

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, April 14, 2008– 7:00PM

Call to Order

The meeting was called to order by Chairman Perock at 7:00 p.m.

Roll Call

Present: Tom Perock, Town Chairman
John Klasen, Town Supervisor
Randy Tremml, Town Supervisor
Randy Vandenack, Town Supervisor
Kenneth VanDeHei, Town Supervisor
Judy Benz, Town Clerk-Treasurer
Carrie Murphy-Auguston, Deputy Clerk
(See attached Roll Call Sign-In Sheet)

Pledge of Allegiance said by those in attendance

Discussion and Action on the following:

1. Approve minutes from the Town Board Meeting held on March 24, 2008

A motion was made by Supervisor VanDeHei to approve the minutes from the Town Board Meeting held on March 24, 2008. Motion seconded by Supervisor Tremml. Motion carried unanimously.

2. Approval of Final Plat for Granite Rock Industrial Park

Tim Laird with Building Creations requested additional verbiage to explain “benefit” in reference to lot #4 on the Plat map and future road “Quartz Lane”. Chairman Perock stated a benefit would be described as utilizing road frontage that would access Quartz Lane. Discussions were held in reference to the future plans for lot # 4 in relation to future “Quartz Lane”. A motion was made by Supervisor Vandenack to approve the Final Plat for Granite Rock Industrial Park with the inclusion of the wording as follows on the recorded final plat:

“Any and all future costs of the improvements of Quartz Lane will be paid by the Owner/Developer of the property to the East and/or South of this development. If the owners of all or part of lot 4 benefits from the improvements to Quartz Lane, they will be responsible for cost in amount proportional to the road frontage for a period of ten (10) years from the date of this recorded plat. A benefit to lot 4 will be defined as ingress/egress access onto Quartz Lane or a split of Lot 4 with resulting in part of Lot 4 only having access to Quartz Lane” The motion was also contingent on the Subdivider’s Agreement and a Letter of Credit being on file with the Town Clerk’s office. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

3. Subdividers Agreement for Granite Rock Industrial Park

A motion was made by Supervisor Tremml to table this item to allow more time to review. Motion seconded by Supervisor Klasen. Motion carried unanimously. Item tabled.

4. Resolution in reference to Land Purchase for Water Tower

A motion was made by Supervisor VanDeHei to adopt a resolution in reference to land purchase for the water tower. Motion seconded by Supervisor Vandenack. Motion carried unanimously. (See attached Resolution No. 0414 Series 2008)

5. Response to Correspondence from Gerry VandenHeuvel in reference to County Highway (Extension to Little Rapids Rd)

Chairman Perock read aloud the correspondence received from Mr. VandenHeuvel. Mr. VandenHeuvel requested the Town Board take no action other than re-instate his address of 1902 Little Rapids Road. He stated he will “deal” with the mail service temporarily. Chairman Perock voiced concern over emergency response to that address.

Fire Chief Minten suggested contacting Brown County Emergency. He stated they can direct Mr. VandenHeuvel to call 9-1-1 to verify the data in the system. Updates to the information in the system can also be made to aid in locating Mr. VandenHeuvel’s residence.

Mr. VandenHeuvel asked the Town to leave the roadway (easement) in the current condition for the time being. He asked the Board to consider naming the dedicated right-of-way known as Country Highway to “Little Rapids Road.” Chairman Perock said naming of the dedicated right-of-way would be a future agenda item.

Discussions were held in reference to garbage collection. Mr. VandenHeuvel stated he will temporarily place his garbage at the end of the dedicated easement along Lost Dauphin Road. Mr. VandenHeuvel was provided a copy of the Town’s Road Specifications at his request.

6. Adopt Illicit Discharge and Connection Ordinance

A motion was made by Supervisor Klasen to adopt the Illicit Discharge and Connection Ordinance. Motion seconded by Supervisor VanDeHei. Roll Call Vote taken: Supervisor VanDeHei – aye Supervisor Vandenack – aye Supervisor Klasen – aye Supervisor Tremml – aye Chairman Perock – aye.
Motion carried unanimously.

7. Adopt Construction Site Erosion Control Ordinance

A motion was made by Supervisor VanDeHei to adopt the Construction Site Erosion Control Ordinance. Motion seconded by Supervisor Vandenack. Roll Call Vote taken: Supervisor VanDeHei – aye Supervisor Vandenack – aye Supervisor Klasen – aye Supervisor Tremml – aye Chairman Perock – aye.
Motion carried unanimously.

8. Adopt Post Construction Storm Water Management Ordinance (Item Removed from agenda)

9. Appoint Town Board Member as Highway Superintendent

A motion was made by Supervisor Vandenack to appoint Supervisor VanDeHei as Highway Superintendent. Motion seconded by Supervisor Klasen. Ayes: Vandenack, Klasen, Tremml, Perock. VanDeHei abstained from the vote. Motion carried.

10. Road Projects

Supervisor Tremml reviewed the budget and stated the Town’s Auditor, Mike Konecny from Schenk Associates, supported the idea of utilizing \$250,000-\$300,000 from the general fund towards road improvements versus borrowing the money. Supervisor VanDeHei reviewed road improvement costs for Apple Creek Road, Daisy Mae, Lawrence Drive, Little Rapids Road (from Lost Dauphin to the Railroad tracks), Little Rapids Road (from Mid Valley to Williams Grant Drive), Noah Road, Quarry Park Drive, and Sundown Court. Chairman Perock suggested that Supervisor VanDeHei prioritize road improvement projects. He asked Supervisor VanDeHei to return with a list of the top (5) projects the

Town Board should consider soliciting bids for. A motion was made by Supervisor Treml to suspend the rules. Motion seconded by Supervisor Klasen. Motion carried unanimously.

