

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, June 28, 2010 – 7:00PM

Discussion and Action on the following:

1. Call to Order

The meeting was called to order by Chairman Klasen at 7:00 p.m.

2. Roll Call

Present: John Klasen, Town Chairman Mary Jo Kussow, Town Supervisor
 Randy Treml, Town Supervisor Ken VanDeHei, Town Supervisor
 Judy Benz, Town Clerk-Treasurer Carrie Murphy-Auguston, Deputy Clerk-Treasurer

Excused: Randy Vandenack, Town Supervisor *(See attached Roll Call/Sign-In Sheet)*

3. Pledge of Allegiance – said by all.

4. Approve the Agenda

Motion was made by Supervisor Treml to approve the agenda. Seconded by Supervisor Mary Jo Kussow.
Motion carried.

5. Approve Minutes from Town Board Meeting held on June 14, 2010

Motion was made by Supervisor VanDeHei to approve the minutes from Town Board Meeting held on June 14, 2010. Seconded by Supervisor Treml. Motion carried.

6. Modification to Off Premise Sign on Mid Valley Drive located on T&C Bar and Grill Property

Larry Sidman from Jones Sign Co. was present to propose a modification to an off premise sign located at 1300 Mid Valley Drive in front of T&C Bar & Grill. Mr. Sidman stated that Jones is interested in setting the existing 48' x 14' sign on a monopole structure 50 feet in height.

Supervisor VanDeHei asked about the lighting? Mr. Sidman stated the sign will have the same lighting as the existing sign.

Supervisor Mary Jo Kussow stated the Planning and Zoning Board directed Mr. Sidman to contact the property owner to the north to receive their approval. Mr. Sidman stated he contacted the property owner to the north and was told the modification would be “no problem”. Supervisor Mary Jo Kussow stated the board would have preferred a written approval. Mr. Sidman stated he wasn't aware the approval needed to be in writing.

Supervisor Mary Jo Kussow stated the Planning and Zoning Board agreed the existing non conforming sign is in much need of improvement and it would be a benefit to the town and the neighboring businesses to have it modified. She stated the increase in the height would improve visibility.

Chairman Klasen asked if lights would be directed upwards and toward the sign. Mr. Sidman stated the lights would be the same as the existing, the sign will not be digital. The lights would be about 33' off the ground due to the increase in the height of the sign. Chairman Klasen stated that updating the sign would improve visibility and aesthetics along the frontage road which is a major thoroughfare for the Town.

Supervisor VanDeHei made a motion to approve the modification to an off premise sign located at 1300 Mid Valley Drive in front of T&C Bar & Grill. Seconded by Supervisor Mary Jo Kussow. Discussion: Supervisor Treml asked if the sign would have a new assessed value. Mr. Sidman stated the sign will be reassessed. Motion carried.

7. **Adopt Resolution Designating Public Depository and Authorizing Withdrawal of Town Moneys**
Clerk-Treasurer, Judy Benz provided an overview of the current interest rates offered. She stated the money market account offered through The Business Bank is at 1.625% interest rate. Supervisor Treml stated putting the money into this money market account allows the town flexibility, with a more favorable interest rate. Motion was made by Supervisor Mary Jo Kussow to adopt Resolution Designating Public Depository and Authorizing Withdrawal of Town Moneys. Seconded by Supervisor Treml. Discussion: Supervisor VanDeHei asked if 3 signatures should be required. Response was that all other bank accounts require two signatures. Motion carried. (*See Attached Resolution No. 0628 Series 2010*)
8. **Draft Ordinance Relating to Establishing a Storm Water Utility District**
Clerk-Treasurer, Judy Benz provided an overview of the ordinance and suggested a potential timeline for adoption and implementation. Supervisor VanDeHei made a motion to table this item to allow for further review. Seconded by Supervisor Mary Jo Kussow. Motion carried.
9. **Adopt Smoking Prohibited Ordinance**
Motion was made by Supervisor Treml to adopt the Smoking Prohibited Ordinance. Seconded by Supervisor VanDeHei. Discussion: Chairman Klasen stated “No Smoking” signage will be required at town parks. Motion carried.
10. **Approve Bartender License Application**
Motion was made by Supervisor VanDeHei to approve bartender/operator license application. Seconded by Supervisor Mary Jo Kussow. (*See Attached list of applicants*)
11. **Payment of due invoices and wages**
Motion was made by Supervisor VanDeHei to approve payment of due invoices and wages with the inclusion of payment to The Marq for the HALO meeting invoice. Seconded by Supervisor Treml. Motion carried.
12. **Future Agenda Items**
Ordinance Relating to Establishing a Storm Water Utility District
Quarry Park Drive Speed Limit
Infrastructure Over-sizing Cost Recovery Program
13. **Road Update/Ken VanDeHei**
Supervisor VanDeHei stated the culvert replacement project along Hickory Road has been extended due to heavy rainfall. The project specifications were put out to bid without the removal of the concrete box culvert, resulting in some additional costs. Supervisor VanDeHei stated the CSM for the expansion of Little Rapids Road (west of Hwy 41 to Williams Grant Drive) is currently under review by the City of De Pere through their extraterritorial jurisdiction. The Williams Grant Drive culvert replacement project is scheduled to begin after the 4th of July. Supervisor VanDeHei anticipates the extension of Little Rapids Road (east of Lost Dauphin/County “D”) will be put to bid by the end of July. Updates only no action taken.
14. **Water/Sewer Utility Update/Greg Little**
Utility Manager, Greg Little stated the initial steps have been taken towards lighting the water tower. He is working to obtain easements from the adjacent property owner, Nick VanGheem. Any agreements will be drafted and presented to the Board at a future meeting.
15. **Fire Department Update/Kurt Minten**

Chief Minten stated the department has been busier lately. They provided mutual aid to the Village of Hobart at a house fire. The county has allocated funds for the new countywide radio system; the Town will be responsible for funding the radios used within the Town.

16. Public Comments

Motion was made by Supervisor Treml to suspend the rules and open the floor for public comments. Seconded by Supervisor VanDeHei. Motion carried.

Bob Meulemans, 1194 Spring Lake Drive – stated the street light located at the intersection of Mid Valley Road and Eisenhower Drive was to be installed utilizing the transformer located by R VanRite Construction. Mr. Meulemans stated WPS has indicated they were instructed by Mr. VanRite not to use that transformer because he intends to “change” his building. Mr. Meulemans recommends the Town proceed with the installation of the street light in the same location utilizing the existing transformer to increase public safety at that intersection.

Larry Boldt, Little Rapids Road – stated the railroad company has performed some preliminary work on site at the track crossing on Little Rapids road. He expressed concerns over access for emergency vehicles in relation to the current culvert replacement project on Hickory Road, which has the road closed to through traffic.

Chief Minten stated the Fire Department is notified prior to any road closures and provide alternate routes. Emergency access along Hickory Road has already been established.

Motion was made by Supervisor Treml to close the floor and return to regular session. Seconded by Supervisor Mary Jo Kussow. Motion carried.

17. Adjourn

Motion to adjourn the meeting was made by Supervisor VanDeHei. Seconded by Supervisor Mary Jo Kussow. Motion carried. The meeting adjourned at 8:15 p.m.

Respectfully submitted,
Carrie Murphy-Auguston