

**Town of Lawrence**  
**Proceedings of Town Board/Utility District Meeting**  
**Town Hall-2595 French Road, De Pere, WI 54115**  
**Monday June 25, 2007 – 7:00PM**

**Call to Order**

The meeting was called to order by Chairman Tom Perock at 7:05pm.

**Roll Call**

Present: Tom Perock, Town Chairman  
Kenneth VanDeHei, Town Supervisor  
Randy Vandenack, Town Supervisor  
John Klasen, Town Supervisor  
Judy Benz, Town Clerk  
Excused: Randy Treml, Town Supervisor  
Carrie Murphy-Auguston, Assistant Clerk

**Pledge of Allegiance** By all those in attendance

1. **Approve minutes from Town Board Meeting held on June 11, 2007**  
Motion was made by Supervisor VanDeHei to approve the minutes from the June 11, 2007 meeting. Seconded by Supervisor Vandenack. Motion carried.
2. **Guardian Pipeline Update/Pat Vaughan**  
Pat Vaughan from Guardian Pipeline and Cole Buergi from Leonard and Finco were present to give an update to a pipeline project extending through the town. Mr. Vaughan stated a new route has recently been established in the town effecting different property owners. Chairman Perock asked for a map of the area being affected in the town. Mr. Buergi stated he will have an updated map sent to the town hall. Mr. Vaughan said construction is scheduled to begin in April, 2008 and be completed by November 1, 2008.
3. **Business Sign for Roland Machinery**  
An internally lit business sign on a monopole and lettering on the building for Roland Machinery was proposed. Supervisor Klasen stated a review by the Planning and Zoning Board found the signs meet the town ordinance. Motion was made by Supervisor Klasen to approve the signs. Seconded by Supervisor Vandenack. Motion carried unanimously. (See sign proposal attached.)
4. **Building and Site Plan to be located at 3351 French Rd/Bill Hopf**  
Bill Hopf was present to propose a site plan to be located at 3351 French Road. Supervisor Klasen stated the plan has been reviewed by the Planning and Zoning Board and the board is recommending approval. Douglas Schwalbe from A.C.E. Building Service Inc. explained a product that Mr. Hopf is proposing on the front exterior of the building in place of drivet. The product known as a flat stylewall with a textured finish has a stucco appearance, however, is not seamless and is not classified as a masonry product. Motion was made by Supervisor VanDeHei to approve the proposed site plan to include the exterior front be of all masonry as defined in the town ordinance. Seconded by Supervisor Klasen. Discussion: Chairman Perock stated that perhaps the Site Review Board should evaluate the new proposed product to determine if it is an acceptable product and consider an update to the ordinance. Motion carried unanimously.

5. **Building Site Plan to be located at 1494 Mid Valley Drive/Cornerstone Development**  
Supervisor Klasen stated that a site plan for Cornerstone Development was reviewed at the Planning and Zoning Board as a conceptual plan for the purpose of rezoning the property. The Planning and Zoning Board has accepted the conceptual plan. No action.
6. **Request to rezone parcel L-225-1 located at 1494 Mid Valley Drive from Residential to B1 Business to accommodate a Mortgage Company Office building**  
Motion was made by Supervisor Klasen to move to a public hearing the request to rezone parcel L-225-1 from Residential to B1 Business to accommodate a proposed plan for a Mortgage Company Office Building from Cornerstone Development. Seconded by Supervisor VanDeHei. Motion carried unanimously..
7. **1-lot CSM located on Williams Grant Drive for a single family home**  
Motion was made by Supervisor Klasen to approve a 1-lot CSM for the purpose of a single family home. Seconded by Supervisor VanDeHei. Motion carried unanimously (See CSM attached.)
8. **Request to rezone a portion of parcel L-401 from Agricultural to Estate Residential to accommodate a single family home**  
Motion was made by Supervisor VanDeHei to move to a public hearing the request to rezone a portion of parcel L-401 from Agricultural to E1 Estate Residential to accommodate a single family home. Seconded by Supervisor Vandenack. Motion carried unanimously.
9. **Award Bid for Little Rapids Road Project**  
Supervisor VanDeHei stated the opening of bids for the Little Rapids Road project included two bids with Northeast Asphalt Inc. being the lowest bidder. Motion was made by Supervisor VanDeHei to award the bid in the amount of \$57,146.70 for the Little Rapids Road project (Schedule P1) and \$16,427.10 for Micke Court (Schedule P2) to Northeast Asphalt Inc. Motion seconded by Supervisor Klasen. Discussion: Starting date on the project will be July 9, 2007. Motion carried unanimously.
10. **Approve Applications for 2007-2008 Liquor and Beer License Renewals**  
Motion was made by Supervisor Vandenack to approve renewal of the 2007-2008 liquor license applications. Seconded by Supervisor Klasen. Motion carried unanimously. (See list attached.)
11. **Approve Applications for Operator's (Bartender) Licenses**  
Motion was made by Supervisor VanDeHei to approve bartender license applications. Seconded by Supervisor Vandenack. Motion carried unanimously. (See list attached.)
12. **Paving in Spring Meadows Subdivision and Spring Meadow Subdivision 1<sup>st</sup> Addition**  
Chairman Perock said he spoke with Developer, Jerry Haen, and was told bids are being obtained for the second layer of asphalt in the Spring Meadows Subdivision. Mr. Perock anticipates the project will be completed in July. No action.
13. **Paving in Shadow Ridge Subdivision 1<sup>st</sup> and 2<sup>nd</sup> Addition**  
Chairman Perock stated he has been corresponding with Developer, Keith Garot, on the second layer of asphalt in Shadow Ridge Subdivision. Mr. Garot has hired MCC Inc. to do the paving and the town has received a letter from MCC stating they will begin the repair and paving on June 25 or June 26.

