

**Town of Lawrence**  
**Proceedings of the Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, October 28, 2019**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:30 p.m.

**2. Roll Call**

**Present**

Supervisors: Lanny Tibaldo, Kevin Brienens, Randy Vandenack, Allen Farvour and Ken Van De Hei.

Other Present: Patrick Wetzel-Administrator; Cindy Kocken-Clerk/Treasurer; Kurt Minten-Fire Chief

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Vandenack made the motion to approve the agenda as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements**

Larry Boldt – 2029 Little Rapids commented that the Town of Lawrence sign on Lawrence Drive is broken. Also, the sign at Lost Dauphin Park was vandalized.

**6. Consideration of Minutes from October 14, 2019 Town Board Meeting:**

Supervisor Van De Hei made the motion to approve the October 14, 2019 minutes as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices and wages:**

Supervisor Brienens made the motion to approve the due invoices and wages as presented. Supervisor Van De Hei seconded the motion. The motion carried unanimously.

**8. Consideration of Operators License for the period of July 1, 2019 – June 30, 2020:**

Supervisor Van De Hei made the motion to approve the Operator's License as presented for the period of July 1, 2019 – June 30, 2020:

Austin A Koska                      Plank Road Pub & Grill

Kaitlyn A Brunette                Plank Road Pub & Grill

Mackenzie Gibson                Sgambati

Supervisor Vandenack seconded the motion. The motion carried unanimously.

**9. Consideration of Final Southern Arterial EIS Study Proposal – Inclusion in Future I-41 Project:**

Administrator Wetzel gave an overview of the Southern Arterial project and the history of what the Town has supported and requested of our State and Federal Legislators on this topic in the past. The cost share that the Town of Lawrence is projected to be responsible for is 13.87% or \$76,285.

Supervisor Brienens stated it is understood that the Town of Lawrence is not entering into any agreement of continuing the use of 13.87% cost share methodology as an agreement of future cost share for the Southern Corridor.

Supervisor Vandenack made the motion to approve the Final Southern Arterial EIS Study Proposal in the amount not to exceed \$76,285. Supervisor Farvour seconded the motion. The motion carried 4-1 with Supervisor Van De Hei voting nay.

**10. Public Hearing - Proposed Special Assessments for I-41 Corridor Water & Sewer Project:**

Administrator Wetzel discussed the assessment methodology for the I-41 Corridor water and sewer project. Supervisor Brienens made the motion to open the public hearing at 7:07p.m. for public comment. Supervisor Vandenack seconded the motion. The motion carried unanimously.

Nick & Connie VanGheem – 2156 Mid Valley Dr: inquired as to where the water and sewer lines were installed and what portion they are being assessed for.

Warren & LouAnn Rueden – 2120 Mid Valley Dr: inquired how the improvements will benefit their property and the amount of frontage they have in comparison to their lot size.

Tom Perock – 1521 Sand Acres Dr: commented that in the past farmland assessments were deferred for 10 years and if the property is sold or developed within that time period the assessment would come due. The proposed Resolution that is later in this agenda addresses the deferral language.

Ron VanLanen – 2179 French Rd: inquired about the properties down French Ct, and if they are included in the assessments. Since the project does not go down French Ct at this time, they are not included in this project and will not be assessed at this time because the property does not benefit.

Supervisor Brienens made the motion to close the public hearing at 7:28p.m. Supervisor Van De Hei seconded the motion. The motion carried unanimously.

**11. Consideration of Hidden Ackers Subdivision Assessment – I-41 Corridor Water & Sewer Improvements:**

Discussion of the portion of assessments for the Hidden Ackers subdivision. Pat Kaster was present and agrees with the proposed assessments benefiting the Hidden Ackers Subdivision and intends to pay the amount indicated in the Final Engineers Report.

