

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, May 10, 2010 – 7:00PM

Discussion and Action on the following:

1. Call to Order

The meeting was called to order by Chairman Klasen at 7:00 p.m.

2. Roll Call

Present: John Klasen, Town Chairman Mary Jo Kussow, Town Supervisor
 Randy Treml, Town Supervisor Ken VanDeHei, Town Supervisor
 Randy Vandenack, Town Supervisor Judy Benz, Town Clerk-Treasurer
 Carrie Murphy-Auguston, Deputy Clerk-Treasurer
(See attached Roll Call/Sign-In Sheet)

3. Pledge of Allegiance - said by all

4. Approve the Agenda

Motion was made by Supervisor Treml to approve the agenda. Seconded by Supervisor VanDeHei. Motion carried.

5. Approve Minutes from Town Board Meeting held on April 26, 2010

Motion was made by Supervisor Treml to approve the minutes from Town Board Meeting held on April 26, 2010. Seconded by Supervisor Mary Jo Kussow. Motion carried.

6. Potential public walking trail and storage of commercial equipment on private property zoned R1 residential (Parcel L-264-3-1 consisting of 4.5 acres)

Discussions were held in reference to the legal opinion received by the Town's attorney pertaining to the potential public walking trail on private property zoned R1 residential (Parcel L-264-3-1 consisting of 4.5 acres). The Board has requested further clarification of the legal opinion to determine if any type of trail is allowed in R1 Residential.

Motion was made by Supervisor Vandenack to have the attorney draft a letter to provide the property owner his legal opinion in reference to the walking trail. Included in the motion was verification of the 30-day deadline imposed on the property owner at a previous Town Board meeting to remove any commercial equipment from the R1 Residential property (L-264-3). Enforcement will commence at the expiration of the 30-day deadline. Seconded by Supervisor Mary Jo Kussow.

Discussion: Supervisor VanDeHei stated the letter from the attorney isn't necessary to enforce the 30 day deadline and the Town should proceed with such enforcement. Supervisor Vandenack amended his motion to include the issue regarding the commercial equipment s not required to be addressed in the letter from the attorney and enforcement of the 30-day deadline shall proceed. Seconded by Supervisor Mary Jo Kussow. Motion carried.

7. Business signs on Parcel L-265 located at 1700 Sand Acres Drive

The business sign on parcel L-265 located at 1700 Sand Acres Drive was never approved by the Town and a permit for the installation was never issued. Chairman Klasen stated he would follow up with the business owner. No action taken.

8. Relocating parking spaces in front of Town Hall

Supervisor VanDeHei stated the parking spaces in front of the Town hall should be relocated when the construction of the memorial site is being done. He stated four (4) stalls could be placed to the North of the building off of the current lot and four (4) stalls could be placed south of the building where the existing memorial is. Jon Kleuskens asked if they could trench cut the parking lot to run the utilities to the memorial site. Supervisor VanDeHei said yes they could trench cut the parking lot. A motion was made by Supervisor VanDeHei to proceed with removing the existing parking stalls, installation of new parking stalls and construction of the memorial site. Seconded by Supervisor Vandennack. Motion carried.

9. **Discussion and consideration to establishing a position as town zoning administrator/building inspector**
Clerk-Treasurer, Judy Benz provided explanation of the need to consider establishing a position of town zoning administrator/building inspector. Discussions were held in reference how the Town would benefit from establishing this position. Discussion only no action taken.
10. **Approve Deputy Clerk to attend Municipal Clerks and Treasurers Institute Training**
Motion was made by Supervisor Mary Jo Kussow to approve the Deputy Clerk to attend the Municipal Clerks and Treasurers Institute training in July. Seconded by Supervisor VanDeHei. Motion carried.
11. **Snowplow Proposals**
Kurt Minten provided an overview of the different snowplow trucks and various options being considered. He asked for direction on how to proceed. The board asked him to obtain written proposals to be reviewed at the next board meeting. Discussion only no action taken.
12. **Speed Limit on Quarry Park Drive**
The Town has received a written request to reduce the speed limit on Quarry Park Drive. Discussions were held in reference to the current speed limit, traffic volume and activity level around the park area. Supervisor Tremml would like the police officer's opinions regarding the matter. The board suggested placing the speed board by the park to track and record the current speed of the traffic on the road. Discussion only no action taken.
13. **Road and Culvert Update/Ken VanDeHei**
Supervisor VanDeHei stated the project specifications for the Williams Grant Drive and Hickory Road culvert replacements are available from the engineer. The project was advertised for bid last week Wednesday and will also be advertised this week Wednesday.

Supervisor Tremml asked for a projected timeline in reference to the section of Little Rapids Road from Mid Valley Drive west to Williams Grant Drive. Supervisor VanDeHei stated he is waiting to receive legal descriptions from the Town's engineer for the right-of-way acquisition.
14. **Water/Sewer Utility Update/Greg Little**
Utility Manager, Greg Little stated the utility is currently working on their summer maintenance program. Work continues to take place on the water tower lighting plan.
15. **Fire Department Update/Kurt Minten**
Chief Minten stated the department assisted the City of De Pere with a warehouse fire. After his recent meeting with the WI Department of Transportation the Town of Lawrence may see an increase in calls for accidents on Hwy 41 during the reconstruction project.
16. **Payment of due invoices and wages**
Motion was made by Supervisor Tremml to approve payment of due invoices and wages. Seconded by Supervisor VanDeHei. Motion carried.
17. **Future Agenda Items**
Walking trail on Parcel L-264-3-1 Snowplow Proposals
Speed Limit on Quarry Park Drive Storm Water Utility

18. **Public Comments**

Motion was made by Supervisor Trembl to suspend the rules and open the floor for public comments. Seconded by Supervisor Vandennack. Motion carried.

Sam Colucci, 2001 Morning Dew Lane – stated the traffic counter may not provide an accurate picture of the appropriate speeds for Quarry Park Drive. Due to the high level of activity at the park he suggested the speed limit to be 25 MPH.

Scott Newman, 2009 Morning Dew Lane – encouraged the board to visit Quarry Park to view the level of activity. He stated it is a safety hazard for bicycle/pedestrians traveling the road, and there are no sidewalks to offer an alternative. He offered comparison to 9th Street in the City of De Pere by the school where the speed limit is 25 MPH.

Roger Schmoll, 1047 Springfield Drive – stated he is a resident of the Village of Ashwaubenon, here to present a concern he has with a Town of Lawrence resident. He stated a dead tree on his neighbor's property poses a safety hazard for his family. He told a Hobart/Lawrence Police officer, who responded to his recent complaint regarding the tree, he would attend this meeting to present his concerns.

The board agreed they would address this safety issue.

Motion to return to regular session was made by Supervisor Vandennack. Seconded by Supervisor Mary Jo Kussow. Motion carried.

19. Adjourn

Motion was made by Supervisor VanDeHei to adjourn the meeting. Seconded by Supervisor Vandennack. Motion carried. The meeting adjourned at 8:45 p.m.

Respectfully submitted,
Carrie Murphy-Auguston