

**Town of Lawrence**  
**Proceedings of the Town Board/Utility District Meeting**  
**Town Hall-2595 French Road, De Pere, WI 54115**  
**Monday, August 11, 2008 - 7:00PM**

**Call to Order** by Chairman Perock at 7:02 pm

**Roll Call**

Present: Tom Perock, Town Chairman  
John Klasen, Town Supervisor  
Randy Treml, Town Supervisor  
Kenneth VanDeHei, Town Supervisor  
Judy Benz, Town Clerk-Treasurer  
Carrie Murphy-Auguston, Deputy Clerk  
Excused: Randy Vandennack, Town Supervisor

**Pledge of Allegiance** said by those in attendance.

**Discussion and Action on the following:**

1. **Approve minutes from the Town Board Meeting held on July 28, 2008**  
A motion was made by Supervisor Treml to approve the minutes from the Town Board Meeting held on July 28, 2008 with a correction to item #4 to reflect Supervisor Treml voted nay. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.
2. **Approve Notice of Disallowance of Claims of Schoen Laird Fox river Development LLC against the Town of Lawrence**  
Utility Manager, Greg Little provided an overview of the claims made by the developer. A motion was made by Supervisor Treml to approve the Notice of Disallowance of claims of Schoen Laird Fox River Development LLC against the Town Of Lawrence. Motion seconded by Supervisor Klasen. Motion carried unanimously.
3. **Approve Assignment of Easement Agreement to Green Bay Metropolitan Sewer District on parcel L-344-5 owned by Agri-partners Cooperative**  
Utility Manger Greg Little stated the lift station will be turned over to the Green Bay Metropolitan Sewerage District and the Town will no longer require the easement for access. A motion was made by Supervisor VanDeHei to approve the assignment of easement agreement to the Green Bay Metropolitan Sewer District on parcel L-344-5 owned by Agri-Partners Cooperative. Motion seconded by Supervisor Klasen. Motion carried unanimously.
4. **Approve Sanitary Sewer Easement to Green Bay Metropolitan Sewer District on parcel L-344-10 owned by the Town**  
Utility Manager, Greg Little, stated the easement provides the Green Bay Metropolitan Sewerage District access to the lift station. He suggested the Town Board consider selling the parcel for the town will no longer have a need for it. Mr. Little indicated that perhaps Agri-Partners would be interested since they currently have propane tanks located on the property. A motion was made by Supervisor Klasen to approve the sanitary sewer easement to Green Metropolitan Sewerage District on parcel L-344-10. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.
5. **Adopt Resolution in reference to Authorize Road Name Change to Mid Valley Court on that section of roadway that lies parallel westerly to Mid Valley Drive north of Grant Street with property addresses of 1272, 1284 and 1300 Mid Valley Dr**  
A motion was made by Supervisor VanDeHei to adopt a resolution to authorize road name change to Mid Valley Court on that section of roadway that lies parallel westerly to Mid Valley Drive north of Grant Street with

property addresses of 1272, 1284 and 1300 Mid Valley Dr. Motion seconded by Supervisor Klasen. Motion carried unanimously. (See attached Resolution No. 0811 Series 2008)

**6. Authorize interest payment in the amount of \$1,503.41 to Developer of Carpenter Crossing Condominiums for over-sizing of water main from 8” to 12”**

Clerk-Treasurer, Judy Benz, stated she spoke with Pat Kaster, Developer of Carpenter Crossing Condominiums, in reference to the interest being charged for the over-sizing of water main from 8” to 12”. Ms. Kaster indicated they were charged 6% interest from their bank for cost of the project and that was the interest rate passed onto the town. Ms. Kaster also indicated the invoice was not sent in 2006 when the project was completed because of an oversight or negligence by the engineer. A motion was made by Supervisor VanDeHei to deny the request for interest payment in the amount of \$1,503.41 to Developer of Carpenter’s Crossing Condominiums with the explanation that the Town is not responsible for interest on an invoice that was not received for two year. Motion seconded by Supervisor Tremml. Motion carried unanimously.