Steve Hanke – asked Supervisor VanDeHei if the Town had any intentions to repair the large pothole on Center Street near Lost Dauphin Road. Mr. Hanke said he was told previously the road would be repaired and it hasn't been done. Supervisor VanDeHei stated yes the pothole will be repaired on Center Street near Lost Dauphin.

A motion was made by Supervisor Treml to return to regular session. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

A motion was made by Supervisor Klasen to table this item to allow Supervisor VanDeHei time to prioritize the road improvement project list. Motion seconded by Supervisor Treml. Motion carried unanimously.

11. Approve Bartender License

A motion was made by Supervisor Klasen to approve the bartender/operator license. Motion seconded by Supervisor Treml. Motion carried unanimously.

12. Purchase of a used front end loader

Maintenance Operator, Adam Gildernick gave an overview of the used front end loader. He stated the 1979 model is in good condition with a few cracks in the frame, a burnt out light, hooks will need to be welded onto the bucket, and the engine will need to be sandblasted and painted. The purchase price of \$16,000 includes a spare tire, and delivery of the machine to the Town Hall. A motion to suspend the rules was made by Supervisor Treml. Motion seconded by Supervisor Vandenack. Motion carried.

Lloyd Patoka – asked how much a new front end loader costs? Adam Gildernick stated a new one would cost about \$100,000.

A motion to return to regular session was made by Supervisor Klasen. Motion seconded by Supervisor Treml. Motion carried unanimously.

A motion was made by Supervisor Treml to approve the purchase of the used 1979 front end loader in the amount of \$16,000. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

13. Approve 2007 Annual Financial Report prepared by Certified Public Accounts of Schenck Solutions

A motion was made by Supervisor Klasen to approve the 2007 Annual financial report prepared by Certified Public Accounts of Schenck Solutions. Motion seconded by Supervisor VanDeHei.

Discussion: Supervisor Treml stated the auditors are recommending the town consider hiring a staff accountant in the future. Motion carried unanimously.

14. Support on the Greater Green Bay Branding Initiative Program

Supervisor Vandenack stated Advance will be requesting the support of area municipalities in reference to the Greater Green Bay Branding Initiative Program. The request will include a monetary contribution based on the municipality's current population. Update only no action taken.

15. Attendance to Wisconsin Town's Association Seminar

A motion was made by Supervisor Treml to approve attendance to Seminar. Motion seconded by Supervisor Vandenack. Discussion: Supervisor Treml and Vandenack asked to be registered for the seminar. Motion carried unanimously.

16. Authorize Leasing of New Copy Machine

Clerk-Treasurer, Judy Benz stated the Town solicited proposals from (3) different companies. A motion was made by Supervisor Klasen to approve the lease of a new copy machine from our current vendor, Ross Imaging. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

17. **AT&T Communication Letter in reference to Upcoming Video Service (Information only)**
The Board was provided a letter from AT&T Communication in reference to upcoming video service. Information purposes only, no action taken.
18. **Sewer Assessments for Scheuring Heights Apartments/ Toonen Company**
Dave Toonen was present to request the Town Board to waive the sewer connection fee for nine (9) buildings in the Scheuring Heights Apartment Complex. Mr. Toonen stated he has pent \$100,000 to install the private lift station. Chairman Perock stated the sewer connection fee collected by the Town generally pays for the over-sizing of the sanitary sewer pipe to handle capacity from developments like Mr. Toonen's. A motion was made by Supervisor Trembl to table this item to allow more time to review. Motion seconded by Supervisor Vandenack. Motion carried unanimously. (Item tabled)
19. **Budget to Actual Financial Report**
Information purposes only no action taken.
20. **Water and Sewer Volume Report**
Information purposes only no action taken.
21. **Water/Sewer Utility Update/Greg Little**
Utility Manager, Greg Little stated the water tower project is proceeding and will be put out for bid.
22. **Fire Department Update/Fire Chief Kurt Minten**
No update.
23. **Payment of due invoices and wages**
A motion was made by Supervisor Trembl to approve payment of due invoices and wages. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.
24. **Future Agenda Items**
Dedicated right-of-way known as Country Highway to be named "Little Rapids Road"
Post Construction Storm Water Ordinance
Scheuring Heights Apartment Complex/ Toonen Company
Future Road Projects
25. **Public Comments**
A motion was made by Supervisor Klasen to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Trembl. Motion carried unanimously.

Supervisor Trembl stated the Central Brown County Water Authority (CBCWA) is reviewing the possibility of the Village of Hobart joining the authority.

A motion was made by Supervisor Klasen to return to regular session. Motion seconded by Supervisor Trembl. Motion carried unanimously.
26. **Adjourn**
A motion to adjourn the meeting was made by Supervisor VanDeHei. Motion seconded by Supervisor Vandenack. Motion carried unanimously. The meeting adjourned at 9:30 p.m.

Respectfully submitted,
Carrie Murphy-Auguston