

Town of Lawrence
Proceedings of Town Board/Utility District Meeting
Town Hall-2595 French Road, De Pere, WI 54115
Monday, July 26, 2010 – 7:00PM

Discussion and Action on the following:

1. Call to Order

The meeting was called to order by Chairman John Klasen at 7:00PM.

2. Roll Call

Present: Town Chairman, John Klasen
Town Supervisors, Mary Jo Kussow, Randy Treml, Randy Vandenack, Ken VanDeHei
Clerk-Treasurer, Judy Benz Town Deputy Clerk-Treasurer, Carrie Murphy-Auguston,
(See attached sign-in sheet)

3. Pledge of Allegiance - By all those in attendance

4. Approve the Agenda

Motion was made by Supervisor Treml to approve the agenda. Seconded by Supervisor Kussow. Motion carried.

5. Approve Minutes from Town Board Meeting held on July 12, 2010

Motion was made by Supervisor Kussow to approve the minutes from the town board meeting held on July 12, 2010. Seconded by Supervisor Treml. Motion carried.

6. Approve Minutes from Joint Meeting with Hobart on July 6, 2010

Motion was made by Supervisor Vandenack to approve the minutes from the town board meeting held on July 6, 2010. Seconded by Supervisor Treml. Motion carried.

7. Police Department Update/Chief Bani

Police Chief, Randy Bani provided an update including the following:

- Construction on Scheuring Road has begun
- Police Department received \$15,000 speed grant and \$5,000 card grant
- New in-car cameras will be removable allowing officers to take with them when they exit the squad car
- U-turns are now legal, except where it is posted as not being allowed
- 19 traffic fatalities have occurred in Brown County since January 1st, the total number in 2009 was 15
- Enforcement of the “No Insurance Law” has begun.
- Future upgrade of the county radio communication system will cost the Police Department an estimated \$30,000-\$40,000 for new radios; a fund should be established in the budget to cover future costs
- Cases solved this year include a burglary at Robinson Metal, two (2) sexual assaults, and a large drug bust

Supervisor Treml asked Chief Bani about a call mapping software recently demonstrated at a Towns Association meeting. Chief Bani stated neighboring communities have recently purchased similar software he suggested waiting to invest in the software, until further feedback can be obtained. Update only no action taken.

8. Reduce speed limit on Quarry Park from 35mph to 25mph near the park

A weekly traffic count/speed report was reviewed. Discussions were held in reference to the lack of evidence to support the need for a reduction of speed on Quarry Park Drive from 35mph to 25mph. Police Chief, Randy Bani, suggested using fluorescent pedestrian barricades in the center of the road to warn drivers to slow down versus changing the speed limit. Chairman Klasen suggested taking a traffic count/speed report in the fall and

review again. The barricades would only be used in the summer when increased activity is experienced at the park. Supervisor Vandenack made a motion to keep the speed limit at 35mph and install two (2) pedestrian barricades in the proximity of the park. The motion included another review of the traffic count/speed report in the fall. Seconded by Supervisor VanDeHei. Motion carried. *(See Attached Traffic Count/Speed Report)*

9. **Consideration to speed limit reduction from 55mph to 45mph on Mid Valley Drive and French Road**
Clerk Treasurer, Judy Benz stated she received requests from two (2) residents to lower the speed limit on Mid Valley Drive and French Road from 55 MPH to 45 MPH while the Scheuring Road construction project is underway. Chief Bani stated there will be additional patrol during the construction period. Motion was made by Supervisor VanDeHei to table this item. Seconded by Supervisor Mary Jo Kussow. Motion carried.
10. **Approve 2-Lot Certified Survey Map/Ski Properties on Scheuring Road**
Grant Soletski was present to propose a 2-lot CSM for Ski Properties located on Scheuring Road. The property is zoned business and currently houses a daycare facility. The purpose is to section off the portion with the daycare from the rest of the parcel. Supervisor Mary Jo Kussow stated Planning and Zoning has no issues with the CSM and recommends approval. Motion to approve the 2-Lot CSM was made by Supervisor Mary Jo Kussow. Seconded by Supervisor Treml. Motion carried. *(See Attached CSM)*
11. **Approve Certified Survey Map for the extension of Little Rapids Road east of Lost Dauphin Road**
Supervisor VanDeHei stated the CSM is for the extension of Little Rapids Road east of Lost Dauphin Road. An agreement has been reached between the Town and the property owners of Lot 1, regarding the portion of their property affected by the road extension. Motion was made by Supervisor Vandenack to approve the CSM for the extension of Little Rapids Road east of Lost Dauphin Road. Seconded by Supervisor VanDeHei. Motion carried. *(See Attached CSM)*
12. **Approve Bartender Licenses**
Motion was made by Supervisor VanDeHei to approve the applications for bartender licenses. Seconded by Supervisor Kussow. Motion carried. *(See List of Applicants Attached)*
13. **Request from Village of Wrightstown to share Engineer Services**
Clerk-Treasurer, Judy Benz stated she received a written request from the Village of Wrightstown in reference to sharing engineering services. She cautioned the Board, citing this may be conflict of interest on many levels. Motion was made by Supervisor Mary Jo Kussow to respond to the Village of Wrightstown stating the Town appreciates their consideration for shared services, but we are not interested in sharing engineering services at this time. Seconded by Supervisor VanDeHei. Motion carried.
14. **Business Lights at BP Freedom Road**
Supervisor VanDeHei stated he received a complaint quite some time ago, regarding the lighting at Freedom Road BP. He visited the property to discuss with the owner.

