

**Town of Lawrence**  
**Proceedings of Town Board/Utility District Meeting**  
**Town Hall-2595 French Road, De Pere, WI 54115**  
**Monday, April 26, 2010 – 7:00PM**

**Discussion and Action on the following:**

**1. Call to Order**

The meeting was called to order by Chairman Klasen at 7:00 p.m.

**2. Roll Call**

Present: John Klasen, Town Chairman                      Mary Jo Kussow, Town Supervisor  
          Randy Treml, Town Supervisor                    Ken VanDeHei, Town Supervisor  
          Judy Benz, Town Clerk-Treasurer                Carrie Murphy-Auguston, Deputy Clerk-Treasurer

Excused: Randy Vandenack, Town Supervisor

**3. Pledge of Allegiance - said by all**

**4. Approve the Agenda**

Motion was made by Supervisor Treml to approve the agenda. Seconded by Supervisor Mary Jo Kussow. Motion carried.

**5. Approve Minutes from Town Board Meeting held on April 12, 2010**

Motion was made by Supervisor Treml to approve the minutes from Town Board Meeting held on April 12, 2010. Seconded by Supervisor Mary Jo Kussow. Motion carried.

**6. Open Public Hearing in reference to a Boundary Agreement with the Village of Ashwaubenon under Wisconsin Statute 66.0301**

Motion was made by Supervisor VanDeHei to open the public hearing in reference to a Boundary Agreement with the Village of Ashwaubenon under Wisconsin Statute 66.0301. Seconded by Supervisor Mary Jo Kussow. Motion carried.

Mary Ambrosius, 1894 Cypress Road – asked for clarification on the border agreement.

Chairman Klasen provided an overview of the agreement and details regarding future need for municipal services.

Mike Stephani, 1798 Grant Street – asked if the Town would allow residents to drill deeper, or drill a new well in event they should run out of water.

Utility Manager, Greg Little stated residents would be allowed to improve their existing services.

Mary Ambrosius – asked for clarification on “municipal services”

Chairman Klasen stated municipal services would be sewer and water services, not police and fire protection. At such time sewer and water services are required by the residents on Cypress Road, the Village of Ashwaubenon would provide them and the residents would annex to the Village.

Mary Ambrosius - asked when repairs to Cypress Road would be made?

Supervisor VanDeHei stated he would follow up with the Village of Ashwaubenon in reference to the road repairs.

Mary Ambrosius – stated the trash by the apartments is bad and requested assistance on getting it cleaned up.

Jim Dunks, 1920 Cypress Road – expressed concerns regarding 9-1-1 service. He stated when he called 9-1-1 he was told by Brown County Dispatch he is located in the Village of Ashwaubenon, he argued being a Town of Lawrence resident with dispatch.

Fire Chief, Kurt Minten, stated he would run the house numbers through dispatch to verify they appear in the system as being in the Town of Lawrence.

**7. Close above mentioned Public Hearing**

Motion was made by Supervisor Mary Jo Kussow to close the above mentioned public hearing. Seconded by Supervisor VanDeHei. Motion Carried.

**8. Adopt Resolution approving a Boundary Agreement with the Village of Ashwaubenon under Wisconsin Statute 66.0301**

Motion was made by Supervisor VanDeHei to adopt Resolution approving a Boundary Agreement with the Village of Ashwaubenon under Wisconsin Statute 66.0301. Seconded by Supervisor Tremml. Motion carried. *(See Attached Resolution No.0426 Series 2010)*

**9. Wastewater Collection Study**

Utility Manager, Greg Little, reviewed the Wastewater Collection Study prepared by McMahon Associates. Review purposes only no action taken.

**10. Modification to Business Sign at Freedom Road BP**

Supervisor Mary Jo Kussow provided an overview of the proposed modification. Discussion was held in reference to allowing the reader board modification with the condition there are no flashing messages. Motion was made by Supervisor VanDeHei to approve the sign modification contingent on no flashing messages be allowed. Seconded by Supervisor Mary Jo Kussow. Motion carried.

