

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, February 11, 2008– 7:00PM

Call to Order the meeting was called to order by Chairman Perock at 7:10 p.m.

Roll Call

Present: Tom Perock, Town Chairman
John Klasen, Town Supervisor
Randy Tremml, Town Supervisor
Kenneth VanDeHei, Town Supervisor
Randy Vandennack, Town Supervisor
Carrie Murphy-Auguston, Deputy Clerk

Excused: Judy Benz, Town Clerk-Treasurer
(See attached Roll Call/Sign-in sheet)

Pledge of Allegiance said by those in attendance

1. Approve minutes from the Town Board Meeting held on January 28, 2008

A motion was made by Supervisor Tremml to approve minutes from the Town Board Meeting held on January 28, 2008. Motion seconded by Supervisor Klasen. Motion carried unanimously.

2. Illicit Discharge and Connection Ordinance

Nick VanDeHey with McMahon Associates provided an overview of the Illicit Discharge and Connection ordinance. Chairman Perock questioned the duplication of the current DNR or county requirements. Mr. VanDeHey mentioned there is duplication, with the intent that local governing bodies that become involved will have greater local awareness. Mr. VanDeHey also mentioned the need to appoint a “board of appeals” for all three ordinances being reviewed. A motion was made by Supervisor Klasen to table to allow more time to review. Motion seconded by Supervisor Vandennack. Motion carried unanimously. Item tabled.

3. Construction Site Erosion Control Ordinance

Nick VanDeHey with McMahon Associates provided an overview of the Construction Site Erosion Control Ordinance. Supervisor Tremml questioned who would be responsible for the permitting process (would it be the building inspector or someone else). Chairman Perock also questioned delegation of permitting responsibility, establishment of an inspection time table, and establishment of a fee schedule. A motion was made by Supervisor Vandennack to table to allow more time to review. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. Item tabled.

4. Post Construction Storm Water Management Ordinance

Nick VanDeHey with McMahon Associates provided an overview of the Post Construction Storm Water Management Ordinance. Chairman Perock had similar questions including delegation of responsibility for enforcement, the creation of a fee schedule, and whether the Town would require a financial guarantee. A motion was made by Supervisor Klasen to table to allow more time to review. Motion seconded by Supervisor Vandennack. Motion carried unanimously. Item tabled.

5. Police/Court Insurance Invoices for 2003-2007 from Village of Hobart

Chairman Perock informed the Board that Joe Helfenberger and Rita Berndt from Village of Hobart provided him with an explanation for the capital expense and insurance invoices. Chairman Perock stated he inquired why the invoices are dated back four years. Chairman Perock stated Mr. Helfenberger explained the Village never sent the invoices to the Town which was an oversight by

them. Supervisor Treml explained to the Board the money was allocated in the police budget but the Town was never invoiced for these expenses.

A motion was made by Supervisor Treml to table to allow for verification that the charges were never paid. Motion seconded by Supervisor Vandenack. Motion carried unanimously. Item tabled.

6. Engineering Proposal for Water Tower

Matt Greely with McMahon Associates provided an engineering proposal for future construction of a water tower including soil boring requirements for the property being considered for the tower. A motion was made by Supervisor Klasen to approve soil borings for a cost of \$3,400 on the property being considered for the water tower. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

7. Engineering Proposal for GIS mapping

Matt Greely with McMahon Associates provided an overview of the GIS mapping proposal for the Town of Lawrence Utility. GIS services McMahon will provide include GIS needs assessment and implementation, as well as data and map conversions. Utility Manager, Greg Little, mentioned some of the benefits of having GIS mapping. A motion was made by Supervisor VanDeHei to approve the Engineering proposal for GIS mapping not to exceed \$3,000. Motion seconded by Supervisor Klasen. Motion carried unanimously.

8. Crop Rental Agreement on town owned property

A motion was made by Supervisor Klasen to approve the crop rental agreement on town property in the amount of \$50.00 per acre for 2008 and at \$80.00 per acre for 2009-2010. The motion included the agreement to be renewable on an annual basis. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. (See Attached Crop Rental Agreement)

9. Approve Bid Process for Sale of Fire Department Brush Truck (1977 Dodge)

Chief Minten stated they would like to place an ad in the WI State Farmer's magazine/newspaper accepting bids for the sale of the 1977 Dodge Brush Truck to be sold as is. A motion was made by Supervisor Treml to approve the bid process for the Sale of Fire Department brush truck. Motion seconded by Supervisor Klasen. Motion carried unanimously.

10. Approve Payment for fire accessories on Brush Truck to be reimbursed through FEMA grant

A motion was made by Supervisor VanDeHei to approve Payment for fire accessories on Brush Truck to be reimbursed through FEMA grant. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

11. Approve support of news release in reference to placement of sex offenders

A motion was made by Supervisor VanDeHei to approve support of news release substantially similar to the one presented tonight if not the same, in reference to placement of sex offenders. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

12. Website Update

Discussions were held in reference to the web site. Supervisor Vandenack stated the site has errors throughout it and is not aesthetically pleasing. He stated it appears to be more amateur and he is not in favor of it. Concerns were raised in reference to future site support and maintenance. A motion was made by Supervisor Treml to discontinue the current website development, pay out the cost incurred to date and seek bids from different companies who offer web design and support. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

13. Snowplowing Update

Supervisor Trembl inquired about the salt supply. Adam Gildernick stated we have received all salt deliveries guaranteed us through our contract with the state. He stated the supply should last through the season.

14. Water/Sewer Utility Update/Greg Little

None

15. Fire Department Update/Fire Chief Kurt Minten

None

16. Payment of due invoices and wages

A motion was made by Supervisor Trembl to approve payment of due invoices and wages. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

17. Future Agenda Items

Engineering Proposal for Water Tower
Storm Water Ordinances

18. Public Comments

A motion was made by Supervisor Trembl to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

No comments were provided from the public.

A motion was made by Supervisor Klasen to return to regular session. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

19. Adjourn

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Vandenack. Motion carried unanimously. The meeting adjourned at 9:40 p.m.

Respectfully submitted,
Carrie Murphy-Auguston