**7. Approve Snowplowing Agreement with Atlas Excavating Inc.**

Adam Gildernick reviewed the snow plowing options for the 2008-2009 Winter Season. He stated he had several discussions with Joe Glime Trucking. He said they were only able to commit to one truck for the season. Adam stated he is not comfortable with only one truck, incase of breakdowns there would not be any back up. He suggested the Town proceed with Atlas Excavating, Inc. which includes two trucks. The drivers will be called out by the Town and utilize the Town’s salt. Supervisor Tremml asked if there is a conflict with using the Town’s salt if they plow areas outside of the Town. Adam stated the two trucks are designated to the Town and would not be plowing areas outside of the Town. Supervisor VanDeHei stated he tried to contact the county in reference to plowing this section of the Town, but has not received a response. Chairman Perock stated the Town lacks control over when or how often the County plows because they are not called out by the Town. He stated this is acceptable in the more urban areas which require more attention but could get costly in the rural areas. A motion was made by Supervisor VanDeHei to approve the snowplowing agreement with Atlas Excavating, Inc. Motion seconded by Supervisor Tremml. Motion carried unanimously.

**8. Appoint committee to establish uniform retirement and medical benefits for employees**

Supervisor Tremml stated he was looking to appoint a committee to aid with the establishment of an employee retirement and medical insurance benefit program. Supervisor VanDeHei questioned why the Town Board wouldn’t be the committee. A motion was made by Supervisor Tremml to establish a committee consisting of Supervisors Tremml and VanDeHei and Chairman Perock. Motion seconded by Supervisor Klasen. Motion carried unanimously.

**9. Adopt ordinance relating to sex offender restrictions**

A motion was made by Supervisor VanDeHei to table the ordinance to allow further clarification on the definition of “designated offender”. Motion seconded by Supervisor Tremml. Motion carried unanimously.

**10. Town Hall Expansion for additional office space**

Chairman Perock suggested the Board review options for future town hall expansion to include additional office space. A motion was made by Supervisor Tremml to proceed with receiving price estimates. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**11. Water/Sewer Utility Update/Greg Little**

Utility Manger, Greg Little, stated he would have an update on the water tower schedule for the next meeting. He also stated there will be an update for the Board on the storm water issues throughout the town. Update only no action.

**12. Fire Department Update/Fire Chief Kurt Minten**

None.

**13. Park Update**

Adam Gildernick stated he has cost estimates for seeding at Shadow Ridge Park. Supervisor Tremml asked about the seeding along the trail at Quarry Park. Mr. Gildernick stated there are some cracks in the trail that need to be repaired then the seeding could be done. Update only no action.

**14. Payment of due invoices and wages**

A motion was made by Supervisor Tremml to approve payment of due invoices and wages with clarification and a possible adjustment of the invoice by Schenck Associates. The motion excluded payment of the Northeast Asphalt invoice until further clarification is received. Motion seconded by Supervisor Klasen. Motion carried unanimously.

**15. Future Agenda Items**

Negotiations for Land Sale of Parcel L-344-10  
Sex-Offender Ordinance  
Award bid for Lawrence Drive/Apple Creek Road Project

**16. Public Comments**

A motion was made by Supervisor Tremml to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Klasen. Motion carried unanimously.

Larry Boldt, Little Rapids Road – stated the shouldering on Little Rapids Road has created a problem at the end of his driveway with water not draining. Supervisor VanDeHei stated he would look at it.

Bill Lukes, 1317 Pond View Circle - stated the outdoor lights on the garages at Stone Ridge Apartments are very bright and are a nuisance. Mr. Lukes asked about the building inspection reports for Shadow Ridge Condominiums located on Pond View Circle. He stated there are several items the association has complaints about. He would like to obtain any/all information in reference to the inspection reports in order to file a complaint with the State.

Chairman Perock stated the Town will provide Mr. Lukes with a copy of any information we have on file however, the building inspector did not always furnish the Town with a copy of such records.

Chairman Perock asked about the culvert pipe on Little Rapids, he stated he received a complaint on water standing in the ditch/field. Supervisor VanDeHei stated the culvert pipe was removed because the pipe was not effectively moving the water from the ditch.

Chairman Perock stated the attorney recently informed him changes have been made to the state statutes earlier in the year which now requires a public hearing in reference to a boundary agreement between municipalities. Mr. Perock indicated that Ashwaubenon is not willing to proceed with this requirement, therefore, the proposed border agreement between the town and Ashwaubenon will be put on hold.

A motion was made by Supervisor Tremml to return to regular session. Motion seconded by Supervisor Klasen. Motion carried unanimously.

**17. Adjourn**

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Tremml. Motion carried unanimously. The meeting adjourned at 8:55 p.m.

Respectfully submitted,  
Carrie Murphy-Auguston