

**Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, September 28, 2009 - 7:00PM**

**Closed Session – 6:00PM
Regular Session – 7:00PM**

1. Announce Closed Session

Chairman Klasen announced closed session. Roll call taken.

Present: John Klasen, Town Chairman Randy Treml, Town Supervisor
 Ken VanDeHei, Town Supervisor Judy Benz, Town Clerk-Treasurer

2. Consider and enter into closed session with Village of Hobart Officials under WI statutes 19.85 (1) (c) to discuss employment, promotion, evaluation data of the police department over which the town has jurisdiction.

A motion was made by Supervisor Treml to enter into closed session. Motion seconded by Supervisor VanDeHei. Motion carried unanimously.

No discussion. (Village of Hobart was unable to meet)

3. Consider and enter into closed session pursuant to WI statutes 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

No discussion. (Removed from agenda)

4. Return to Open Session

Motion made by Supervisor VanDeHei to return to regular session. Seconded by Supervisor Treml. Motion carried. Chairman Klasen announced recess until regular town board meeting at 7:00p.m.

5. Recess until regular Town Board meeting scheduled at 7:00pm

Chairman Klasen called the regular Town Board meeting to order at 7:00 p.m.

6. Roll Call for Open Session – Pledge of Allegiance

Roll call taken.

Present: John Klasen, Town Chairman Randy Treml, Town Supervisor
 Ken VanDeHei, Town Supervisor Randy Vandenack, Town Supervisor
 Mary Jo Kussow, Town Supervisor Judy Benz, Town Clerk-Treasurer
 Carrie Murphy-Auguston, Deputy Clerk-Treasurer

See attached Roll Call Sign-In Sheet. Pledge of Allegiance said by those in attendance.

7. Approve the Agenda

Motion made by Supervisor VanDeHei to approve the agenda. Seconded by Supervisor Treml. Motion carried.

8. Approve Minutes from Town Board Meeting held on September 14, 2009

Motion made by Supervisor Kussow to approve the minutes from Town Board Meeting held on September 14, 2009. Seconded by Supervisor Treml. Motion carried.

9. Approve final Planned Development Site Plan for Multi-Family complex located on Scheuring Road/Toonen

Steve Bieda from Mau & Associates provided an overview of the Final Planned Development Site Plan for Multi-Family complex on Scheuring Road/ Toonen. Mr. Bieda proposed grass berms in place of the berms depicted on the plan, which included plantings along the top. Mr. Bieda explained the property's existing landscape along the back of the property has a mixture of trees.

Supervisor Tremml asked for the location of the berm in relation to the existing tree line.

Mr. Bieda stated the berm would be located approximately 5-8 feet from the existing tree line.

Supervisor VanDeHei expressed concern over the existing tree line being an insufficient buffer in the future.

Mr. Bieda petitioned the board to allow a mixture of pines to be scattered throughout the berms versus various plantings. He stated the future access point depicted would likely connect to a public road in the future. Mr. Bieda asked if the pine trees could be smaller in size. The board agreed the pine trees could be smaller in size because the existing tree line currently acts as a buffer.

Fire Chief, Kurt Minten requested directional address signs to be located throughout the property for emergency response purposes.

Motion made by Supervisor VanDeHei to approve the final site plan contingent on the approval of the Storm Water Management plan by the Town Engineer, inclusion of smaller sized (2-3') pine trees to be planted on the berms, and directional address signs installed throughout the property. Motion seconded by Supervisor Vandenaek. Motion carried unanimously. (See Final Site Plan attached)

10. Action on Closed Session if Necessary

No action taken.

11. Approve Certificate for Payment #5 to Maquire Iron, Inc. in the amount of \$99,370.00

Utility Manager, Greg Little stated there have been some unnecessary delays in finalizing the construction of water tower. He recommended the board approve payment but withhold issuance of the check until the tower has passed inspections. A motion was made by Supervisor VanDeHei to approve payment #5 to Maquire Iron, Inc. in the amount of \$99,370.00 holding the issuance of the check until the water tower has passed inspections. Motion seconded by Supervisor Tremml. Motion carried. (See attached Certificate for Payment)

12. Approve Certificate for Final Payment (Retainage) to Dorner Inc. in the amount of \$10,000.00

A motion was made by Supervisor VanDeHei to approve final payment (retainage) to Dorner Inc. in the amount of \$10,000.00 for the Lost Dauphin Project. Motion seconded by Supervisor Kussow. Motion carried. (See attached Certificate for Payment)

13. Discussion on Possible Pedestrian Bridge for Hwy 41 Expansion Project.

Supervisor Tremml provided an overview from the meeting he attended with Brown County regarding a Possible Pedestrian Bridge for Hwy 41 Expansion Project. He reviewed three potential sites. Discussion purposes only no action taken.

14. Update from Building Inspector in reference to Building Setback Compliance Issue on Cady Lane Property/Schmoock

Building Inspector, Tom Smith, provided a verbal update to Clerk-Treasurer, Judy Benz indicating the accessory building on the Schmoock property remains in violation. A motion was made by Supervisor Tremml to direct the Police Department to issue citations to Mr. Schmoock for the continued violation until such issue has been resolved. Motion seconded by Supervisor Vandenaek. Motion carried unanimously.

15. Update on Water and Sewer Utility /Greg Little

Utility Manager, Greg Little provided an update on current projects and proposals, which include:

1. Review and discussion of manhole location on Scheuring Road relating to the upcoming Scheuring Road Interchange/Hwy 41 expansion project.
2. Proposal of a consortium with neighboring municipalities relating to the purchase and usage of public works equipment. The group will be working on a cost-share and equipment usage share proposal.

Supervisor Treml provided an overview of the Central Brown County Water Authority's (CBCWA's) proposed 2010 budget.

16. Update on Fire Department/Kurt Minten

Chief Minten stated the department would be teaching fire prevention at the school and local daycares.

17. Payment of due invoices and wages

A motion was made by Supervisor Treml to approve payment of due invoices and wages. Motion seconded by Supervisor VanDeHei. Motion carried.

18. Future Agenda Items

Revaluation/Assessor Review

Update on Roundabouts on Scheuring Road

19. Public Comments

Motion made by Supervisor Treml to suspend the rules and open the floor for public comments. Seconded by Supervisor Kussow. Motion carried.

No comments.

Motion to return to regular session made by Supervisor Treml. Seconded by Supervisor Vandenack. Motion carried.

20. Adjourn

Motion to adjourn the meeting made by Supervisor VanDeHei. Seconded by Supervisor Vandenack. Motion carried unanimously. The meeting adjourned at 8:20 p.m.

Respectfully submitted,
Carrie Murphy-Auguston