

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, September 28, 2020
This meeting was held virtually via Zoom and In-Person.

1. Call to Order

The meeting was called to order by Supervisor Brienens at 6:34 p.m.

2. Roll Call

Present In-Person

Supervisors: Ken Van De Hei, Kevin Brienens, Allen Farvour and Randy Vandenack

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Kurt Minten, Fire Chief; Scott Beining Building Inspector/Zoning Administrator

Excused: Dr. Lanny Tibaldo

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Farvour made the motion to approve the agenda as presented. Supervisor Vandenack seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Judy Hooyman, 2539 Whispering Oak Ct commented on her appreciation for information on the Town website regarding voting and how the Town is preparing for Election Day.

6. Consideration of minutes from September 21, 2020 Town Board meeting:

Supervisor Van De Hei made the motion to approve the September 21, 2020 Town Board meeting minutes as presented. Supervisor Vandenack seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices and wages:

Supervisor Van De Hei made the motion to approve the invoices and wages as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

8. Consideration of Recommendation from Planning & Zoning Board:

a. Review site plan for new building at 2140 Little Rapids Rd – Bayland Buildings:

Administrator Wetzel gave an overview and drainage plan of the proposed project at 2140 Little Rapids Rd.

Supervisor Vandenack made the motion to approve the concept and site plan for the new building at 2140 Little Rapids – Bayland Buildings as presented. Supervisor Van De Hei seconded the motion. The motion carried unanimously.

9. Consideration of Lawrence Parkway Pay Request #10 – PTS Contractors \$250,853.18:

Supervisor Van De Hei made the motion to approve the Lawrence Parkway Pay Request #10 – PTS Contractors \$250,853.18 as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

10. Consideration of Carpenter South Change Order – Duplex Lot Water Laterals:

Supervisor Van De Hei made the motion to approve the Carpenter South Change Order for duplex lot water laterals as presented. Supervisor Vandenack seconded the motion. The motion carried unanimously.

11. Consideration of Barrier Security Quote – Replace Town Hall Door Access Readers - \$3,365:

A revised quote was received in the amount of \$3,115, one less reader swipe was needed. Supervisor Vandenack made the motion to approve the Barrier Security quote for \$3,115 as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

12. Consideration of Meeting and Conference Room Audio-Visual Upgrades:

Due to the COVID-19 pandemic, the Town has been working through virtual meetings, in-person meetings, and hybrid versions of both in-person and virtual meetings. Funds are available through the federal CARES Act for unbudgeted expenses in dealing with circumstances from the COVID-19 public health situation.

Supervisor Van De Hei made the motion to approve the purchase of the Meeting Owl Pro 360 camera as presented and continue to research other options for audio-visual upgrades.

Supervisor Vandennack seconded the motion. The motion carried unanimously.

13. Discussion on Routes to Recovery Grant Eligible Program Expenditures (COVID-19 response):

Due to the COVID-19 pandemic, and subsequent approval of federal CARES Act funding, which has been rolled out at the state level as the Routes to Recovery grant program, funds are available for unbudgeted expenses in dealing with circumstances from the COVID-19 public health situation. The Town is eligible for \$92,500 dollars in the R2R grant program for items purchased between March and November 6th of this year. The Routes to Recover program is strictly for funding of Towns, Cities and Villages. The Town is reviewing expenses and potential needs and will review coordination with school districts on potential school needs through this program.

14. Administrator/Staff Reports:

Staff reports were given.

15. Future Agenda Items:

- a. Public Hearing Oct. 12th – Conditional Use Permit for fence at 2224 Creeksedge Circle, L-1945
- b. Public Hearing Oct. 26th - Vacate Road Right of Ways – Little Rapids and Town Hall property

16. Closed Session: None

17. Return to Regular Session: N/A

18. Adjourn:

Supervisor Van De Hei made the motion at 7:57pm to adjourn the meeting. Supervisor Vandennack seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer