

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, January 14, 2008– 7:00PM

Call to Order

The meeting was called to order by Chairman Perock at 7:00 p.m.

Roll Call

Present: Tom Perock, Town Chairman
John Klasen, Town Supervisor
Randy Treml, Town Supervisor
Randy Vandennack, Town Supervisor
Judy Benz, Town Clerk-Treasurer
Carrie Murphy-Auguston, Deputy Clerk
Excused: Kenneth VanDeHei, Town Supervisor

Pledge of Allegiance said by those in attendance.

Discussion and Action on the following:

1. Approve minutes from the Town Board Meeting held on December 10, 2007.

A motion was made by Supervisor Vandennack to approve the minutes from Town Board Meeting held on December 10, 2007. Motion seconded by Supervisor Treml. Motion carried unanimously.

2. Open Public Hearing in Reference to the following Proposed Ordinances

- A. Illicit Discharge and Connection Ordinance (new)**
- B. Construction Site Erosion Control Ordinance (new)**
- C. Post Construction Storm Water Management Ordinance (new)**

A motion was made by Supervisor Klasen to open the public hearing in reference to the above proposed ordinances. Motion seconded by Supervisor Treml. Motion carried. (See attached roll call sign-in sheet)

Discussions were held in reference to the necessity of the ordinances, based on the current DNR requirements being followed by the Town. Chairman Perock requested to review the ordinances with Nick VanDeHey from McMahan Associates. No public comments were given.

3. Close Above Mentioned Public Hearing

Chairman Perock asked on two occasions for any public testimony. With no comments a motion was made by Supervisor Vandennack to close the above mentioned public hearing. Motion seconded by Supervisor Klasen. Motion carried unanimously.

4. Adopt Ordinance A,B,C, as defined above on agenda item #2

A motion was made by Supervisor Klasen to table this item to allow more time to review. Motion seconded by Supervisor Vandennack. Motion carried unanimously.

5. Open Public Hearing in reference to a Conditional Use Permit to have possession of four dogs at 2223 Larry Lane

A motion was made by Supervisors Vandennack to open the public hearing in reference to a Conditional Use Permit to have possession of four dogs at 2223 Larry Lane. Motion seconded by Supervisor Treml. Motion carried unanimously.

Pat Castiglione-Hoffman, 2233 Larry Lane – present to request a conditional use permit to be allowed possession of three (3) dogs at her residence. She mentioned having a fenced in yard on a corner lot with vacant property adjacent to hers. She stated she has informed all of her neighbors of this request and received no objections from anyone.

Tom Perock stated as an adjacent property owner he has no objections.

6. Close above mentioned Public Hearing

A motion was made by Supervisor Vandennack to close the above mentioned public hearing. Motion seconded by Supervisor Klasen. Motion carried.

7. Consider and Approve Conditional Use Permit for the possession of four dogs located at 2233 Larry Lane

A motion was made by Supervisor Trembl to approve a Conditional Use Permit for Pat Castiglione-Hoffman of 2233 Larry Lane to own, harbor or keep in her possession one additional dog over the two dog limit with the following conditions:

- A. There are no complaints from the neighbors in reference to the dogs
- B. The additional dog shall be licensed on an annual basis in accordance to the Town of Lawrence dog license policy
- C. The Conditional Use Permit will remain in effect until such time the additional dog is no longer harbored at 2233 Larry Lane

Motion seconded by Supervisor Vandennack. Motion carried unanimously. Chairman Perock abstained from the vote. (See attached Conditional Use Permit)

8. Business Sign for Quality Truck Care Center

Dave Fischer from Jones Sign was present to propose four product signs to be installed on the north side of the Quality Truck Center facility. Supervisor Klasen stated the sign meets all of the requirements of the sign ordinance and was recommended for approved by the Planning and Zoning Board. A motion was made by Supervisor Klasen to approve the business sign for Quality Truck Care Center. Motion seconded by Supervisor Trembl. Motion carried unanimously. (See attached business sign)

9. Business Sign for Imperial Supply located on Scheuring Road

Dave Fischer from Jones Sign was present to propose a business sign for Imperial Supply located in the Jones Sign Company facility on Scheuring Road. The sign will be located at the entrance on the east side of the property. Supervisor Klasen stated the sign meets all of the requirements of the sign ordinance and was recommended for approved by the Planning and Zoning Board. A motion was made by Supervisor Klasen to approve the business sign for Imperial Supply. Motion seconded by Supervisor Trembl. Motion carried unanimously. (See attached business sign)

10. Additional Sign for Jones Sign located on Scheuring Road

Dave Fischer from Jones Sign was present to propose additional signage for Jones Sign Company located on Scheuring Road. The existing monument sign would be removed and replaced by another sign. Supervisor Klasen stated sign ordinance allows for additional signage and square footage based on highway frontage and location of a business on two streets (corner lot). Supervisor Vandennack questioned the three (3) signs that are located on the west side of the property. Mr. Fischer indicated they are patriotic and are not advertising anything. A motion was made by Supervisor Klasen to approve the additional sign for Jones Sign. Motion seconded by Supervisor Trembl. Motion carried unanimously. (See attached business sign)

11. **Bill Board Sign at Best Golf**
 Larry Sidman from Jones Sign was present to propose an upgrade to the billboard sign located on the Best Golf property on Mid Valley Drive. He stated the owner would like to modify the sign to gain more parking spaces. He also stated the non-conforming sign is not going to be removed, but Jones Sign Co. would like to upgrade the sign to make it more esthetically pleasing. Discussion was held on the fact that this same request for this sign was previously submitted to all boards including the Board of Appeals and the request has been denied. A motion was made by Supervisor Vandenack to deny the request for modifications to the bill board sign located at Best Golf. Motion seconded by Supervisor Klasen. Motion carried unanimously.

