

**Town of Lawrence**  
**Proceedings of Town Board/Utility District Meeting**  
**Town Hall-2595 French Road, De Pere, WI 54115**  
**Monday, July 14, 2008 - 7:00PM**

**Call to Order**

The meeting was called to order by Chairman Tom Perock at 7:00PM.

**Roll Call**

Present: Tom Perock, Town Chairman, John Klasen, Town Supervisor  
Randy Vandenack, Town Supervisor, Kenneth VanDeHei, Town Supervisor  
Judy Benz, Town Clerk-Treasurer Carrie Murphy-Auguston (Excused)  
Randy Treml, Town Supervisor

**Pledge of Allegiance** said by those in attendance

1. **Approve minutes from the Town Board Meeting held on June 23, 2008**  
Motion was made by Supervisor VanDeHei to approve the minutes from the meeting held on Jun 23, 2008. Seconded by Supervisor Klasen. Motion carried.
2. **Consideration to an ordinance on placement and/or loitering of convicted Sex Offenders/Chief Randy Bani**  
Chief Randy Bani was present to propose a possible ordinance in reference to loitering of convicted sex offenders. Chief Bani stated the ordinance recently adopted by the Village of Hobart has identified specific zones within the Village that convicted sex offenders cannot be in. The specified zones would include schools, parks, daycare centers or any other area where children would normally congregate. Supervisor VanDeHei asked how it would be handled if a sex offender needed to be within the zone for the benefit of their own child such as a school event. Chief Bani stated the ordinance would include an exception for those designated offenders to be in the specific restricted zones if official business was necessary and the offender is accompanied by another adult who is not a designated offender. It was the consensus of the Board to move forward with writing an ordinance on this issue and bring it back to the Board for further review.
3. **Police Department Update/Chief Randy Bani**  
Chief Randy Bani stated the police department recently received a \$12,000 grant to focus on ticketing drivers for operating while intoxicated (OWI) during the months of December-September. The department received another grant in the amount of \$12,000 for the purpose of ticketing speeders during the months of May to September. A new speed board has been ordered with the grant revenues. Chief Bani stated the School Liaison Officer program is working out fine and they will be entering into an extended contract with the West DePere School District. Motorcycle ride in memory of Hobart-Lawrence officers, Bob Etter and Stephanie Markins will be held on July 19. The ride route will begin at the Oneida Center on "U" and pass the crash scene. Chief Bani said he is working with owner of T&C Bar and Grill on their upcoming concert event. Mr. Bani said the third squad car has been ordered and will be available in September.
4. **Consideration and Approval of an Amendment to Carpenter's Crossing Condominium Planned Development**  
Supervisor John Klasen stated the Planning and Zoning Board reviewed the plan for Carpenters Crossing Condominium and recommended approval. The proposed revised plan consists of 37 units with a possible addition of three units between units 13 and 14. The sole difference in the revised plan is it contains single units versus duplex and 4-plex units. Motion was made by Supervisor Klasen to approve the revised plan. Seconded by Supervisor Treml. Motion carried. (See plan attached)

5. **Consideration and Adoption of an Initial Resolution Relating to Industrial Development Revenue Bond Financing on behalf of Mortensen Holdings LLC and/or Jones Sign Co., Inc. or other entity controlled by John Mortensen. As required by state law, information regarding the expected job impact of the project to be financed with the proceeds of the bonds on the project site and else where in the State of Wisconsin will be available at the time of consideration of the Initial Resolution**  
 Attorney Michael Willis was present as bond council for Jones Sign to answer any questions in reference to the proposed initial resolution. Chairman Tom Perock stated the Jones Sign Co. is pursuing a revenue bond through the town for the purpose of a building addition and equipment in the amount of \$7,000,000. Chairman Perock stated the town is not responsible in any way for this issuance nor is it a co-signer but merely a resource being used by Jones Company for borrowing purposes. A motion was made by Supervisor Tremml to adopt an initial resolution relating to Industrial Development Revenue Bond on behalf of Mortensen Holdings LLC or Jones Sign Co. or other entity controlled by John Mortensen. Seconded by Supervisor Klasen. Discussion: Chairman Perock asked what other entities are controlled by Mr. Mortensen that would be included in this bond issue. Attorney Willis responded that the 'all other entities' is included in the initial resolution but will be more clearly defined in the final resolution. A roll call vote was taken: Ken VanDeHei; aye, Randy Vandenack; aye, John Klasen; aye, Randy Tremml; aye and Tom Perock; aye. Motion carried unanimously.
6. **Consideration and Adoption of a Resolution Waiving the Requirements of Wis. Stat. 66.1103(11)(b)1. in connection with Industrial Development Revenue Bond Financing on behalf of Mortensen Holdings LLC and/or Jones Sign Co., Inc. or other entity controlled by John Mortensen**  
 Motion was made by Supervisor Tremml to adopt a resolution Waiving the Requirements of Wis. Stat.66.1103(11)(b)1 in connection with Industrial Development Revenue Bond Financing on behalf of Jones Sign. Seconded by Supervisor Klasen. Roll call vote was taken: Ken VanDeHei; aye, Randy Vandenack; aye, John Klasen; aye, Randy Tremml; aye and Tom Perock; aye. Motion carried unanimously
7. **Consideration and Adoption of a Resolution on Mutual Aid Box Alarm System (MABAS)**  
 Fire Chief, Kurt Minten, gave an overview of the resolution including the agreement attached to the resolution in reference to Mutual Aid Box Alarm System. Motion was made by Supervisor VanDeHei to approve resolution 0714, series of 2008. Seconded by Supervisor Tremml. Motion carried. (See resolution attached.)
8. **Consideration and Adoption of a Resolution in reference to an Emergency Operations Plan**  
 Removed from agenda
9. **Consideration and Adoption of an Ordinance in reference to an Emergency Operations Plan**  
 Fire Chief Kurt Minten provided an overview on a proposed ordinance in reference to an Emergency Operations Plan. Chief Minten stated the federal government requires the Emergency Plan in the event of a disaster or emergency for the purposes of declaring such an emergency and/or obtaining federal assistance in a timely fashion. Motion was made by Supervisor VanDeHei to table this issue to give the Board additional time to review the plan. Seconded by Supervisor Vandenack. Motion carried.
10. **Award bid for replacement of Lawrence Drive Culverts**  
 Motion was made by Supervisor VanDeHei to award the contract for the replacement of Lawrence Drive culverts to the lowest bidder, Maroszek Excavating, Inc. in the amount of \$88,980.00. Seconded by Supervisor Vandenack. Discussion: The contract amount for this project will be reimbursed from the town's bridge fund held by the county. Motion carried.
11. **Adopt Ordinance in reference to Destruction of Obsolete Records**  
 Motion was made by Supervisor Klasen to adopt ordinance 1.7 of the municipal code in reference to Destruction of Obsolete Records. Seconded by Supervisor VanDeHei. Motion carried unanimously.
12. **Adopt ordinance in reference to Harmful and Exotic Wild Animals**  
 Motion was made by Supervisor VanDeHei to adopt ordinance 5.6 of the municipal code in reference to Harmful and Exotic Wild Animals. Seconded by Supervisor Vandenack. Motion carried unanimously.

