

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, February 26, 2007 – 7:00PM

Call to Order

The meeting was called to order by Supervisor VanDeHei at 7:00 p.m.

Roll Call

Present: Dale Warpinski, Town Supervisor
Kenneth VanDeHei, Town Supervisor
Randy Vandenack, Town Supervisor
Judy Benz, Town Clerk-Treasurer
Carrie Murphy-Auguston, Assistant Clerk
Excused: Tom Perock, Town Chairman
Randy Treml, Town Supervisor

Pledge of Allegiance said by those in attendance.

Discussion and Action on the following:

- 1. Approve minutes from Town Board Meeting held on February 12, 2007**
A motion was made by Supervisor Warpinski to approve minutes from the Town Board Meeting held on February 12, 2007. Motion seconded by Supervisor Vandenack. Motion carried unanimously.
- 2. Police Department Update/Introduction and swearing in of new police officer**
Police Chief, Randy Bani, provided the Board with a Police Department update. He stated the department responded to approximately 4,000 calls last year. Chief Bani explained the hiring process for the Police Department, stating the candidates must pass a written test, physical agility test, polygraph test, background check and crime scene review. Police officer Israel Deutsch was introduced and sworn in by Clerk-Treasurer, Judy Benz.
- 3. Certified Survey Map consisting of 1 lot and 1 Outlot/VanRossum**
Darol Reschke gave an overview of the CSM stating the Restrictive Covenants on the CSM, documents that Outlot 1 is a Non-buildable lot, Outlot 1 of this CSM must be sold to the owners of adjoining Tax parcel L76-1, and Tax Parcel L-76-1 cannot be sold without a Combination Certified Survey Map combining Outlot 1 of this Certified Survey map and said tax parcel L76-1. A motion was made by Supervisor Warpinski to approve the CSM. Motion seconded by Supervisor Vandenack. Motion carried unanimously. (See attached CSM)
- 4. Approve Operator License**
A motion was made by Supervisor Vandenack to approve the bartender/operator license. Motion seconded by Supervisor Warpinski. Motion carried unanimously. (See attached application)
- 5. Approve Class B Beer License for Sports Emporium**
A motion was made by Supervisor Vandenack to approve the Class B Beer License for Sports Emporium. Motion seconded by Supervisor Warpinski. Motion carried unanimously. (See attached application)
- 6. Approve Quarry Park Playground and Sign Design and Purchase**
Carrie Murphy-Auguston gave an overview of the playground equipment design and costs provided by Lee Recreation. The cost estimate does not include the site prep work, cost for concrete, and the fill material (wood chips/peat gravel).

The Park Board recommended approval of the playground design and purchase from Lee Recreation. It was the recommendation of the park board to hire the work crew for the “volunteer install” versus a full installation by Lee Recreation which would save approximately \$10,500.

Carrie Murphy-Auguston also presented the signage options for the park provided by Orde Sign. The main entrance sign is a double face externally illuminated ground mount sign approximately 6’x7’. The sign material is aluminum with vinyl copy and includes an anti-graffiti spray. The sign will be lit with a solar cell spotlight. The cost estimate for this sign is \$1907.31. The Cady Lane entrance sign is a double face non illuminated hanging sign approximately 6’x2’. The sign material is aluminum with vinyl copy and includes an anti-graffiti spray. The cost estimate for this sign is \$1180.51. The Rules & Regulations sign was a single face non-illuminated wall mount sign approximately 4’x4’. The material is Hi pressure laminate with a matte finish. The cost estimate for this sign is \$1359.19. A second Rules & Regulations sign option was provided by Rent-A-Flash. The sign material is reflective aluminum approximately 4’x3’. The cost estimate for this sign is \$87.50.

The Park Board recommended approval of the signage designs and purchase for the main entrance and Cady Lane entrance signs from Orde Sign with the cost of the Cady Lane entrance sign not to exceed \$1000.00. It was also their recommendation to approve the Rules & Regulations sign design and purchase from Rent-A-Flash.

A motion was made by Supervisor Vandenack to approve the Quarry Park Playground and Sign designs contingent on the recommendations of the Park Board. Motion seconded by Supervisor Warpinski. Motion carried unanimously. (See attached designs)

7. Quarry Park User Policy and Fee Schedule

The Quarry Park User Policy and Fee Schedule were reviewed along with a separate user/maintenance agreement for the user group DePere Area Diamond Sports (DADS). The DADS group is requesting use of two baseball diamonds Monday through Thursday, with the first game starting at either 5:15 or 5:30 and the second game starting at either 6:45 or 7:00. On occasion there may only be one game being played and the other field possibly used for practices. Discussions were held in reference to non-resident fees being charged. A motion was made by Supervisor Warpinski to approve the Quarry Park User Policy and Fee Schedule with the inclusion of an additional \$20 charge as a non-resident fee and the User/Maintenance agreement with DADS. Motion seconded by Supervisor Vandenack. Discussion: Supervisor VanDeHei asked how these fees compare to other communities. The fees are very comparable to surrounding communities such as the Town of Ledgeview, the City of De Pere, and the Village of Ashwaubenon. Motion carried unanimously. (See attached policy and fee schedule)

8. Approve payroll merit increase for deputy clerk

A motion was made by Supervisor Vandenack to approve the payroll merit increase for Deputy Clerk. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

9. Water/Sewer Utility Update/Greg Little

Utility Manager, Greg Little stated the Water/Sewer Utility Department would like to offer their assistance on any park projects they may be needed for. He also mentioned Dorner, Inc. will be actively pursuing the installation of the laterals to those homes involved in the Scheuring Rd/Williams Grant and Clem Lane Water/Sewer project.

10. Central Brown County Water Authority Update/Randy Trembl

No update.

11. Fire Department Update/Fire Chief Kurt Minten

No update.

12. Payment of due invoices and wages

A motion was made by Supervisor Warpinski to approve payment of due invoices and wages. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

13. Future Agenda Items

Appoint Carrie Murphy-Auguston to Park Board

14. Public Comments

A motion was made by Supervisor Warpinski to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

John Klasen, 1685 Eagle Bluff – thanked Adam Gildernick and Carrie Murphy-Auguston for their hard work and contributions to the Town parks. He also thanked Adam Gildernick and Kurt Minten for their job well done, snowplowing during the past storm.

Larry Boldt, 2029 Little Rapids Road – stated National Waterworks has one pallet of product which is visible above the fence.

A motion was made by Supervisor Vandenack to return to regular session. Motion seconded by Supervisor Warpinski. Motion carried unanimously.

15. Adjourn

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Warpinski. Motion carried unanimously. The meeting adjourned at 8:00 p.m.

Respectfully submitted,
Carrie Murphy-Auguston