

**Town of Lawrence**  
**Proceedings of Town Board/Utility District Meeting**  
**Town Hall-2595 French Road, De Pere, WI 54115**  
**Monday, March 24, 2008– 7:00PM**

**Call to Order** the meeting was called to order by Chairman Perock at 7:00 p.m.

**Roll Call**

Present: Tom Perock, Town Chairman  
John Klasen, Town Supervisor  
Randy Treml, Town Supervisor  
Kenneth VanDeHei, Town Supervisor  
Judy Benz, Town Clerk-Treasurer  
Carrie Murphy-Auguston, Deputy Clerk  
Excused: Randy Vandenack, Town Supervisor

**Pledge of Allegiance** said by those in attendance

**Discussion and Action on the following:**

**1. Approve minutes from the Town Board Meeting held on March 10, 2008**

A motion was made by Supervisor Treml to approve the minutes from the Town Board Meeting held on March 10, 2008. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**2. Presentation of Tree City USA Award/Tracy Salisbury from WI DNR**

Tracy Salisbury from WI DNR, presented Chairman Perock with the Tree City USA award, this is the eighth consecutive year the town has received this award.

**3. Extension of Little Rapids Road/Gerry VandenHeuvel**

Gerry VandenHeuvel was present to speak to the board in reference to the extension of Little Rapids Road, east of Lost Dauphin Road.

Mr. VandenHeuvel asked the Board what the meeting was going to cost him.

Chairman Perock stated the Town Board meeting would cost Mr. VandenHeuvel nothing.

Mr. VandenHeuvel proceeded to explain his postal service has been discontinued, his mail is being stolen and checks are being cashed. He referred to a letter he claims was sent to the post office from the Town of Lawrence in reference to Mr. VandenHeuvel's address. Supervisor Klasen asked Mr. VanDenHeuvel if he has contacted the authorities in reference to his mail being stolen and checks being cashed. Mr. VandenHeuvel stated he did contact the authorities.

Clerk-Treasurer, Judy Benz, retrieved a letter from the Town files written to the post office and read it aloud. There was no indication in the letter to remove or discontinue Mr. VandenHeuvel's postal service. The postal service stated the roadway (public easement) where Mr. VandenHeuvel's mail box is located is non traversable and requested Mr. VandenHeuvel to move his mail box to Lost Dauphin Road.

Mr. VandenHeuvel stated he is upset with the Town because he pays taxes and the road isn't plowed, the garbage/recycling is not picked up and he no longer receives his mail. He expressed concern over receiving an invoice for engineering costs related to his request to extend Little Rapids roadway. Mr. VandenHeuvel petitioned the board to consider placing a load of gravel on the

existing temporary roadway (public easement) and re-establish his mail service at 1902 Little Rapids Rd. Mr. VandenHeuvel referred to the existing roadway as a private easement and then again as a public easement. Chairman Perock asked for clarification on the easement and Mr. VandenHeuvel once again referred to it as private and public. He told the board to hold off on the proposed extension of Little Rapids Road and that he would pursue the extension on his own. Mr. VandenHeuvel stated he will annex his property to the City of DePere and will include the entire east side of Lost Dauphin Road in the annexation.

A motion was made by Supervisor Treml to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Klasen. Motion carried unanimously.

Steve Hanke, 1928 Center Street - stated he is concerned with the proposed Little Rapids road extension and the effect it will have on his property as an adjacent property owner. His concerns include the impact on the environment and the road attracting more traffic and people.

Barb Hanke, 1928 Center Street - asked if Mr. VandenHeuvel had a development plan demonstrating the need for the road.

Steve Hanke - stated he has no concerns with improving the current easement.

Mr. VandenHeuvel claimed he is land locked. He also stated he had planned to put a boat ramp in and dedicate it to the Town.

A motion was made by Supervisor Treml to return to regular session. Motion seconded by Supervisor Klasen. Motion carried unanimously.

A motion was made by Supervisor VanDeHei to table the extension of Little Rapids Road. Motion seconded by Supervisor Treml. Motion carried unanimously.

