

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, August 25, 2008 - 7:00PM

Call to Order by Chairman Perock at 7:00 pm

Roll Call

Present: Tom Perock, Town Chairman
John Klasen, Town Supervisor
Randy Vandenack, Town Supervisor
Randy Tremml, Town Supervisor
Kenneth VanDeHei, Town Supervisor
Judy Benz, Town Clerk-Treasurer
Carrie Murphy-Auguston, Deputy Clerk
(See attached Roll Call Sign-in sheet)

Pledge of Allegiance said by those in attendance.

Discussion and Action on the following:

- 1. Approve minutes from the Town Board Meeting held on August 11, 2008**
A motion was made by Supervisor Klasen to approve the minutes from the Town Board Meeting held on August 11, 2008. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.
- 2. Award bid for 2008 Paving Project on Lawrence Drive and Apple Creek Rd**
Supervisor VanDeHei provided an overview of the various road projects and estimated costs. He suggested the Town consider postponing the second lift of asphalt on Lawrence Drive, and apply the savings (difference in cost) to other projects. He suggested the Town consider center line striping on some of the major roadways. A motion was made by Supervisor VanDeHei to award the bid for paving Lawrence Drive and Apple Creek Road to Northeast Asphalt excluding the second coat of asphalt on Lawrence Drive and extending the project length of Apple Creek Road by 400'. Supervisor VanDeHei included in his motion the alternate bid portion of Lawrence Drive will receive the base and final coat of asphalt if the City of DePere approves to do their portion. Motion seconded by Supervisor Vandenack. Motion carried unanimously.
- 3. Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers for the Construction Costs of a Storm Water Pond**
A motion was made by Supervisor Tremml to adopt a resolution declaring intent to exercise special assessment powers for the construction of a storm water pond. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. (See attached Resolution No. 0825 Series 2008)
- 4. Proposed Ordinance in reference to Emergency Alarm Systems**
A motion was made by Supervisor Tremml to table to allow further time to review. Motion seconded by Supervisor Klasen. Motion carried unanimously.
- 5. Proposed Policy on Snow/Ice Removal**
A motion was made by Supervisor Tremml to approve the Snow/Ice Removal Policy. Motion seconded by Supervisor Klasen. Motion carried unanimously. (See attached Snow/Ice Removal Policy)
- 6. Proposed Ordinance relating to Water Cross Connection and Back Flow Prevention Control**
A motion was made by Supervisor Klasen to table the Cross Connection and Back Flow Prevention Control ordinance to allow further time to review. Motion seconded by Supervisor Tremml. Motion carried unanimously.

7. **Request to amend Subdivider's Agreement for Patriot Place 2nd Addition to extend the completion date for the finish course of asphalt**
A motion was made by Supervisor Trembl to amend the Subdivider's Agreement for Patriot Place 2nd Addition to extend the completion date for the finish course of asphalt to June 30, 2009. The motion is contingent on the extension of the letter of credit through August 30, 2009 with amounts sufficient to cover the cost of the project. Motion seconded by Supervisor Klasen. Discussion: Supervisor VanDeHei asked if any work needed to be done to prepare for the winter road maintenance season. Supervisor Trembl amended his motion to include the developer is responsible to ensure the road is in proper condition by Town standards for winter maintenance to be performed. Amended Motion seconded Supervisor Klasen. Motion carried unanimously.
8. **Approve Town Treasurer and Town Supervisor Attendance to Government Financial Workshop**
A motion was made by Supervisor VanDeHei to approve the attendance of the Town Clerk-Treasurer and Supervisor Trembl at the Government Financial Workshop. Motion seconded by Supervisor Vandenack. Motion carried unanimously.
9. **Approve Employee attendance to a Urban Forestry Workshop**
A motion was made by Supervisor Vandenack to approve attendance of Public Works Operator to an Urban Forestry Workshop. Motion seconded by Supervisor Trembl. Motion carried unanimously.
10. **Town Hall Building Expansion Estimates**
Information purposes only no action taken.
11. **Approve negotiations on land sale of parcel L-344-10 located on Grant Street**
A motion was made by Supervisor Trembl to authorize the Town Chairman to begin negotiations on land sale of parcel L-344-10 on Grant Street. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.
12. **Adopt ordinance relating to sex offender restrictions**
A motion was made by Supervisor Trembl to table this item for further clarification. Motion seconded by Supervisor Vandenack. Motion carried unanimously.
13. **Storm Sewer Update**
Utility Manager, Greg Little, reviewed the storm water issues in the Town, including Shadow Ridge and Shadow Ridge Park. Adam Gildernick provided an overview of a proposed remedy to these problems; costs were estimated around \$20,000-\$25,000. Update only no action taken.
14. **Water/Sewer Utility Update/Greg Little**
Utility Manager, Greg Little stated borings have continued at the water tower site. Utility Operator, Kurt Minten stated the shed was removed from the property, an agreement was reached with the adjacent property owner in reference to filling in a portion of the site and water and sewer lateral are expected to be installed to the house within the next few weeks. Update only no action taken.
15. **Fire Department Update/Fire Chief Kurt Minten**
Fire Chief, Kurt Minten stated there were no fire/rescue related issues with the outdoor concert held at T&C Pub and Grill over the weekend.
16. **Park Update**
Carrie Murphy-Auguston stated the Park Department is working with the DNR in reference to erosion control issues at Lost Dauphin Park. She stated \$250.00 and 16 hours of labor was donated to the parks by a Town of Lawrence Volunteer Firefighter.

17. Payment to Village of Hobart in the amount of \$5165.00 for over sizing of sanitary sewer pipe and water main stub on EE and Packerland Dr

A motion was made by Supervisor Klasen to approve payment in the amount of \$5165.00 to the Village of Hobart for the over sizing of sanitary sewer pipe and water main stub on EE and Packerland Drive. Motion seconded by Supervisor VanDeHei. Motion carried. Supervisor Tremml voted nay.

18. Payment of due invoices and wages

A motion was made by Supervisor Tremml to approve payment of due invoices and wages. Motion seconded by Supervisor Klasen. Motion carried unanimously.

19. Future Agenda Items

Ordinances - Water Cross Connection, Sex Offender, False Alarm
Outdoor Concert
Storm water Issues

20. Public Comments

A motion was made by Supervisor Tremml to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Vandenack. Motion carried unanimously.

Kurt Minten – stated he has received positive remarks regarding the new street lights being installed.

21. Adjourn

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Vandenack. Motion carried unanimously. The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Carrie Murphy-Auguston