

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, January 28, 2008– 7:00PM

Closed Session 6:00PM

Call to Order the meeting was called to order by Chairman Perock at 6:00 pm.

Roll Call

Present: Tom Perock, Town Chairman
John Klasen, Town Supervisor
Randy Tremml, Town Supervisor
Kenneth VanDeHei, Town Supervisor
Randy Vandenack, Town Supervisor
Judy Benz, Town Clerk-Treasurer
Carrie Murphy-Auguston, Deputy Clerk (Regular Session Only)
(See attached Roll Call/Sign-in sheet)

Pledge of Allegiance said by those in attendance.

Discussion and Action on the following:

1. **Announce Closed Session**
Closed session was announced by Chairman Tom Perock.
2. **Consider and enter into closed session pursuant to WI statutes 19.85 (c) considering employment, promotion, compensation or performance evaluation data of any public employee**
A motion was made by Supervisor VanDeHei to enter into closed session. Motion seconded by Supervisor Tremml. Motion carried unanimously.
3. **Return to regular session**
A motion was made by Supervisor Tremml to return to open session. Motion seconded by Supervisor Klasen. Motion carried unanimously. Recess until 7:00 p.m. Regular session called to order by Chairman Perock at 7:00 p.m.
4. **Approve minutes from the Town Board Meeting held on January 14, 2008**
A motion was made by Supervisor Tremml to approve the minutes from the Town Board Meeting held on January 14, 2008. Motion seconded by Supervisor Vandenack. Motion carried unanimously.
5. **Action on closed session if necessary**
A motion was made by Supervisor VanDeHei to authorize Town employee, Kurt Minten, for the purpose of providing additional manpower with winter road maintenance (snow plowing) to receive an hourly rate of pay of \$29.33 per hour for hours outside of his regular work week (Mon-Fri 7am-4pm) and an hourly rate of pay of \$39.10 for Sundays worked. Motion seconded by Supervisor Klasen. Motion carried unanimously.
6. **Area Development Plan on parcels L-73 and L-77 for Hall Development (Mid Valley Business Park)**
A motion to table this item was made by Supervisor VanDeHei to allow more time to review information being gathered. Motion seconded by Supervisor Vandenack. Motion carried unanimously. Item tabled.

7. **Transportation Project Plat/Hall Development located on Mid Valley Drive**
A motion was made by Supervisor Klasen to table this item to be brought back at a later date. Motion seconded by Supervisor Vandenack. Motion carried unanimously.
8. **Area Development Plan on parcel L-91-2 for Transmotion Inc.**
John Davel with Davel Engineering was present to discuss the area development plan on parcel L-91-2 for Transmotion Inc. Mr. Davel mentioned meeting with representation from the Town last week to discuss the area development plan in detail. In that meeting the Town requested the area development plan to include a roadway extension to the east for future development and lot #2 is required to have 200' of frontage to be a legal lot. Mr. Davel argued the roadway extension to the east would not benefit this development but would however benefit the adjacent property owner. Chairman Perock explained the need for the roadway to create connectivity between current and future development. Mr. Davel stated the roadway has been included on the plan (shown as Quartz Lane) and Lot #2 has been altered to meet the 200' frontage requirement at the setback. A motion was made by Supervisor Klasen to approve the Area Development Plan on Parcel L-91-2 for Transmotion Inc. Motion seconded by Supervisor Trembl. Motion carried unanimously. (See attached Area Development Plan)
9. **Site Plan Approval for Transmotion Inc. to be located on parcel L-91-2 on French Road**
A motion was made by Supervisor Klasen to approve the site plan for Transmotion Inc to be located on parcel L-91-2 on French Road contingent on the approval of the landscaping and lighting plan, approval of the storm water management plan by the Town's engineer, and 25 ft of masonry on the south side of the building. Included in the motion was the need for a Developer's Agreement for the construction of the roadways. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. (See attached Site Plan)
10. **1-Lot CSM on Golden Glow Road for the purpose of a Gas Metering Station for Guardian Pipeline**
A motion was made by Supervisor Vandenack to approve the 1-Lot CSM on Golden Glow Road for the purpose of a Gas Metering Station for Guardian Pipeline. Motion seconded by Supervisor Klasen. Motion carried unanimously. (See attached CSM)
11. **Adopt Resolution Authorizing the Town of Lawrence to borrow the sum of \$1,345,000 by issuing General Obligation Promissory Notes Pursuant to Section 67.12 (12) of the Wisconsin Statutes and Authorizing the Sale of the Notes**
Carol Wirth from RBC Dain Rauscher gave an overview of the details of the Sale results for the general obligation promissory notes. She mentioned the Town submitting information to Standard & Poor's in request of a bond rating. Standard & Poor's rating committee concluded that the Town's strong historical financial profile, favorable economic indicators and rapid debt retirement warranted a first time bond rating assignment of "AA-". Carol outlined the details of the borrowing and stated the money can only be used towards storm water ponds, debt service for the sewer utility, land acquisition, and issuance expenses. A motion was made by Supervisor Vandenack to adopt Resolution Authorizing the Town of Lawrence to borrow the sum of \$1,345,000 by issuing General Obligation Promissory Notes Pursuant to Section 67.12 (12) of the Wisconsin Statutes and Authorizing the Sale of the Notes. Motion seconded by Supervisor Trembl. A roll call vote was taken:
Supervisor VanDeHei – aye Supervisor Vandenack – aye Supervisor Klasen – aye Supervisor Trembl – aye Chairman Perock – aye. Motion carried unanimously. (See attached Resolution No. 0128 Series 2008)
12. **Hourly Rental Agreement for Front-end Loader**
The front-end loader is used in the summer for loading the yard waste onto the truck from drop off site and in the winter for loading of salt into the plow trucks. Chairman Perock stated the Town should consider the purchase of a front-end loader for future use. Adam Gildernick stated a used one could be purchased for approximately \$20,000 - \$40,000. A motion was made by Supervisor Trembl to approve the hourly rental agreement of \$75.00 hour payable to Bonnie Perock for the use of the front-end

