

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, June 9 - 7:00PM

Call to Order

The meeting was called to order by Chairman Perock at 7:00 p.m.

Roll Call

Present: Tom Perock, Town Chairman
John Klasen, Town Supervisor
Randy Treml, Town Supervisor
Kenneth VanDeHei, Town Supervisor
Judy Benz, Town Clerk-Treasurer
Carrie Murphy-Auguston, Deputy Clerk
(See attached Roll Call Sign-In Sheet)

Excused: Randy Vandenack, Town Supervisor

Pledge of Allegiance said by those in attendance

Discussion and Action on the following:

1. Approve minutes from the Town Board Meeting held on May 27, 2008

A motion was made by Supervisor VanDeHei to approve the minutes from Town Board Meeting held on May 27, 2008. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

2. Outdoor concert at T&C Bar & Grill on Mid Valley Drive

Todd Turriff, 2610 Lawrence Drive – was present to request permission to have an outdoor concert at T&C Bar & Grill on Mid Valley Drive. Mr. Turriff stated he has been working with Town of Lawrence Police Chief, Randy Bani, in reference to traffic/crowd control and emergency access. Mr. Turriff stated because it is an all-age event, Chief Bani has requested three (3) uniformed officers be present from 7pm to midnight to help prevent underage drinking. The officers will be provided by Chief Bani at a cost of \$50/per hour to be paid for by Mr. Turriff. Permission has been obtained by Fox Valley Truck for emergency access through their property. AAA Sanitation will be providing twenty-five (25) portable toilets and two (2) sinks for the event. Mr. Turriff stated Chief Bani has also requested contact be made with the company responsible for the event's security so that he may review and implement necessary procedures to follow.

Chairman Perock asked for the radio ad to be revised to state Town of Lawrence as the location instead of DePere. Mr. Turriff offered that he would try to have it changed.

Chairman Perock recommended Mr. Turriff proceed with the concert planning and continue working with Chief Bani and Fire Chief Kurt Minten to finalize the details. No action taken.

3. Adopt Ordinance related to the Issuance and Revocation of an Alcohol License

A motion was made by Supervisor VanDeHei to adopt an ordinance in reference to the Issuance and Revocation of an Alcohol License. Motion seconded by Supervisor Klasen. Motion carried unanimously.

4. Adopt Ordinance related to Post construction Storm Water Management

A motion was made by Supervisor Klasen to adopt an ordinance in reference to Post Construction Storm Water Management. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

- 5. Approve Proposal for Website Re-Design**
Clerk-Treasurer, Judy Benz, provided an overview of the two proposals received. She stated both proposals were reviewed by Supervisor Vandenack and his written recommendation has been provided. Some of the benefits mentioned were future website expansions, web hosting through the same company as our server, and possible on-line bill paying capabilities in the future. A motion was made by Supervisor Tremml to proceed with the recommendation of Supervisor Vandenack to approve the proposal for website re-design from Digital Design Services. Motion seconded by Supervisor Klasen. Motion carried unanimously.
- 6. Approve Sanitary Sewer Collection Systems Compliance Maintenance Annual Report/Greg Little**
A motion was made by Supervisor Tremml to approve the sanitary Sewer Collection Systems Compliance Maintenance Report. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. (See attached Report)
- 7. Authorize local Bridge Inspections by Brown County Highway Department**
A motion was made by Supervisor Tremml to authorize local bridge inspections to be done by Brown County Highway Department. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.
- 8. Adopt Resolution to obtain a business charge card account through Associated Bank**
A motion was made by Supervisor VanDeHei to adopt a resolution to obtain a business charge card account through Associated Bank. Motion seconded by Supervisor Klasen. Motion carried unanimously. (See attached Resolution No. 0609 Series 2008)
- 9. Off-centered roadway in Granite Rock Industrial park**
The roadway was constructed different than depicted on the plat map. Davel Engineering provided two proposals for correcting the problem. Supervisor VanDeHei made a motion to proceed with proposal # 2 which states; adjust the plat so that the roadway is centered in the right-of-way which would require additional review by the county and could delay the recording of the plat map. Motion seconded by Supervisor Tremml. Motion carried unanimously.
- 10. Consider concept of hiring full-time building inspector/zoning administrator**
Discussions were held in reference to current procedures for building permit issuance and building inspections. Chairman Perock mentioned the current permitting process handled by mail is not always timely. New state regulations require more responsibilities being placed on municipalities for enforcement. A motion was made by Supervisor Tremml to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Klasen. Motion carried unanimously.

