

**Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, August 10, 2009 - 7:05PM**

Board of Review Meeting – 7:00PM

Board of Review Meeting called into session

Board of review was called into session by Chairman Klasen at 7:02 p.m.

Board of Review adjourned until September 29, 2009

A motion was made by Supervisor Vandenack to adjourn the Board of Review until September 29, 2009. Motion seconded by Supervisor Kussow. Motion carried unanimously.

1. Call to Order

The meeting was called to order by Chairman Klasen at 7:00 p.m.

2. Roll Call

Present: John Klasen, Town Chairman Mary Jo Kussow, Town Supervisor
 Randy Tremml, Town Supervisor Kenneth VanDeHei, Town Supervisor
 Randy Vandenack, Town Supervisor Judy Benz, Town Clerk-Treasurer
 Carrie Murphy Auguston, Deputy Clerk-Treasurer

3. Pledge of Allegiance

Pledge of allegiance was said by those in attendance.

4. Approve the Agenda

A motion was made by Supervisor Tremml to approve the agenda. Motion seconded by Supervisor Kussow. Motion carried.

5. Approve Minutes from Town Board Meeting held on July 27, 2009

A motion was made by Supervisor Kussow to approve the minutes from the Town Board meeting held on July 27, 2009. Motion seconded by Supervisor VanDeHei. Motion carried.

6. Traffic Management Plan on Scheuring Road/WDOT Karen Kloser 414-410-6776

Chad DeGrave from WI DOT and Jerry Schadewald from HNTB provided an overview of the Hwy 41 expansion project Scheuring Road interchange design and construction plans. Jerry reviewed various construction scenarios stating 2 lanes of traffic will remain open throughout the construction process.

7. Round-about Lighting on Scheuring Road and Street Lighting on Eisenhower/PDQ Drive

Supervisor VanDeHei reviewed the options for street lighting. Supervisor Tremml suggested the Board request a letter from the WI DOT clarifying installation and costs for the street lights.

8. Approve Class B Liquor License Transfer from Suzanne Cashman at Apple Creek Inn located at 3177 French Road to STLfest, Inc and Suzanne Cashman as agent for Apple Creek Catering located at 3177 French Road

A motion was made by Supervisor Kussow to approve the transfer of Class B Liquor License from Suzanne Cashman at Apple Creek Inn located at 3177 French Road to STLfest, Inc and Suzanne Cashman as agent for Apple Creek Catering located at 3177 French Road. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

9. **Adopt Amendment to Section 2.003 of the Zoning Ordinance to include additional provisions to the Fences, Walls and Berms Ordinance**
A motion was made by Supervisor Trembl approve the Amendment to Section 2.003 of the Zoning Ordinance to include additional provisions to the Fences, Walls and Berms Ordinance. Motion seconded by Supervisor Kussow. Motion carried unanimously. (See attached amendment)
10. **Approve First Amendment to Infrastructure Improvement Agreement between the Town and TOSA Construction and Development Inc.**
A motion was made by Supervisor Trembl to approve the First Amendment to Infrastructure Improvement Agreement between the Town and TOSA Construction and Development Inc. Motion seconded by Supervisor Vandenack. Motion carried unanimously.
11. **Resolution for road name change of PDQ Drive to Mid Valley Drive**
A motion was made by Supervisor Vandenack to adopt a resolution to approve changing the road name of PDQ Drive to Mid Valley Drive. Motion seconded by Supervisor Kussow. Motion carried unanimously. (See attached Resolution No. 0810 Series 2009)
12. **Approve Bartender Licenses**
A motion was made by Supervisor Vandenack to approve the applications for bartender license. Motion seconded by Supervisor VanDeHei. Motion carried unanimously. (See attached list of applicants)
13. **Replacement of Manhole in Quarry Park**
Utility Manager, Greg Little, stated the replacement parts are available for order and Kocken Brothers Excavating offered to donate the labor to repair the manhole at Quarry Park. A motion was made by Supervisor VanDeHei to approve ordering the parts and for the replacement of the manhole at Quarry Park with the labor to be donated by Kocken Brothers Excavating. Motion seconded by Supervisor Trembl. Motion carried unanimously.
14. **Stormwater Utility Study Evaluation Update – Removed from agenda**
15. **Design Plan for Installation of Flags, Bench, Town/Fire Station Sign at Town Hall/Fire Station**
The design plans was reviewed and discussion was held on the location for the flags, memorial bench and war memorial. The board came to a consensus that the location should be in front of the fire station / Town Hall.
16. **Road Update-Expenses year to date Report/Ken VanDeHei**
Supervisor VanDeHei provided an update on the Road expenses to date. Update only no action taken.
17. **Approval on Park Improvements**
 - a. **Open Air Shelter at Shadow Ridge Park**
 - b. **Recycling bins at Shadow Ridge, Quarry and Lost Dauphin Park**
 - c. **Landscaping surrounding the Park Signs**
 - d. **Swing Set at Lost Dauphin Park**

Discussions were held on the proposed park improvements. A motion was made by Supervisor Kussow to approve the following park improvements:

 - a. Open Air Shelter at Shadow Ridge Park – see attached design
 - b. Recycling bins at Shadow Ridge, Quarry and Lost Dauphin Park
 - c. Landscaping surrounding the Park Signs – Project awarded to Professional Landscape Management
 - d. Swing Set at Lost Dauphin Park – Supervisor VanDeHei opposed swings at Lost Dauphin.

Motion seconded by Supervisor Trembl. Motion carried unanimously.
18. **Update on Water and Sewer Utility /Greg Little**
Utility Manager, Greg Little, stated the water tower is being painted, with a few rain delays lately. Update only no action.

19. Update on Fire Department/Kurt Minten

Chief Minten stated the department recently responded to a car accident on Hwy 41. The department also participated in the airport drill.

20. Payment of due invoices and wages

A motion was made by Supervisor Trembl to approve payment of due invoices and wages. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

21. Future Agenda Items

Storm Water Utility
Snow plow on Utility truck

22. Public Comments

A motion was made by Supervisor Trembl to suspend the rules and open the floor for public comments. Motion seconded by Supervisor Vandenaek. Motion carried.

Steve Grosklaus – expressed concerns regarding the parks which included:

- Cleaning schedule of the restrooms at Quarry Park
- Entrance to Shadow Ridge Park (provided by the easement between two property owners)
- Maintenance of Shadow Ridge Park and finishing touches

Mr. Grosklaus suggested the board consider neighboring properties in determining a shingle color for the shelter at Shadow Ridge Park.

Bob Meulemans – stated the rock bed drainage ditch along Shadow Ridge Park may be contributing to algae blooms being washed into a nearby storm water pond.

Larry Boldt – questioned why there would be a price difference on the cost of the shingles for the park shelter based on the color of the shingle.

A motion was made by Supervisor VanDeHei to return to regular session. Motion seconded by Supervisor Vandenaek. Motion carried unanimously.

23. Adjourn

A motion was made by Supervisor VanDeHei to adjourn the meeting. Motion seconded by Supervisor Vandenaek. Motion carried unanimously. The meeting adjourned at 9:15PM.

Respectfully submitted,
Carrie Murphy-Auguston