14. **Quality Truck Landscape Plan**  
Chairman Perock said that complaints have been received in reference to Quality Truck not following through on the landscape plan they submitted for their site. Mr. Perock said he has spoken to personnel at Quality Truck and was told they were going to submit a new plan. Motion was made by Supervisor Vandenack for a letter to be sent to the owner indicating the landscaping needs to be installed based on the plan or a new plan should be submitted. Seconded by Supervisor VanDeHei. Motion carried.
15. **Adopt Ordinance 7.2 Relating to Parking and Other Miscellaneous Traffic Provisions**  
Motion was made by Supervisor VanDeHei to adopt Ordinance 7.2 relating to Parking and Other Miscellaneous Traffic Provisions with a change in section 7.203 to include unauthorized vehicles. Seconded by Supervisor Vandenack. Motion carried unanimously.
16. **Update to meeting with the Village of Hobart**  
Chairman Perock stated he met with Joe Helfenberger from the Village of Hobart and they would like to propose a bid for snowplowing a portion of the town. Chairman Perock stated that Mr. Helfenberger will be reviewing the 2005-2006 police/court invoices the town recently received in reference to capital projects. No action.
17. **Appointment of Police Commission Member**  
Motion was made by Supervisor Vandenack to remove John Klasen from the Hobart-Lawrence Police Commission and appoint Ron Jaeger. Seconded by John Klasen. Motion carried unanimously.
18. **Street light Update**  
Bob Meulemans stated that he and Supervisor VanDeHei determined a double arm streetlight would be most appropriate at the corner of Shadow Ridge Way and Grant Street. Wisconsin Public Service will begin installation upon return of the signed contract for the project.
19. **Water/Sewer Utility Update/Greg Little**  
Mr. Little said the Water and Sewer Project for Lost Dauphin is underway. The project on Scheuring Road and Williams Grant is completed. Three utility permits all ready issued in Hemlock Creek Subdivision.
20. **Central Brown County Water Authority Update/Randy Trembl**  
Mr. Little stated the water is currently being tested. The meter stations are scheduled for testing. Some water leaks have been discovered and will be fixed. The leaks will not effect the time frame for going on line with lake water from Manitowoc which is scheduled for July.
21. **Fire Department Update/Fire Chief Kurt Minten**  
Chief Minten stated the department has been busier than usual with false alarms. We need to look at implementing an ordinance in relation to false alarms. Chief Minten said a fire was started at the Hall Development building on Mid Valley Drive by careless smoking material. The damage was minor but could have been major if not found by an employee leaving for lunch. Employee sited by our police department for careless handling of smoking materials.
22. **Payment of due invoices and wages**  
Motion was made by Supervisor Van De Hei to approve the due invoices and wages. Seconded by Supervisor Klasen. Motion carried.

23. **Future Agenda Items**

None

24. **Public Comments**

Motion was made by Supervisor Vandenack to suspend the rules and open the floor for comments. Seconded by Supervisor VanDeHei. Motion carried.

Ron Jaeger, Oakstream Drive, asked if the project by Design Homes to be located on French Road was moving forward. Chairman Perock stated the project was approved. Supervisor VanDeHei asked if the board could limit the number of homes located on the site. Chairman Perock stated the town would allow the number of units approved on the site plan.

Bob Meulemans, Spring Lake Drive, stated he will continue to work on a priority list of streetlight placement so we have a budget figure for 2008.

Motion was made by Supervisor Klasen to return to regular session. Seconded by Supervisor Vandenack. Motion carried.

**Adjourn**

Motion was made by Supervisor VanDeHei to adjourn the meeting. Seconded by Supervisor Vandenack. Motion carried. The meeting adjourned at 9:10PM.

Respectfully Submitted,

Judy Benz, Town Clerk