

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, February 25, 2008– 7:00PM

Call to Order the meeting was called to order by Supervisor VanDeHei at 7:00 p.m.

Roll Call

Present: John Klasen, Town Supervisor
 Randy Tremml, Town Supervisor
 Kenneth VanDeHei, Town Supervisor
 Randy Vandenack, Town Supervisor
 Carrie Murphy-Auguston, Deputy Clerk
 Judy Benz, Town Clerk-Treasurer
Excused: Tom Perock, Town Chairman
 (See attached Roll Call/Sign-in sheet)

Pledge of Allegiance said by those in attendance.

Discussion and Action on the following:

1. Approve minutes from the Town Board Meeting held on February 11, 2008

A motion was made by Supervisor Vandenack to approve the minutes from the Town Board Meeting held on February 11, 2008. Motion seconded by Supervisor Tremml. Motion carried unanimously.

2. Utility Building for Guardian Pipeline located on Golden Glow Rd

Tom Davis with Guardian Pipeline and Tim McGuire with Wisconsin Public Service (WPS) were present to propose a gas metering station to be located on Golden Glow Road. Mr. Davis stated the 1.33 acre site will house two buildings. A 6 foot fence with three strand barb wire along the top will run along the inside the property line approximately 6' allowing for landscaping to surround the fenced in area. Crushed stone will be placed inside the entire fenced in area. The 8'x9' Guardian Pipeline building will be placed on concrete piers. Mr. McGuire stated the 16'x40' WPS building will rest on a 5' concrete wall foundation with a slab. The only lighting will be a 60 watt dusk to dawn external light on the WPS building. Supervisor Vandenack asked if the site could be smaller than the 1.33 acres. Mr. Davis said the county recommended the 1.33 acre site to allow appropriate setbacks from the safety valves, access by semi trucks to and from the site and the ability to handle snow being cleared in the winter.

Supervisor Tremml asked about odors. Mr. Davis said the buildings have odorizers and it is there expectation there will be no odor.

Mr. Davis stated emergencies would be handled by their trained professionals in the area. The Lawrence Fire Department would not enter their site they would secure the surrounding area. Mr. McGuire stated WPS offers First Responder training annually as well as an online course for departments who are interested.

Supervisor Klasen referred to a letter received by the Planning and Zoning board by an adjacent property owner in reference to the landscaping surrounding the site. He stated it is the recommendation of the Planning and Zoning Board the landscaping surround the property on the west, south and east sides. Supervisor Klasen stated a storm water management plan was not necessary for this site. A motion was made by Supervisor Klasen to approve the utility building plan for Guardian Pipeline to be

located on Golden Glow Road. Motion seconded by Supervisor Vandenack. Motion carried unanimously. (See attached building/site plan)

3. Business Sign for Packerland Tape

Supervisor Klasen stated the sign meets all of the requirements of the sign ordinance and was recommended for approval by the Planning and Zoning Board. A motion was made by Supervisor Klasen to approve the business sign for Packerland Tape. Motion seconded by Supervisor Treml. Motion carried unanimously. (See attached sign)

4. Preliminary Plat for Granite Rock Industrial Park located on French Road

Tim Lehrer with Building Creations along with Developer Mike Kostelnik presented the preliminary plat for Granite Rock Industrial Park. Supervisor Klasen questioned who would be financially responsible for future road developments which would include the extension of "Miners Way" and "Quartz Lane." Discussions were held in reference to the road which extends to the east depicted on the plat as "Quartz Lane." Mr. Kostelnik stated he was not in favor assessing his property for a road that would primarily benefit an adjacent property owner. He agreed as the developer to extend the roadway known as "Miner's Way" or assess lots 4 and 5 of the Granite Rock Industrial Park development for the extension of "Miner's Way." A motion was made by Supervisor Vandenack to approve the preliminary plat for Granite Rock Industrial Park with the inclusion of the wording on the plat that lots 4 and 5 will be assessed for the continuation of the roadway known as "Miner's Way" and the extension of the road to the east known as "Quartz Lane" will be the responsibility of a future developer. Motion seconded by Supervisor Treml. Motion carried unanimously. (See attached preliminary plat)

5. 1-lot CSM on Oakstream Drive

Mike VanDeHei presented a 1-lot CSM on Oakstream Drive the lot is 1.5 acres and has 200' road frontage. Supervisor Klasen stated the CSM meets all of the requirements of the zoning ordinance and was recommended for approval by the Planning and Zoning Board. A motion was made by Supervisor Klasen to approve the 1-lot CSM on Oakstream Drive. Motion seconded by Supervisor Treml. Motion carried unanimously. (See attached 1-lot CSM)

6. Brown County Municipal Recycling Agreement Amendment 1

A motion was made by Supervisor Treml to approve the Brown County Municipal Recycling Agreement Amendment 1. Motion seconded by Supervisor Klasen. Motion carried unanimously. (See attached Amendment)

7. Police/Court Insurance Invoices for 2003-2007 from Village of Hobart

A motion was made by Supervisor Klasen to pay \$3946.21 for the 2007 invoices. The balance to be paid for the remaining 4 years of invoices is tabled for further clarification. Motion seconded by Supervisor Treml. Motion carried unanimously.

8. Approval of Seminar for Utility Clerk

A motion was made by Supervisor Treml to approve the Utility Clerk to attend a writing seminar. Motion seconded by Supervisor Klasen. Motion carried unanimously.

9. Reports

- a. **Financial** – update only no action.
- b. **Building Permits** – update only no action.
- c. **Water/Sewer Usage Volumes** – update only no action.

- 10. Water/Sewer Utility Update/Greg Little**
Utility Manager, Greg Little stated the soil borings will be done soon weather permitting. Update only no action.
- 11. Fire Department Update/Fire Chief Kurt Minten**
Chief Minten stated they responded to some vehicle accidents along Hwy 41. Update only no action.
- 12. Payment of due invoices and wages**
A motion was made by Supervisor Treml to approve payment of due invoices and wages. Motion seconded by Supervisor Vandennack. Motion carried unanimously.
- 13. Future Agenda Items**
Engineering Proposal for Water Tower
Storm Water Ordinances
- 14. Public Comments**
A motion was made by Supervisor Treml to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Vandennack. Motion carried unanimously.
- Dale Warpinski, 2502 Skyline Oaks – commended the snow plow drivers for the job they do.
- Motion to return to regular session was made by Supervisor Klasen. Motion seconded by Supervisor Vandennack. Motion carried unanimously
- 15. Adjourn**
A motion to adjourn the meeting was made by Supervisor VanDeHei. Motion seconded by Supervisor Vandennack. Motion carried unanimously. The meeting adjourned at 8:20 p.m.

Respectfully submitted,
Carrie Murphy-Auguston