Kevin Brinkoff, owner of Freedom Road BP, stated he didn't change the position of the lights or the bulb size; he only changed the lens of the light. The canopy lights come on at about 9:00 p.m. and are turned off at about 10:00 p.m. He stated the modifications were made because of safety concerns, and he was told by police they like to have better lighting.

Supervisor VanDeHei suggested board members visit the site to review the issue.

Motion was made by Supervisor Vandenack to table to allow board members time to visit the site. Seconded by Supervisor Mary Jo Kussow. Discussion: Supervisor Treml asked Mr. Brinkoff how long ago were the lenses changed. Mr. Brinkoff stated modification to the lenses was done 2 years and 11 months ago. Motion carried. Item tabled.

15. **Adopt a Preliminary Resolution to Vacate a portion of right-of way platted as Country Highway and Front Street**
 Motion was made by Supervisor VanDeHei to adopt a preliminary Resolution to vacate a portion of right-of-way platted as County Highway and Front Street. Seconded by Supervisor Mary Jo Kussow. Discussion: Clerk-Treasurer, Judy Benz, stated a public hearing will be held prior to the adoption of the actual Resolution. Motion carried.
16. **Status on hiring of Building Inspector/Code Administrator Position**
 Chairman Klasen provided an update on the status of hiring a Building Inspector/Code Administrator. Update only no action taken.
17. **Consideration to a Bike/Pedestrian Trail Study**
 Motion was made by Supervisor Trembl to proceed with acquiring a proposal for a bike/pedestrian trail study from Brown County Planning and Bay Lakes Regional Planning. Seconded by Supervisor Mary Jo Kussow. Motion carried.
18. **Consideration to a Maintenance Agreement on the Spring Lake regional Storm water Pond**
 Clerk-Treasurer, Judy Benz stated the Spring Lake storm water pond was designed and is currently functioning as a regional pond. A large area of Shadow Ridge Subdivision drains to this pond. Upon implementation of the Town's Storm Water Utility a storm water fee will be charged to every parcel however, property owners within the Spring Lake Condominium Association would likely qualify for a credit. Since this pond functions as a regional pond providing benefits to the area surrounding Spring Lake Condominiums, a maintenance agreement between the Town and the association could be made, prior to the implementation of the Storm Water Utility. Motion was made by Supervisor Trembl to proceed with exploration and drafting of a maintenance agreement. Seconded by Supervisor VanDeHei. Motion carried.
19. **Payment of due invoices and wages**
 Motion made by Supervisor Trembl to approve payment of due invoices and wages with the exception of invoice #41230 from McMahan Associated in the amount of \$298.50. Seconded by Supervisor VanDeHei. Motion carried.
20. **Future Agenda Items**
 Business Lights at Freedom Road BP Sump Pump Discharge Issues
21. **Road Update/Ken VanDeHei**
 Supervisor VanDeHei stated the culvert replacement project on Williams Grant Drive (south of Freedom Road/County "S) has begun. Supervisor VanDeHei received a request from a property owner Woodhaven Circle to build up their lot and run a 6" pipe through to handle the storm water. He stated his response to the property owner was no way. He raised concerns over the home having exposed windows and questioned whether they were approved by the building inspector. Replacement asphalt will be installed over the area on Hickory Road where the culvert replacement work was completed. Mau & Associates will be surveying Little Rapids Road (west of Hwy 41). County projects throughout the town have started, including Williams Grant Drive. Update only no action taken.
22. **Water/Sewer Utility Update/Greg Little**
 Utility Manager, Greg Little, stated the parts for the tower lighting are scheduled to arrive on August 20th. An agreement is being drafted for the easement for the tower lighting. He suggested coordinating the black top finish work on the drive way at the tower site with some of the upcoming town projects. The telemetry installation work at the lift station remains on hold due to the heavy rains and inaccessibility of the site.
23. **Fire Department Update/Kurt Minten**
 Chief Minten stated the department responded to the fatal accident on Hwy 41. The department was called to assist with a barn fire in Wrightstown.

24. Public Comments

Motion to suspend the rules and open the floor for public comments was made by Supervisor Treml. Seconded by Supervisor Vandenack. Motion carried.

Norbert Kussow, Golden Glow Road – questioned the benefits of extending Little Rapids Road east of Lost Dauphin Road.

Supervisor VanDeHei stated the road extension will allow for future development, possible future boat ramp, improve the condition of the road for providing public service (mail, trash, snow removal), and correct the problem of an illegal lot.

Jon Kleuskens, Grant Street – stated the speed limit on Mid Valley Drive and French Road should remain at 55mph during the construction period. He stated Freedom Road BP is the only business in that area which creates the illusion of the lights being brighter, if other business were around it may not seem as bright.

Bob Meulemans, Spring Lake Drive- made a recommendation to the board to refrain from installing the street light on Eisenhower Drive until the DOT project is complete.

25. Adjourn

Motion was made by Supervisor VanDeHei to adjourn the meeting. Seconded by Supervisor Vandenack. Motion carried. The meeting adjourned at 8:40PM.

Respectfully submitted,
Carrie Murphy-Auguston