

**Town of Lawrence**  
**Proceedings of Town Board/Utility District Meeting**  
**Town Hall-2595 French Road, De Pere, WI 54115**  
**Monday, March 9, 2009 - 7:00PM**

**Called to Order**

The meeting was called to order by Chairman Perock at 7:00 p.m.

**Roll Call**      *(See attached Roll call sign-in sheet)*

Present:	Tom Perock, Town Chairman	John Klasen, Town Supervisor
	Randy Trembl, Town Supervisor	Kenneth VanDeHei, Town Supervisor
	Carrie Murphy-Auguston, Deputy Clerk	
Excused:	Randy Vandennack, Town Supervisor	Judy Benz, Town Clerk-Treasurer

**Pledge of Allegiance** said by those in attendance.

**1. Approve minutes from the Town Board Meeting held on February 23, 2009**

A motion was made by Supervisor Trembl to approve the minutes from Town Board Meeting held on February 23, 2009. Motion seconded by Supervisor Klasen. Motion carried unanimously.

**2. Consideration and Approval of Area Development Plan including Road Pattern on parcel L-73, L-74 and L-77 for a future business park development**

Dennis Reim from Robert E. Lee was present to review the Area Development Plan including Road Pattern on parcel L-73, L-74 and L-77 for a future business park development.

Chairman Perock read minutes from the Town Board Meeting held on January 9, 2006 where the Town Board approved rezoning of the property from Agricultural to B1 Business, with a Planned Development overlay, to accommodate a proposed business park. Chairman Perock stated the Area Development Plan in review is an outline of how the property could be developed, including establishing a road pattern.

A motion was made by Supervisor VanDeHei to approve the area development plan for parcels L-73, L-74 and L-77. Motion seconded by Supervisor Klasen. Motion carried unanimously.

**3. Review and Comments on Annual Report relating to activities undertaken pursuant to the Municipal Separate Storm Sewer (MS4) permit issued by the DNR**

Review only no action taken. (See attached MS4 Permit Annual Report)

**4. Proposal from McMahon for Initial Field Screening for outfalls pursuant to DNR Requirement to MS4 Permit**

Town Engineer, Matt Greely provided an overview of the Initial Field Screening proposal from McMahon Associates. The Town received a WPDES Municipal Separate Storm Sewer System (MS4) permit from the DNR. The MS4 permit requires the Town to develop a municipal storm water program that manages urban non-point source pollution, including illicit discharges. The MS4 Permit contains a compliance schedule which identifies when a specific permit activity must be completed. The illicit discharge detections and elimination activities must be completed on or before January 8, 2010. A motion was made by Supervisor Trembl to approve the proposal from McMahon Associates for Initial Field Screening for outfalls pursuant to DNR requirement to MS4 Permit. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. (See attached Initial Field Screening for Outfalls Proposal)

**5. Proposal for Feasibility Study for Storm Water Utility**

Town Engineer, Matt Greely provided an overview of the Feasibility Study for Storm Water Utility proposal from McMahon Associates. Over the past two years the Town has considered the possibility of creating a storm

water utility to generate revenue to fund its storm water management program. The Town would like to pursue a storm water utility that utilizes the Equivalent Runoff Unit (ERU) approach to determine charges against properties. McMahon Associates will provide Preliminary Analysis and Methods of Implementation under this proposal.

Utility Manager, Greg Little stated the costs to perform the study are recoverable once the utility is established.

A motion was made by Supervisor Trembl to approve the Feasibility Study for Storm Water Utility proposal from McMahon Associates. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. (See attached Feasibility Study for Storm Water Utility Proposal)

**6. Proposal from McMahon for Storm Water Pond Maintenance**

Town Engineer, Matt Greely, provided an overview of the Storm Water Pond Maintenance proposal from McMahon Associates. The intent of the proposal is to continue the previously implemented native wetland and prairie vegetation plan on the Business Park and Carpenter Crossing Ponds. The proposal also includes the aquatic vegetation for the Orde Pond to be installed this year. The maintenance costs of the native vegetation will reduce over time as the vegetation is fully developed in both the wetland and prairie. A motion was made by Supervisor Klasen to approve the proposal from Mc Mahon Associates for Storm Water Pond Maintenance. Motion seconded by Supervisor Trembl. Motion carried unanimously. (See attached Storm Water Pond Maintenance Proposal)