**4. Condominium PD on Sandy Springs Road/Lexington Homes**

Michelle Stimpson with Lexington Homes was present to propose a project on lots 197-205 in Shadow Ridge 2<sup>nd</sup> Addition consisting of nine two unit condominiums. (One two-unit on each lot) The lots were previously approved and rezoned for a Planned Development. Ms. Stimpson stated that each 2-unit condominium will have its own Declaration of Condominium meaning the owners of each 2-unit condominium will be its own association. The Declaration of Condominium and By-laws will be the same for each condominium. A copy of the condominium covenants and by-laws will be provided to the town. Ms. Stimpson stated the buildings will appear the same but will be of different colors. Lexington is planning on offering some units without a basement allowing a reduction in the cost and sale price. Each unit will be approximately 1406 sq. ft and cost between \$140,000- \$150,000. Supervisor Klasen made a motion to approve the Condominium Planned Development on Sandy Springs Road contingent on each unit being constructed with 50% of brick on the front exterior, and the developer working with the Town of Lawrence Utility Department for water, sewer and storm sewer connections. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**5. Adopt Resolution in reference to a Correction on Real Estate Property Assessment and Issuance of a Tax Refund**

A Motion was made by Supervisor Klasen to adopt the resolution in reference to a correction on Real Estate Property Assessment and Issuance of Tax refund. Motion seconded by Supervisor Treml. Motion carried unanimously. (See attached Resolution No. 0324 Series 2008)

**6. Consideration and approval for a BP Charge Card for after hour gas purchases for town vehicles**

The board was presented information for a BP Charge card to be used for after hours fueling for town vehicles (fire/plow trucks). Supervisor VanDeHei stated he is not in favor of the cards being stored in the vehicles. Supervisor Treml suggested reviewing other options for corporate charge cards. A motion was made by Supervisor VanDeHei to table this issue until further information is obtained. Motion seconded by Supervisor Treml. Motion carried unanimously.

**7. Approve Medical coverage of Clerk-Treasurer**

A motion was made by Supervisor Treml to approve payment for medical coverage at 50% of the premium, for the Clerk-Treasurer. The payment will be retroactive to January 1, 2008 and continue through December 31, 2008. Motion seconded by Supervisor Klasen. Discussion: Supervisor VanDeHei stated he thinks the coverage should be from this day forward and the Town should have a policy in place. Ayes: Klasen, Treml, Perock. VanDeHei opposed. Motion carried.

**8. Considerations to creating a policy on employee medical coverage**

A motion was made by Supervisor Treml to table this issue to allow more time to review. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**9. Approval of Bartender Licenses**

A motion was made by Supervisor Klasen to approve bartender/operator license. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**10. Water/Sewer Utility Update/Greg Little**

Utility Manager, Greg Little stated preliminary site approval has been made for the water tower.

**11. Fire Department Update/Fire Chief Kurt Minten**

Chief Minten, stated they recently provided mutual aid to the City of DePere for a structure fire.

**12. Payment of due invoices and wages**

A motion was made by Supervisor Treml to approve payment of due invoices and wages. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**13. Future Agenda Items**

Resolution for Water Tower  
Country Highway (Extension of Little Rapids Road)

**14. Public Comments**

A motion was made by Supervisor Treml to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Klasen. Motion carried unanimously.

Representative, Tom Nelson provided an overview of the recent legislation sessions in Madison.

Larry Boldt – asked if there was a policy for reducing the speed limit on a town road. He stated the speed limit was reduced on Hickory Road to 45 mph but it remains at 55mph on Little Rapids. The board suggested Mr. Boldt return with a signed petition to reduce the speed limit.

A motion was made by Supervisor VanDeHei to return to regular session. Motion seconded by Supervisor Klasen. Motion carried unanimously.

**15. Adjourn**

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Klasen. Motion carried unanimously. The meeting adjourned at 9:00 p.m.

Respectfully submitted,  
Carrie Murphy-Auguston