loader. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. (See attached rental agreement)

- 13. Proposal from Kodiak Excavating for rental of 5yd dump truck for snow plowing and salting**
A motion was made by Supervisor VanDeHei to approve the proposal from Kodiak Excavating for \$75.00 an hour for the rental of the 5-yard dump truck for snow plowing and salting. Seconded by Supervisor Vandenaek. Discussion: Supervisor Trembl questioned the cost for rental exceeding the \$10,000 amount, which would require the contract be put to bid. Chairman Perock assured Supervisor Trembl it would not exceed \$10,000. Motion carried unanimously. (See attached rental proposal)
- 14. Update on Placement of Sex Offenders in Brown County Communities**
Supervisor VanDeHei gave an overview of the meetings in reference to the placement of sex offenders in the Brown County Communities. Supervisor VanDeHei encouraged the Town Board to join neighboring communities in their efforts to inform the public of the decision to work towards finding resolution rather than adopt an ordinance at this time. Update only no action.
- 15. Park Update and Improvements planned for 2008**
Carrie Murphy-Auguston provided an overview of the park improvement plans for 2008. Supervisor Trembl expressed concerns about spending money with the economy slowing down and fewer park fees being received from development. Update only no action.
- 16. Water/Sewer Utility Update/Greg Little**
Utility Manger, Greg Little stated he is working on required preparations for the land that may be used for a future water tower. He will provide an update on the progress of the water tower at the next meeting. Update only no action.
- 17. Fire Department Update/Fire Chief Kurt Minten**
Chief Minten stated they have responded to a few accidents on Hwy 41. The new brush/attack vehicle is having the bodywork completed. Chief Minten asked the Town board to consider how they would like to sell the old truck. Update only no action.
- 18. Invoice from Hobart in reference to Police/Court Insurance for years 2003-2007**
Supervisor Trembl made a motion to table until supporting documentation and a personal explanation is received in reference to these back charges. Motion seconded by Supervisor Vandenaek. Motion carried unanimously.
- 19. Payment of due invoices and wages**
A motion was made by Supervisor Trembl to approve payment of due invoices and wages. Motion seconded by Supervisor Vandenaek. Motion carried unanimously.
- 20. Future Agenda Items**
(a) Hobart Insurance Invoices (b) Sex Offender Placement
- 21. Public Comments**
A motion was made by Supervisor Klasen to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Trembl. Motion carried unanimously.

Steve Grosklaus, 1983 Minten Way – asked if there could be something done to prevent vandals from driving and spinning on the grass at Quarry Park. He asked why the walkway and driveway were not being plowed. Adam Gildernick stated the parking lot isn't plowed to keep vehicles from entering and prevent them from exiting the parking lot onto the grass area as mentioned by Mr. Grosklaus. Mr. Grosklaus asked where the future water tower is to be located. Chairman Perock stated the proposed location is along Hwy 41.

Bill Lukes, 1317 Pond View Circle – asked if the property owners are required to pay taxes on the portion of their property being utilized for the pipeline easement. Chairman Perock stated yes the property owners pay taxes, however the property being utilized by the pipeline for a metering station will not be taxed.

A motion was made by Supervisor Klasen to return to regular session. Motion seconded by Supervisor Trembl. Motion carried unanimously.

22. Adjourn

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Vandennack. Motion carried unanimously. The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Carrie Murphy-Auguston