**7. Infrastructure Stimulus Funding 2009**

Town Engineer, Matt Greely, provided an overview of available stimulus funding and the town's intent to apply for such funding. The following projects were submitted to the DNR prior to December 31, 2008 for the Town to be eligible for a future submittal of an application:

**Project A** - Sanitary Sewer and Water Main extension from Barrington Point to Lost Dauphin Park

**Project B** - Sewer and Water Main extension from Lawrence Drive to the Railroad

**Project C** - Sewer and Water Main extension from French Road to Lawrence Drive

**Project D** - Sewer and Water Main extension from Williams Grant Drive to French Road

Mr. Greely stated project design submittal is due to the DNR by April 30th.

A motion was made by Supervisor Trembl to proceed with minimal design work on projects A, B and D for the purpose of DNR submittal for stimulus funding. Motion seconded by Supervisor Klasen. Motion carried unanimously.

**8. Proposed Road Projects for 2009**

The board reviewed proposed road project for 2009. A motion was made by Supervisor Klasen to table this time to allow for further review. Motion seconded by Supervisor Trembl. Motion carried unanimously.

**9. Approve bartender Licenses**

A motion was made by Supervisor Klasen to approve bartender/operator license applications. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. (See attached list of Applicants)

**10. Southern Bypass Bridge Update/John Klasen**

Supervisor Klasen provided an update on the Southern Bypass Bridge. Update only no action taken.

**11. Emergency Siren at West DePere Elementary School/Randy Trembl**

Supervisor Trembl stated he spoke with Kevin Hansen at the West De Pere School District Office. Mr. Hansen stated the emergency warning siren will be installed this spring. Update only no action taken.

**12. Update on Wisconsin Shared Revenue/Randy Trembl**

Supervisor Trembl stated he is very disappointed in the Town of Lawrence's 15% cut in state Shared Revenue. Supervisor Trembl stated the formula for figuring the shared revenue has been "frozen" for the past few years and

has already penalized communities like the Town of Lawrence. He has urged State Representative, Tom Nelson, to consider reevaluating the formula.

**13. Water & Sewer Utility Update**

Utility Manager, Greg Little, stated there was a discrepancy on the Town's true-up charges provided by the auditors to Central Brown County Water Authority (CBCWA). A credit should be forthcoming from CBCWA. Update only action taken.

**14. Fire Department Update**

Chief Minten stated things have been quiet. The department is working with Hemlock Creek Elementary to develop an emergency evacuation plan.

**15. Payment of due invoices and wages**

A motion was made by Supervisor Trembl to approve payment of due invoices and wages. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**16. Future Agenda Items**

2009 Road Projects & Road Stimulus Funding  
Northeast Asphalt (NEA) / Hemlock Creek Subdivision

**17. Public Comments**

A motion was made by Supervisor Klasen to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Trembl. Motion carried unanimously.

Adam Aleknavicius, 1743 Cady Lane – asked why non-resident fees being charged to residents playing sports at Quarry Park. Carrie Murphy-Auguston stated the Town has agreements with the organizations utilizing Quarry Park that non-resident fees will not be charged. She stated she would check into Mr. Aleknavicius's concerns.

Adam Aleknavicius - asked if the large hole on the property owned by Mr. Schmook located on Cady Lane would ever be required to be filled in. He stated he is concerned for the safety of children playing in the area. Chairman Perock stated the Town would have the Building Inspector visit the site and follow up with the office.

Adam Aleknavicius - questioned whether a permanent roof would be required to be installed on the shed located on the VanRite property in the Town's business park. He stated the blue tarp currently being used for a roof is not aesthetically pleasing.

A motion was made by Supervisor Trembl to return to regular session. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

**18. Adjourn**

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Klasen. Motion carried unanimously. The meeting adjourned at 9:10 p.m.

Respectfully submitted,  
Carrie Murphy-Auguston