

Town of Lawrence
Proceedings of the Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, July 28, 2008 - 7:00PM

Call to Order

The meeting was called to order by Supervisor VanDeHei at 7:00 p.m.

Roll Call

Present: John Klasen, Town Supervisor
Randy Vandenack, Town Supervisor,
Randy Treml, Town Supervisor
Kenneth VanDeHei, Town Supervisor
Carrie Murphy-Auguston, Deputy Clerk

Excused: Tom Perock, Town Chairman,
Judy Benz, Town Clerk-Treasurer

Pledge of Allegiance said by those in attendance

Discussion and Action on the following:

1. Approve minutes from the Town Board Meeting held on July 14, 2008

Motion was made by Supervisor Treml to approve the minutes from the Town Board meeting held on July 14, 2008. Motion seconded by Supervisor Klasen. Motion carried unanimously.

2. Authorize payment in the amount of \$15,170.81 to Developer of Carpenter Crossing Condominiums for over-sizing of water main from 8” to 12”

Supervisor Treml asked if the payment being requested was included in the bonding, he also referred to the 6% interest being charged, questioning if that was agreed upon by the Town. Supervisor Treml made a motion to authorize payment in the amount of \$13,667.40 to Developer of Carpenter Crossing Condominiums for the over-sizing of the water main from 8” to 12”. The motion included payment of the 6% interest charge of \$1,503.41 to be contingent on further clarification. Motion seconded by Supervisor Klasen. Motion carried unanimously.

3. Consideration and Adoption of an Ordinance in reference to an Emergency Operations Plan

Fire Chief, Kurt Minten reviewed the changes made based on the recommendations received from Cullen Peltier, Director of Brown County Emergency Management. A motion was made by Supervisor Klasen to approve and adopt the Ordinance in reference to an Emergency Operations Plan. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

4. Financial Support to the Greater Green Bay Branding Initiative in the amount equivalent to \$1/resident over a 3-year period

Supervisor Treml questioned how the contributed funds are spent?

Supervisor Vandenack stated the money received will be put towards a national ad campaign intending to bring recognition to and recreate the image of the overall “Greater Green Bay Area”.

Supervisor Treml expressed concerns about the program benefiting all communities involved rather than narrowing the benefits to Green Bay only.

Supervisor Vandenack stated he is confident the communities contributing will benefit from the program.

Supervisor Klasen agreed tracking the direct benefits to the Town may be difficult, but stated participation is important.

A motion was made by Supervisor Vandenack to approve the Financial Support to the Greater Green Bay Branding Initiative in the amount of \$3,026.00 over a 3-year period, which is equivalent to \$1/resident. Motion seconded by Supervisor Klasen. Motion carried. Supervisor Treml voted –nay. (See attached commitment form)

5. Approve Bartender License Applications

Motion was made by Supervisor Vandenack to approve the operator's/bartenders license applications. Motion seconded by Supervisor Klasen. Motion carried unanimously. (See list attached)

6. Water/Sewer Utility Update/Greg Little

Utility Manager, Greg Little stated there will be a pre-construction meeting held at the Town Hall on August 19, 2008, for the water tower project. An invitation will be extended to area communication companies who may be interested in having equipment located on the tower.

Mr. Little stated draft versions of a Cross Connection Ordinance for large companies and the MPU locate agreement for locating utilities for the Central Brown County Water Authority (CBCWA) will be presented at a future meeting.

7. Fire Department Update/Fire Chief Kurt Minten

Chief Minten stated he and (4) fellow firefighters attended the funeral of Pulaski Fire Chief, Frank Wichlacz.

Chief Minten said the Fire Department was called out to a structure fire on Saturday, July 26, 2008. The fire was contained to the exterior of the home and attic/roof. The damages sustained were minimal and did not include living quarters of the home. Chief Minten credited the homeowner's daughter for ensuring everyone was evacuated safely.

8. Park Update

Carrie Murphy-Auguston stated the Park Department needs to receive improvement funds in order to complete some park projects. The building season is slower than normal which has generated little revenue for the park department. She mentioned the shelters are being rented out for summer events.

9. Payment of due invoices and wages

A motion was made by Supervisor Treml to approve payment of due invoices and wages. Motion seconded by Supervisor Klasen. Motion carried unanimously.

10. Future Agenda Items

Formal Resolution in reference to maintaining general fund at 30%
Employee Benefits
Commercial Farms / Wind Turbine Ordinances
Interest Payment to Carpenter Crossing for Water Main Over-sizing

11. Public Comments

A motion was made by Supervisor Treml to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

Bob Meulemans, 1194 Spring Lake Drive – suggested the board visit an actual wind farm when considering the adoption of a wind turbine ordinance. Mr. Meulemans credited the Fire Department for their hard work in fighting the house fire, stating their efforts are appreciated.

Mr. Meulemans stated the trail at Quarry Park has rough edges and need some work, he said it appears as though the project was never fully completed. He also stated the park area at Shadow Ridge needs some finish work, commenting that the playground is nice but the area around it looks rough. He suggested the Board appropriate funds from the town's budget for these projects versus relying on funds from building permits.

Supervisor VanDeHei stated concrete pipe culverts will be used on Lawrence Drive versus the previously discussed concrete box culverts. He stated they are more economical and do not require an environmental study to be done by the Department of Natural Resources.

Jon Kleuskens, 1418 Grant Street – stated some communities have naming rights to parks to help with obtaining funds. He suggested the Town consider including verbiage in a contract with the communication companies stating they are responsible for removal and re-installation of their equipment on the water tower when it needs to be repainted.

Mr. Kleuskens also suggested the Board send a letter to the Superintendent of the West De Pere School District stating it is the expectation of the Town that the installation of a warning siren be carried out at Hemlock Creek Elementary. Mr. Kleuskens stated the siren was not installed last year as discussed.

A motion was made by Supervisor Vandenack to return to regular session. Motion seconded by Supervisor Klasen. Motion carried unanimously.

12. Adjourn

A motion was made by Supervisor Vandenack to adjourn the meeting. Motion seconded by Supervisor Treml. Motion carried unanimously. The meeting adjourned at 8:25 p.m.

Respectfully submitted,
Carrie Murphy-Auguston