13. **Consideration and adoption of a Resolution in reference to a municipal rate for lawn cutting or weed control on private property**  
Discussion was held on a rate for lawn cutting or weed control for those properties that are in violation of the town nuisance ordinance. The discussion included the town's nuisance ordinance provides for the maintenance on vacant lots but does not clearing define occupied lots. Supervisor Trembl asked how the town would handle prairie grass which normally grows taller and is welcomed by some property owners and not by others. It was the consensus of the Board for the town clerk to draft an ordinance on weed control and tall vegetation for occupied lots. A motion was made by Supervisor Vandenaek to adopt a resolution for the interim and charge a minimum of \$125.00 with an hourly rate of \$85.00. Seconded by Supervisor Klasen. Motion carried unanimously.
14. **Consideration and adoption of a Resolution in reference to Notice of Special Charge**  
Motion was made by Supervisor Klasen to adopt a resolution to provide a Notice of Special Charge to a property owner (Parcel L-1050) for lawn cutting service to an unoccupied premise. Seconded by Supervisor Vandenaek. Motion carried unanimously. (See resolution attached.)
15. **Authorize the seeking of proposals for refuse and recycling collection services**  
Motion was made by Supervisor VanDeHei to authorize seeking proposals for refuse and recycling collections for a term of three and five years beginning in 2009. Motion seconded by Supervisor Klasen. Motion carried unanimously.
16. **Guaranteed Price Agreement with Agri-Partners (Progressive Farmers)**  
Motion was made by Supervisor Vandenaek to enter into an agreement with Agri-Partners to guarantee propane prices in the amount of \$2.13 per gallon for the 2008-2009 season. Motion seconded by Supervisor Trembl. Motion carried unanimously. (See copy of agreement attached.)
17. **Approve bartender license applications**  
Motion was made by Supervisor Klasen to approve the bartenders license applications. Seconded by Supervisor Vandenaek. Motion carried unanimously.
18. **Authorize Bidding Process for Asphalt project on Apple Creek Rd**  
Motion was made by Supervisor Vandenaek to authorize the bidding process for a portion of Apple Creek Road. Seconded by Supervisor Klasen. Discussion: Supervisor VanDeHei stated the town received a grant in the amount of \$13,000 and the town has to match the dollar amount. The project will include pulverizing and resurfacing approximately 1800' of a 20' roadway with 1' shoulders. Motion carried unanimously.
19. **Consideration to modifying Site Review Ordinance**  
Discussion was held on adding an insulated wall panel with a stucco embossed exterior as an acceptable product on commercial buildings. Chairman Perock said he considers the product to be similar and maybe better than eifs but should only be used as an accent on structures. It was the consensus of the board the product can be used only as an accent and the ordinance must be worded carefully to reflect the intent. Supervisor Klasen stated that he will work with the clerk for appropriate verbiage to the ordinance and bring it back to the Board. Motion was made by Supervisor Vandenaek to table this issue. Seconded by Supervisor Klasen. Motion carried unanimously.
20. **Wisconsin Retirement Program and Health Benefits-Informational only**  
Information was provided to the Board members on the Wisconsin Retirement Program. Informational only, no action.
21. **Road Update/Ken VanDeHei**  
Supervisor VanDeHei provided an update on roads stating a base coat has been laid on a portion of Little Rapids Road, Mid Valley Drive is being repaired and Lawrence Drive will be bid out following the culvert replacements.

22. **Water/Sewer Utility Update/Greg Little**  
Kurt Minten stated manholes damaged by Brown County are being repaired. There has been some flooding with the recent rains and he is working with the engineer and the developers on this issue.
23. **Fire Department Update/Fire Chief Kurt Minten**  
Chief Minten stated they have had six calls in July so far with most of them being false alarms.
24. **Park Update**  
None
25. **Greater Green Bay Initiative Update/Randy Vandenack**  
Supervisor Vandenack stated the Advance Group with the Chamber of Commerce is asking for financial support from all Brown County communities. It appears that all municipalities are on board and our costs will be approximately \$1100 per year for the next three years. No action.
26. **Payment of due invoices and wages**  
Motion was made by Supervisor Trembl to approve the due invoices and wages. Seconded by Supervisor Vandenack. Motion carried unanimously.
27. **Future Agenda Items**  
Financial support to the Greater Green Bay Initiative Program
28. **Public Comments**  
Motion was made by Supervisor Trembl to suspend the rules and open the floor for public comments. Seconded by Supervisor Klasen. Motion carried.
- Larry Boldt, Little Rapids Road said there is a soft spot on Little Rapids Road. Supervisor VanDeHei stated he will check with Northeast Asphalt. Mr. Boldt suggested that the town get a proposal from Deyo Disposal for the trash and recycling services. He also said that Waterworks is still piling their inventory over the height of the fence.
- With no further comments, a motion was made by Supervisor Trembl to return to regular session. Seconded by Supervisor Klasen. Motion carried.
29. **Adjourn**  
Motion was made by Supervisor VanDeHei to adjourn the meeting. Seconded by Supervisor Vandenack. Motion carried. The meeting was adjourned at 9:45PM.

Respectfully Submitted:

Judy Benz, Town Clerk  
Town of Lawrence