12. **Business Sign for Lullaby Shop**
 Supervisor Klasen stated a representative from Fox Cities Sign appeared before the Planning and Zoning Board to present a monopole sign and a business sign adhered to the building of the Lullaby Shop located on Mid Valley Drive. Both signs will be internally illuminated. Supervisor Klasen stated the sign meets all of the requirements of the sign ordinance and was recommended for approved by the Planning and Zoning Board. A motion was made by Supervisor Klasen to approve the business sign for Lullaby Shop. Motion seconded by Supervisor Tremml. Motion carried unanimously. (See attached business sign)

13. **Transportation Project Plat/Hall Development located on Mid Valley Drive**
 Dennis Reim with Robert E. Lee Engineering Firm was present to propose a transportation plat for the Hall Development Property located on Mid Valley Drive. The plat demonstrates the location of roadway for the development and allows for lots to be created in the future via a Certified Survey Map to fit a buyers size requirement. Supervisor Vandenack questioned the northern ingress/egress being reviewed and established with the input from the adjacent property owners. A motion was made by Supervisor Vandenack to approve the Transportation Plat contingent on a Developer's Agreement with the town for the road construction and an agreement between adjacent property owners. Motion seconded by Supervisor Klasen. Discussion: Clerk-Treasurer, Judy Benz asked for clarification on the agreement between the developer and adjacent property owners. Supervisor Vandenack rescinded his motion to approve and made a motion to table. Motion seconded by Supervisor Klasen. Motion carried unanimously. Item tabled.

14. **Area Development Plan for Hall Development (Mid Valley Business Park)**
 A motion was made by Supervisor Klasen to table this item to gather more information. Motion seconded by Supervisor Tremml. Motion carried unanimously. Item tabled.

15. **1-Lot CSM on Golden Glow Road for the purpose of a Gas Metering Station for Guardian Pipeline**
 A motion was made by Supervisor Klasen to table this item to allow more time to verify the location. Motion seconded by Supervisor Vandenack. Motion carried unanimously. Item tabled.

16. **Subdividers' Agreement for Fox River Meadows 2nd Addition**
 The Sub divider's agreement for Fox River Meadows 2nd Addition is similar to the 1st addition, other than the inclusion of street lighting. A motion was made by Supervisor Klasen to approve the Sub divider's Agreement for Fox River Meadows 2nd Addition contingent on the receipt of a letter of credit for the 2nd coat of asphalt for the 1st addition as well as a deadline date of June 1, 2008 for the work to be completed. Motion seconded by Supervisor Vandenack. Motion carried unanimously. (See attached Sub divider's Agreement)

17. **Draft Agreement on Locator and First Responder Service with Manitowoc Public Utilities Commission**
 Discussion only no action.

18. Snowplowing Update

Maintenance Operator, Adam Gildernick stated the receipt of five (5) loads of additional salt is expected next week. There has been approximately 36.3 inches of snow this year. Supervisor Treml asked about the additional truck being used by the Town for plowing. Mr. Gildernick stated the truck is being rented from Kodiak Excavating for \$75.00 an hour. Supervisor Treml requested a contract/agreement be entered into for the truck rental. Update only no action.

19. Water/Sewer Utility Update/Greg Little

Utility Manager, Greg Little stated we are on track for the 2009 water tower project. Update only no action.

20. Fire Department Update/Fire Chief Kurt Minten

Fire Chief, Kurt Minten stated the department received a grant in the amount of \$48,000 for turnout gear. He also mentioned attending classes presented by FEMA for the declaration of a major disaster, which outlines the steps necessary to receive relief funding.

21. Payment of due invoices and wages

A motion was made by Supervisor Treml to approve payment of due invoices and wages. Motion seconded by Supervisor Klasen. Motion carried unanimously.

22. Future Agenda Items

Proposed Sex Offender Ordinance Update

23. Public Comments

A motion was made by Supervisor Treml to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Klasen. Motion carried unanimously.

Chairman Perock extended his condolences to Fire fighter Jon Kleuskens, who recently lost his mother.

A motion was made by Supervisor Treml to return to regular session. Motion seconded by Supervisor Vandennack. Motion carried unanimously.

24. Adjourn

A motion was made by Supervisor Vandennack to adjourn the meeting. Motion seconded by Supervisor Klasen. Motion carried unanimously. The meeting adjourned at 8:50 p.m.

Respectfully submitted,
Carrie Murphy-Auguston