**12. Consideration of Resolution 2019-016-Final Notice of Special Assessments for TIF 1 projects; I-41 Corridor Water & Sewer Improvements:**

Supervisor Van De Hei made the motion to approve Resolution 2019-016 – Final Notice of Special Assessments for TIF 1 projects; I-41 Corridor Water & Sewer Improvements as presented. Supervisor Vandennack seconded the motion. Roll call vote: Supervisor Van De Hei, aye; Supervisor Brienens, aye; Supervisor Farvour, aye, Supervisor Vandennack and Chairman Tibaldo. The motion carried unanimously.

**13. Consideration of Change Order #1 for Hickory Rd Reconstruction – MCC, Inc for \$3,550.00:**

Supervisor Van De Hei made the motion to approve the Change Order #1 for Hickory Rd Reconstruction to MCC, Inc in the amount of \$3,550.00. Supervisor Farvour seconded the motion. The motion carried unanimously.

**14. Consideration of Pay Request #1 & #2 for Hickory Rd Reconstruction – MCC, Inc for \$578,897.61:**

Supervisor Van De Hei made the motion to approve Pay Requests #1 & #2 for Hickory Rd Reconstruction – MCC, Inc in the amount of \$578,897.61. Supervisor Brienens seconded the motion. The motion carried unanimously.

**15. Consideration of Amendment to Restrictive Covenants – 1800 Scheuring Rd:**

Supervisor Van De Hei made the motion to approve the amendment, terminating the Right of First Refusal on the Restrictive Covenants for 1800 Scheuring Rd as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

**16. Consideration of Intergovernmental Cooperation Agreement – City of De Pere Non-Resident Soccer Fees – De Pere Rapides Soccer Club:**

Supervisor Vandennack made the motion to approve the Intergovernmental Cooperation Agreement with the city of De Pere waiving Non-Resident soccer fees for de Pere Rapides Soccer Club as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

**17. Consideration of Quarry Park Repairs – Baseball Fields:**

Supervisor Brienens made the motion to approve the proposal Midwest Athletic Fields to repair the Quarry Park Baseball Fields and coordinate discussions of allocation of cost share with users.

Supervisor Van De Hei seconded the motion. The motion carried unanimously.

**18. Consideration to Set Public Hearing for Ordinance 2019-004 to Create Chapter 49 Cemetery Ordinance:**

Supervisor Vandennack made the motion to set the Public Hearing date to December 9, 2019 for Ordinance 2019-004 to Create Chapter 49 Cemetery Ordinance. Supervisor Brienens seconded the motion. The motion carried unanimously.

**19. Consideration to Set Public Hearing for Ordinance 2019-005 to adopt SPS 316 Wisconsin State Electrical Code:**

Supervisor Vandennack made the motion to set the Public Hearing date to November 11, 2019 for Ordinance 2019-005 to adopt SPS 316 Wisconsin State Electrical Code. Supervisor Farvour seconded the motion. The motion carried unanimously.

**20. Consideration of Issuing RFP/SOQ for Fire Department Current & Future Needs Study Services:**

Administrator Wetzel gave an update on the processes for a Fire Department Study.

**21. Consideration of Town Hall Managed IT Services Proposal – Appleton Info Tech:**

Supervisor Vandennack made the motion to approve the Town Hall Managed IT Services Proposal from Appleton Info Tech with the direction that staff review the remote support hours needed.

Supervisor Brienens seconded the motion. The motion carried unanimously.

**22. Preliminary Discussion on 2020 Budget – Set Date for Town Meeting/Public Hearing:**

Administrator Wetzel gave a high-level overview of the budget. Supervisor Vandennack made the motion to set the Town Meeting/Public Hearing for the 2020 Budget to November 25, 2019.

Supervisor Van De Hei seconded the motion. The motion carried unanimously.

**23. Administrator/Staff Reports:**

Staff reports were given.

**24. Future Agenda Items:**

1. Public Hearing, November 11, 2019 – SPS 316 Electrical Code
2. Cemetery Ordinance.
3. Development Agreement – ISA
4. RFP/SOQ for Fire Department Needs
5. Emergency Management Plan

**25. Closed Session:** None

**26. Return to Regular Session:** N/A

**27. Adjourn**

Supervisor Van De Hei made a motion to adjourn the meeting 9:08pm. Supervisor Vandennack seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer