

**Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, May 24, 2010 – 7:00PM**

Notice: Board of Review Meeting on Monday, May 24, 2010 at 7:00PM

1. Reopen Board of Review

Chairman Klasen called to order and reopened the Board of Review at 7:00 p.m.

2. Roll Call

Present: John Klasen, Town Chairman Mary Jo Kussow, Town Supervisor
 Randy Treml, Town Supervisor Ken VanDeHei, Town Supervisor
 Judy Benz, Town Clerk-Treasurer

3. Clerk Affirms Notice of Board of Review Determinations have been mailed out

Clerk-Treasurer, Judy Benz stated the Board of Review Determinations had been mailed out via certified mail.

4. Close Board of Review

Motion was made by Supervisor Treml to adjourn the Board of Review. Seconded by Supervisor VanDeHei. Motion carried.

Town of Lawrence Board Meeting

1. Call to Order

The meeting was called to order by Chairman Klasen at 7:00 p.m.

2. Roll Call

Present: John Klasen, Town Chairman Mary Jo Kussow, Town Supervisor
 Randy Treml, Town Supervisor Ken VanDeHei, Town Supervisor
 Randy Vandenack, Town Supervisor Judy Benz, Town Clerk-Treasurer
 Carrie Murphy-Auguston, Deputy Clerk-Treasurer
 (See attached Roll Call/Sign-In Sheet)

3. Pledge of Allegiance – said by all

4. Approve the Agenda

Chairman Klasen stated item #10 on the agenda should be removed until further information is obtained. Motion was made by Supervisor Vandenack to approve the agenda removing item #10. Seconded by Supervisor Mary Jo Kussow. Motion carried.

5. Approve Minutes from Town Board Meeting held on May 10, 2010

Motion was made by Supervisor Kussow to approve the minutes from Town Board Meeting held on May 10, 2010. Seconded by Supervisor Treml. Motion carried.

6. Approve Minutes from Joint Meeting with Hobart on April 20, 2010

Motion was made by Supervisor Kussow to approve the minutes from joint meeting with the Village of Hobart held on April 20, 2010. Seconded by Supervisor Treml. Motion carried.

7. Discussion on Southern Bridge Location

Chairman Klasen stated he is a landowner who may potentially be affected by Option #4, and may abstain from voting in the future. Motion was made by Supervisor Trembl to suspend the rules and open the floor for discussion. Seconded by Supervisor VanDeHei. Motion carried.

Chairman Klasen stated Option #4 may have the greatest affect on the Town, but the question still remains as to whether it would be good for the Town, and is something to be considered.

Greg Conway, 2481 Lost Dauphin Road – stated he met with Cole Runge from Brown County to discuss the Southern Bridge location options. The Red Maple location was a topic of discussion, referring to it as the primary location being considered, which lead to the inclusion of that location in the future development plan (Comprehensive Plan) for the Town. Mr. Runge told Mr. Conway it was a federal requirement to select three alternate sites. Mr. Conway urged residents to submit in writing any concerns regarding the alternate locations. He said the letters will be considered and filed with the federal government.

Mike Brown, 2487 Lost Dauphin Road – stated he cannot understand why the County “S”/Little Rapids location is not being considered. He stated that location would cross at the narrowest section of the Fox River and would have the fewest environmental impacts. Option #4 was listed by Brown County Planning for the first time in February of 2010 as an option. Mr. Brown stated he fears the option has already been selected.

Chairman Klasen stated he spoke with Mike Berg from the Wisconsin Department of Transportation (WIDOT) regarding the likelihood of an interchange onto Highway 41 between County “F”/Scheuring Road and County “S”. Mr. Berg stated there is a 50/50 chance of an additional interchange. Chairman Klasen stated this was a change from previous indications there would be no chance for an additional interchange.

BJ Hathaway, - asked what the WIDOT’s answer was a few months ago regarding an additional interchange onto Hwy 41 between County “F”/Scheuring Road and County “S”.

Chairman Klasen stated a few months ago it was indicated there was zero chance of an additional interchange.

Supervisor VanDeHei stated eleven years ago it was mentioned there would be a bridge at the location of Red Maple. It has been a topic of discussion for a long time.

Sue Garrity, 2511 Lost Dauphin Road – sated the Fox River is being considered by the National Park System as National Heritage.

Supervisor Vandenack stated the Niagara Escarpment on the east side of the River was cited as a reason the County “S”/Little Rapids option was no longer being considered.

Greg Conway – stated he can’t tie down any facts to rely on.

Karen Cabout, 2571 Lost Dauphin Road – stated section of the River affected by Option #4 is the most scenic and highly used area of the river for recreation such as water skiing, boating, or biking along the shore.

Nancy Batterman, 1701 Eagle Bluff Drive – asked if the county was considering option #4 because of the high costs involved anticipating it would draw federal funding.

Diane Conway, 2481 Lost Dauphin Road – referred to the bridges economic impact on the Town. She stated the County “S”/Little Rapids option would connect with the future American Boulevard, providing a connection between the industrial parks on the east and west side of the river. She stated there are a number of valuable properties affected by option #4 contributing to the tax levy. The location of the bridge could devalue these properties, lowering the tax base. Possible future business development along the bridge could further devalue these properties. She questioned whether the county has taken into consideration the number of homes impacted.

Bill Thomas, Old Plank Road (Town of Rockland) – stated he served on the citing committee in Rockland a few years ago and no other locations were selected other than the Red Maple location. He stated he is concerned with Option #4 because of the huge impact it would have on Town of Rockland residents currently residing in the proposed pathway of the bridge. He stated the bridge would cross the most highly used recreational area of the Fox River. Other options would only affect approximately 3 homes on the east side of the river, whereas Option # 4 would affect over 30 homes. He would like an Option #5 at County “S”/Little Rapids to strongly be considered.

Mike Brown – stated there are an increasing number of canoes, kayaks and row teams that take advantage of the section of the river that would be directly affected by Option #4.

Steve Batterman, 1701 Eagle Bluff Drive – asked what the Boards position right now is, and is the Board going to take a stand. He asked if the Options would be presented before the township for a vote or if the Board would be taking a formal stand on the options presented.

Chairman Klasen stated the Town Board would be submitting recommendations on behalf of the Town.

Supervisor VanDeHei stated he is not in favor of Option #4.

John Hathaway, 2671 Lost Dauphin Road – stated there have been so many changes along the river already in reference to the road and speeds, he is not in favor of Option #4.

Mike Brown – stated Option #4 affects the river in a very negative way.

Kathy Machlett, 2625 Lost Dauphin Road- asked if there are any plans to widen Lost Dauphin Road. Supervisor VanDeHei stated it is a county road and the Town has no input in reference to it. She stated County “S” is a perfect place for the bridge. She is also in favor of the Scheuring Road location.

Greg Little – stated the purpose of the Southern bridge is to relieve the City of De Pere’s downtown area from the truck traffic coming from the industrial park. Twenty-five years ago as part of the Brown County Planning Commission the Scheuring Road location was considered the best option.

Supervisor VanDeHei stated the County was not in favor of the County “S”/Little Rapids Road because it would cause urban sprawl.

Harold VandenHeuvel, 2026 Scheuring Road – stated a by-pass bridge to Hwy 41 is very much needed. There has been an increase in traffic on Scheuring Road due to the apartment buildings and new businesses. He said the Town of Lawrence does need an interchange south of Scheuring Road to provide a direct route for truck traffic. He urged the Town to find out what needs to be done to get an interchange on Hwy 41 between County “S” and County “F”/Scheuring Road.

Nancy Batterman– stated the location of Red Maple was decided on years ago and nothing was ever constructed, could the decisions currently being made regarding the location, change in the future as well.

Keith Seifert, 2555 Emeu Chase – spoke in opposition of Option #4 citing it goes directly over his house. He would like to see the bridge constructed where it belongs either at Scheuring Road or Red Maple.

Harold VandenHeuvel – asked if there would be the opportunity to create two separate developments, one with an interchange onto Hwy 41 and another as an overpass over Hwy 41.

BJ Hathaway – asked who would be funding the construction of the bridge?

Chairman Klasen stated the bridge would be funded jointly by the county and local funding, with a chance for federal funding.

Motion was made by Supervisor Trembl to close the floor and return to regular session. Seconded by Supervisor Vandenaek. Motion carried.

Supervisor Klasen stated he has concerns with the financial impact the bridge will have on the Town, when it primarily benefits the City of De Pere. He spoke with Mike Berg with the WIDOT who stated the Scheuring Road interchange could handle the traffic from a possible bridge at Scheuring Road.

Supervisor Trembl suggested the Town take a formal stand quickly.

Supervisor VanDeHei stated he strongly opposes Option #4, citing Scheuring Road as the best option for right now. He mentioned in the future the Town of Lawrence will need a by-pass South of County "F"/Scheuring Road with a possible interchange onto Hwy 41.

Supervisor Vandenaek stated once Hwy 41 changes to I-55 status an interchange is not likely at all.

8. Award Bid for Culvert Installation on Hickory Road and Williams Grant

Motion was made by Supervisor VanDeHei to award Base Bid A in the amount of \$50,473.00 for Williams Grant Drive culvert replacement to Woleske and award Base Bid B in the amount of \$52,852.50 for Hickory Road culvert replacement to PTS. Seconded by Supervisor Mary Jo Kussow. Motion carried. *(See attached Bid Tabulation Sheet)*

9. Snowplow Proposals

Kurt Minten provided an overview of the proposals for the purchase of a new snow plow.

Chassis Options:

- Peterbuilt - \$85,650 (Operator, Adam Gildernick, preferred the visibility from this cab)
- International - \$83,620

Body Options:

- Olson - \$55,390
- Caspers - \$60,250

Sale or Trade-In Options:

- Peterbuilt Trade In - \$9,280
- International Trade In - \$10,000
- Private Party Sale \$12,000

Kurt recommended purchasing the chassis through Peterbuilt and the body through Olson for a total price of \$141,040, with the private party sale option of Town's existing snow plow.

Motion was made by Supervisor Vandenaek to approve purchase of the new snow plow with the Peterbuilt/Olson and private party sale options. Included in the motion was to obtain the best price for the private party sale and stipulate the Town's existing plow would not be available until the new truck arrives. Seconded by Supervisor VanDeHei. Motion carried.

10. Speed limit on Quarry Park Drive near the park – Removed

11. Approve Proposed Storage Units at The Marq (formerly Apple Creek Inn)

David Krumplitsch, Operations Manager for The Marq provided an overview of the request for temporary storage units. He stated they obtained written approval from the adjacent property owner, Pete Hein the north of their property. The exterior of the storage units will match the exterior color of the existing main building. Evergreen trees will be planted along the berm to provide additional cover.

Supervisor VanDeHei asked for a timeframe for the use of the temporary storage units.

Mr. Krumplitsch stated he anticipates the timeframe to be approximately one to two years. He stated they recently purchased additional equipment and does not have the necessary storage space. He stated the units will be placed on crushed gravel pads approximately 6-7' off the property line.

Supervisor Treml suggested establishing a time period, to allow for further review in the future. Motion was made by Supervisor Kussow to approve the use of temporary storage units at The Marq for a time period of 2 years at which time an extension would require further review and approval. Included in the motion the owner will be required to put keys for each storage unit in the fire department lock box on site. Seconded by Supervisor Treml. Motion carried.

12. Approve Bartender Licenses

Motion was made by Supervisor VanDeHei to approve the applications for operator/bartender license. Seconded by Supervisor Vandenack. Motion carried. *(See Attached list of Applicants)*

13. Waste Water Collection Study

Utility Manager, Greg Little provided an overview, stating the purpose for the study is to determine a cost recovery program for the upsizing of infrastructure due to development. Motion was made by Supervisor VanDeHei to adopt the concept and proceed with the waste water collection cost recovery study. Seconded by Supervisor Mary Jo Kussow. Motion carried.

14. Approve Sanitary Sewer Collection Systems Compliance Maintenance Annual Report/Greg Little

Utility Manager, Greg Little, provided an overview of the report. Motion to approve the Sanitary Sewer Collection Systems Compliance Maintenance Annual Report made by Supervisor Mary Jo Kussow. Seconded by Supervisor Vandenack. Motion carried.

15. Set wage and approve job description for New Hire of Building Inspector/Code Administrator

Discussions were held in reference to the job description and wage range for Building Inspector/Code Administrator. Clerk-Treasurer, Judy Benz provided a wage comparison from the Village of Hobart. She stated the position will need to be advertised and suggested a panel be assigned to handle the interview process. Motion was made by Supervisor VanDeHei approve the job description and set the wage range of \$48,000 to \$55,000 for position of Building Inspector/Code Administrator. Included in the motion was the position to be advertised with an application deadline of June 30th and assign Chairman Klasen, Supervisor Kussow, Utility Manager, Greg Little, and Clerk-Treasurer, Judy Benz, to the panel for interviews. Motion seconded by Supervisor Kussow. Motion carried.

16. Approve Brown County Highway Department to do bridge inspections

Motion was made by Supervisor VanDeHei to approve and authorize Brown County Highway Department to perform bridge inspections throughout the Town. Seconded by Supervisor Vandenack. Motion carried.

17. Proposed Storm Water Utility Update

The proposed Storm Water Utility budget was reviewed by Clerk-Treasurer, Judy Benz. Update only no action.

18. Payment of due invoices and wages

Motion to approve payment of due invoices and wages was made by Supervisor Treml. Seconded by Supervisor VanDeHei. Motion carried.

19. Water and Sewer Utility Update

Utility Manager, Greg Little stated the parts for the lift station telemetry system have been ordered and will be installed within a month. Update only no action taken.

20. Fire Department Update

Chief Minten stated the warning siren has been installed at Hemlock Elementary School. The Fire Department has applied for a federal grant in the amount of \$35,000 for new fire hose. Update only no action taken.

21. Park Department Update

Carrie Murphy-Auguston stated the open-air shelter constructed by the students at West De Pere High School has been installed at Shadow Ridge Park and will be finished within the month. Update only no action taken.

22. Future Agenda Items

Discussion on Southern Bridge Location Speed limit on Quarry Park Drive near the park

23. Public Comments

Motion to suspend the rules and open the floor for public comments was made by Supervisor Treml. Seconded by Supervisor Vandenack. Motion carried.

Bob Meulemans, 1194 Spring Lake Drive – commented on the Board’s opinion in reference to why the Town should be financially burdened with costs to build a Southern Bridge to service the City of De Pere. Mr. Meulemans urged the board to strongly consider the future economic impact on the Town.

Motion to return to regular session made by Supervisor Treml. Seconded by Supervisor Vandenack. Motion carried.

24. Adjourn

Motion was made by Supervisor VanDeHei to adjourn the meeting. Seconded by Supervisor Vandenack. Motion carried. The meeting adjourned at 10:05 p.m.

Respectfully submitted,
Carrie Murphy-Auguston