**11. Discussion on smaller lot sizes**

Supervisor VanDeHei stated the Town has received a request from a developer to change the minimum lot size required. Discussions were held in reference to the different lot sizes in various subdivisions in the town. Supervisor VanDeHei questioned the appropriate lot size? Supervisor Tremml stated he wasn't in favor of changing lot sizes, citing we have already told other developer's smaller lot sizes would not be allowed. Chairman Klasen stated he is in favor of 100' lot sizes until an argument can be made in favor of smaller sizes with adequate information to support the argument. In such cases smaller lot sizes could be considered under a Planned Development (PD). Discussion only no action taken.

**12. Purchase of New Snowplow**

Supervisor VanDeHei stated there is a used Snowplow available for purchase at Truck Country. Clerk-Treasurer, Judy Benz, informed Supervisor VanDeHei the truck in mention was already sold. Supervisor VanDeHei suggested the Town consider their options for purchase of a new snowplow. Kurt Minten stated the Town could get approximately \$14,000 in trade on our current snowplow. Supervisor Mary Jo Kussow suggested we request bids from various vendors and review them at a future board meeting.

**13. Lawrence Lift Station Telemetry Proposal**

Utility Manager, Greg Little reviewed the Lawrence Drive Lift station Telemetry proposal. Motion was made by Supervisor Tremml to approve the proposal and purchase of the telemetry system. Seconded by Supervisor Mary Jo Kussow. Motion carried.

- 14. Authorize Placement on Town Hall Property of Flag Pole and Memorial Site**  
 Motion was made by Supervisor VanDeHei to approve option #2 for the placement on Town Hall property of the Flag Poles and Memorial Site. Discussion: Supervisor Treml would like three (3) additional parking stalls to be installed south of the Town Hall building if possible. Motion seconded by Supervisor Mary Jo Kussow. Motion carried.
- 15. Payment of due invoices and wages**  
 Motion was made by Supervisor Treml to approve payment of due invoices and wages. Motion seconded by Supervisor VanDeHei. Motion carried.
- 16. Water and Sewer Utility Update**  
 Utility Manager, Greg Little stated they will be starting their summer maintenance program. Update only- no action taken.
- 17. Fire Department Update**  
 Chief Minten stated the bonding has passed for the County to solicit bids for the new radio system. Update only- no action taken.
- 18. Future Agenda Items**  
 Snowplow Bids  
 Speed limit on Quarry Park Drive
- 19. Public Comments**  
 Motion to suspend the rules and open the floor for public comments was made by Supervisor Treml. Seconded by Supervisor Mary Jo Kussow. Motion carried.
- Mike Stephani – asked if Quarry Park Drive would be receiving another layer of asphalt. Supervisor VanDeHei stated it has already received the final coat. Mr. Stephani asked if the contractor warranty’s their work citing the road is not a quality road. He stated the manholes are raised above the surface and should be reviewed.
- John Gerrits, 1854 Cypress Road – asked if the creek between his property and the adjacent property located in the Village of Ashwaubenon would be cleaned out, the cattails are thick creating standing water on his property. Supervisor VanDeHei stated they would address the issue at a future HALO meeting.
- Bob Meulemans, 1194 Spring Lake Drive – suggested the board consider smaller lot sizes, citing it is being done in other communities. He gave an example of how it could also provide additional property tax revenue. A motion was made by Supervisor Mary Jo Kussow to return to regular session. Seconded by Supervisor VanDeHei. Motion carried.
- 20. Adjourn**  
 Motion was made by Supervisor VanDeHei to adjourn the meeting. Seconded by Supervisor Mary Jo Kussow. Motion carried. The meeting adjourned at 8:15 p.m.

Respectfully submitted,  
 Carrie Murphy-Auguston