Jon Kleuskens, Grant Street – stated it is important to find someone who is certified to do commercial inspections. He said even though the state provides an inspector many times they are unable to inspect each step of construction.

Chairman Perock asked if the state does not inspect each step is an affidavit required by the contractor performing the work, certifying that is has been done in compliance with state codes.

Mr. Kleuskens stated the only affidavit he is aware of is required by Wisconsin Public Service (WPS) for electrical service. Mr. Kleuskens said it would be very beneficial for the Town to have their own inspector.

A motion was made by Supervisor Tremml to return to regular session. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.
- 11. Update to Video Service by At&T**
Update only no action taken.

12. **Approve Agreement for the Provisions of Brown County Fire Investigative Task Force**
A motion was made by Supervisor Klasen to approve the agreement for provisions of Brown County Fire Investigative Task Force. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.
13. **Discussion on regulations of wind turbines**
Supervisor Tremml stated regulation of wind turbines was a topic discussed at the Wisconsin Towns Association meeting. He stated the Federal Aviation Association (FAA) has restrictions on the placement of wind turbines. He said based on their regulations and the Town's proximity to Austin Straubel Airport the Town should not have any problems prohibiting them. Supervisor Klasen suggested doing some research to determine the FAA's regulations and have them on file. Discussion purposes only, no action taken.
14. **Discussion on commercial farms**
Supervisor Tremml stated commercial farms were another topic discussed at the Wisconsin Towns Association meeting. He suggested the Town consider an ordinance to help regulate commercial farms. Discussion also included placing a moratorium on commercial farms to allow time to draft an ordinance. Discussion purposes only, no action taken.
15. **Update on placement of sex offenders**
Supervisor VanDeHei stated the Village of Ashwaubenon recently passed a no loitering ordinance. Chairman Perock would like more input from Police Chief, Randy Bani in reference to sex offender ordinances.
16. **Award Bid for Water Tower**
Utility Manager, Greg Little, provided an overview of the bids received, it is his recommendation and the recommendation of Tower Engineer, Jeff Kellner of McMahon Group to award the project to low bidder, Maguire Iron Inc in the amount of \$1,061,000. A motion was made by Supervisor VanDeHei to award the bid for elevated water tank to Maguire Iron Inc. Motion seconded by Supervisor Tremml. Motion carried unanimously. (See attached bid results)
17. **Water/Sewer Utility Update/Greg Little**
None
18. **Fire Department Update/Fire Chief Kurt Minten**
Chief Minten stated they are working with the County to implement Mutual Aid Box Alarm System (MABAS).
19. **Water and Sewer Usage Report**
Information purposes only no action taken.
20. **Financial Report (Revenue/Expenditure to Budget)**
Information purposes only no action taken.
21. **Payment of due invoices and wages**
A motion was made by Supervisor Tremml to approve payment of due invoices and wages. Motion seconded by Supervisor Klasen. Motion carried unanimously.
22. **Future Agenda Items**
Information from Chief Bain in reference to outdoor concert and sex offender ordinance.
Commercial Farms Moratorium
23. **Public Comments**
A motion was made by Supervisor Tremml to suspend the rules and open the floor for public comments. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

Tom Erdmann, 2646 Apple Creek Road – stated Granite Rock Industrial Park site is discharging water onto adjacent property. Chairman Perock said he would investigate.

Travis Coonen, 2848 Apple Creek Road – asked if any of the board members traveled Apple Creek Road to determine for themselves the condition of the road.

Chairman Perock stated he did travel the road and admits it is in need of repairs.

Bob Muelemans – stated he is having a difficult time obtaining information from Wisconsin Public Service (WPS) in reference to streetlights due to the retirement of the Town's main contact, Jim Rath. He hopes to have more information soon.

A motion was made by Supervisor Klasen to return to regular session. Motion seconded by Supervisor Treml. Motion carried unanimously.

24. Adjourn

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Klasen. Motion carried unanimously. The meeting adjourned at 8:35 p.m.

Respectfully submitted,
Carrie Murphy-Auguston