purpose for Advance and their recent accomplishments. She presented the Town of Lawrence with a plaque recognizing the Town's contributions to the program.

**8. Open Public Hearing in reference to Area Development Plan on property located south of Scheuring Rd, west of Quarry Park Drive and east of Williams Grant Drive**

A motion was made by Supervisor Vandenaek to open the public hearing in reference to Area Development Plan on property located south of Scheuring Rd, west of Quarry Park Drive and east of Williams Grant Drive. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

Steve Bieda with Mau Associates and Dave Toonen from Toonen Companies were present to propose an Area Development Plan (ADP) for the purpose of demonstrating the property south of the Toonen property on Scheuring Road can be provided with ingress/egress and public utilities.

Mr. Bieda stated there is a 30' easement on the most west and south portion of the Toonen property to serve the parcel to the south currently owned by Ervin and Geraldine Woodke and described as a portion of parcel L-276. The easement will remain. Bieda stated that when and if the property to the west is developed and a road is constructed, the property to the south of Toonen could be served from that area. (See proposed ADP attached)

Chairman Perock read aloud written testimony provided by Arthur R. Woodke. (See letter attached)

Chairman Perock stated the proposed street pattern demonstrates the property to the south of the Toonen development can be accessed and served with municipal services upon development of the property to the west of the Toonen property.

Mr. Bieda stated the road pattern is not carved in stone and can be re-located by a developer as they see fit, but the proposed Area Development Plan provides a means of serving the property to the south. Mr. Bieda said that due to the ravine and conservancy area involved, providing services and ingress/egress to the property is limited. He also indicated the County would like to limit the number of access points (entrances) to Scheuring Road to two (2). Mr. Bieda stated they are willing to work with the involved property owners and lay out the roads differently if they so choose.

John Krawczyk, 2054 Orange Lane indicated he was not in favor of the proposed road layout. He spoke in opposition to the road pattern indicating that the County may deny access to other property owners along Scheuring Road. He stated the easement may take up the only other allowable entrance.

Tom Perock stated that when another ingress/egress is needed, the easement access would be terminated from Scheuring Road and could be accessed through the Toonen property.

Harold VandenHeuvel, 2026 Scheuring Road – stated he is not opposed to the road pattern as shown with the exception there has to be a time frame for development.

**9. Close above mentioned Public Hearing**

Chairman Perock asked on two occasions for further comments concerning the Area Development Plan. With no further questions or comments, a motion was made by Supervisor Vandenaek to close the above mentioned public hearing. Motion seconded by Supervisor Trembl. Motion carried unanimously.

**10. Consideration and approval of Area Development Plan as presented above**

A motion was made by Supervisor Vandenaek to approve the Area Development Plan (ADP) with a provision that the 30' easement on the Toonen property remains with access to Scheuring Road until such time another ingress-egress is required to serve property to the west of Toonen. Upon the necessity of an ingress/egress to properties west of Toonen, the easement shall be terminated from Scheuring Road and access be made available through the Toonen property. Motion seconded by Supervisor VanDeHei. Discussion: A motion was made by Supervisor Trembl to suspend the rules and allow additional comments from the public. Motion seconded by Supervisor Warpinski. Motion carried.

John Krawczyk – stated it needs to be documented that there will be guaranteed access to his property.

A motion to return to regular session was made by Supervisor Vandenack. Motion seconded by Supervisor Trembl. Motion carried unanimously.

Motion carried unanimously for approval to Area Development Plan presented. (See ADP attached.)

**11. Subdivider's Agreement with Tosa Construction and Development, Inc./Steve Seidl for Hemlock Creek Subdivision**

A motion was made by Supervisor VanDeHei to approve the subdivider's agreement with Tosa Construction and Development, Inc./Steve Seidl for Hemlock Creek Subdivision. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

**12. Security Camera for Compost Site Update**

Maintenance Operator, Adam Gildernick, provided an overview of the different proposals received. Mr. Gildernick stated A&A security would extend their warranty to a 3-year warranty. A motion was made by Supervisor Warpinski to approve the purchase of the security cameras for the compost site from A&A Security contingent on the extension of the warranty to a three (3) year parts & labor warranty. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

**13. Bain Brook Subdivision Stormwater Issues Update**

Update only no action.

**14. Authorize Agreement with Bay Area Humane Society**

A motion was made by Supervisor Trembl to approve the agreement with the Bay Area Humane Society. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**15. 2006 Revenue/Expense to Budget Report**

Update only no action taken.

**16. Authorize Adjustments to 2006 Budget**

A motion was made by Supervisor Trembl to authorize adjustments to be made to the 2006 budget. Motion seconded by Supervisor Vandenack. Motion carried unanimously. (See copy attached)

**17. Approve installation of generator panel for Town Hall and Fire Station 1 for emergency purposes**

A motion was made by Supervisor VanDeHei to approve the installation of a generator panel for the Town Hall and Fire station 1 for emergency purposes. Motion seconded by Supervisor Trembl. Motion carried unanimously.

**18. Water/Sewer Utility Update/Greg Little**

Utility Manger, Greg Little, stated they should have the water/sewer lines down Clem Lane by the end of the week.

**19. Central Brown County Water Authority Update/Randy Trembl**

Supervisor Trembl stated they completed the Manitowoc River crossing however some time was lost due to the extremely cold weather conditions.

**20. Fire Department Update/Fire Chief Kurt Minten**

Chief Minten stated there is a committee being formed by various departments to develop a more unified verbiage and standard operating guidelines to be used during emergency calls. This process will hopefully make responding to these emergency calls faster and more accurate.

**21. Authorize Certificate for Payment #3 in the amount of \$336,146.80 to Dorner, Inc. for Williams Grant Sanitary Sewer and Water Project**

A motion was made by Supervisor VanDeHei to approve payment #3 in the amount of \$336,146.80 to Dorner, Inc. for the Williams Grant Sanitary Sewer and Water Project. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

**22. Payment of due invoices and wages**

A motion was made by Supervisor Trembl to approve payment of due invoices and wages with the exception of the Van Rite & Father invoice for winter road maintenance. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**23. Future Agenda Items**

Bain Brooke Drainage Issue  
Employee Benefit Policy

**24. Public Comments**

A motion was made by Supervisor Trembl to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Vandenack.

Harold VandenHeuvel, – mentioned a dark intersection where the Town should consider installing a street light.

A motion was made by Supervisor Vandenack to return to regular session. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

**25. Adjourn**

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Vandenack. Motion carried unanimously. The meeting adjourned at 8:45p.m.

Respectfully submitted,  
Carrie Murphy-Auguston