

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, October 12, 2020**  
**This meeting was held virtually via Zoom.**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:36 p.m.

**2. Roll Call**

**Present Virtually**

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brien, Allen Farvour and Randy Vandenack

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Kurt Minten, Fire Chief; Scott Beining Building Inspector/Zoning Administrator; Police Chief Randy Bani

Excused: Supervisor Ken Van De Hei

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brien made the motion to approve the agenda as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

None.

**6. Consideration of minutes from September 28, 2020 Town Board meeting:**

Supervisor Farvour made the motion to approve the September 28, 2020 Town Board meeting minutes as presented. Supervisor Brien seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices and wages:**

Supervisor Brien made the motion to approve the invoices and wages as presented.

Supervisor Farvour seconded the motion. The motion carried unanimously.

**8. Consideration of Recommendation from Planning & Zoning Board:**

- a. Set Public Hearing Date for request by Scannell Development Company III, Inc. & MS Real Estate Holding, LLC to Rezoning two parcels created by 2-Lot CSM, consisting of parcels L-414, L-415 and L-416 from A-1 Agriculture to L-I Limited Industrial.

Supervisor Vandenack made the motion to Set Public Hearing Date for Wednesday, November 4, 2020 and Town Board Meeting on Thursday, November 5, 2020 at 6:00pm for consideration of request by Scannell Development Company III, Inc. & MS Real Estate Holding, LLC to rezone two parcels created by 2-Lot CSM, consisting of parcels L-414, L-415 and L-416 from A-1 Agriculture to L-I Limited Industrial. Supervisor Farvour seconded the motion. The motion carried unanimously.

**9. Public Hearing: Request for Conditional Use Permit for a fence at 2224 Creeksedge Circle, L-1945, for Leonard Britz:**

Scott Beining gave an overview of the request for a fence permit from property owner Leonard Britz at 2224 Creeksedge Circle. The Ordinance allows for height of over 3' only with a Conditional Use Permit.

Supervisor Vandenack made the motion at 6:52pm to open the public hearing for comments.

Supervisor Brien seconded the motion. The motion carried unanimously.

Pat Fehrenbach, 2239 Creeksedge Circle commented that he has no issues with the request, and it seems to make sense.

Leonard Britz, 2224 Creeksedge Circle, stated that the fence will come out in line with the trees and the vision triangles are not impacted.

Chairman Tibaldo asked if there were any other comments. None heard.

Supervisor Brienens made the motion at 6:54pm to close the public hearing. Supervisor Vandenack seconded the motion. The motion carried unanimously.

**10. Consideration for Request for Conditional Use Permit for a fence at 2224 Creeksedge Circle, L-1945, for Leonard Britz:**

Supervisor Farvour made the motion to approve the Conditional Use Permit for the fence at 2224 Creeksedge Circle, L-1945 for Leonard Britz as presented. Supervisor Vandenack seconded the motion. The motion carried unanimously.

**11. Consideration of Resolution 2020-009 – Eighth Amendment to Central Brown County Water Authority Water Purchase and Sale Contract:**

Administrator Wetzel reviewed the proposed Eighth Amendment to the Central Brown County Water Authority Water Purchase and Sale Contract.

Supervisor Farvour made the motion to approve Resolution 2020-009 – Eighth Amendment to Central Brown County Water Authority Water Purchase and Sale Contract as presented.

Supervisor Brienens seconded the motion. Roll Call Vote: Supervisor Brienens, aye; Supervisor Farvour, aye; Supervisor Vandenack, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**12. Discussion on Routes to Recovery Grant Eligible Program Expenditures (COVID-19 response):**

The Town of Lawrence is eligible for \$92,500 dollars in the R2R grant program for items purchased between March and November 6<sup>th</sup> of this year. The Routes to Recover program is strictly for funding of Towns, Cities and Villages. The Town has identified expenses of approximately \$29,350 and staff is reviewing additional purchases that would qualify.

**13. Consideration of School District Request for Allocation of Unspent Routes to Recovery Funds:**

At the last Town Board meeting staff was given guidance to work with the West De Pere and Wrightstown school districts on any unspent funds for items the Town can purchase on behalf of each school.

Supervisor Farvour made the motion to split the unspent funds between the West De Pere School District and the Wrightstown School District based on the valuation percentage in the Town for each district. Supervisor Vandenack seconded the motion. The motion carried unanimously.

**14. Discussion on 2021 Budget – Schedule Review and Public Hearing:**

Administrator Wetzel gave an overview of the 2021 Budget to the Town Board. The Town is due for a revaluation because the Town is outside of the required 10% range of the equalized value. The revaluation is scheduled for 2021 with Associated Appraisal. Chief Bani reviewed the police department proposal for an additional position as a result of reorganizing the department. Supervisor Vandenack made the motion to set the Public Hearing for the 2021 Budget for Monday, November 16<sup>th</sup> at 6:30pm. Supervisor Brienens seconded the motion. The motion carried unanimously.

**15. Administrator/Staff Reports:**

Staff reports were given.

**16. Future Agenda Items:**

- a. Town Board Meeting – October 26<sup>th</sup>
- b. Public Hearing Nov. 4<sup>th</sup> – Rezoning Request by Scannell Dev. & MS Real Estate;
- c. Town Board Meeting – Nov. 5<sup>th</sup>
- d. Town Board Meeting – Nov. 9<sup>th</sup>
- e. Public Hearing Nov. 16<sup>th</sup> – 2021 Budget

17. **Closed Session:** Supervisor Brienien made the motion at 8:12pm to move into closed session Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Negotiations on land purchase and sales within Lawrence Parkway and Little Rapids Road development*). Supervisor Vandenack seconded the motion. Roll call vote: Supervisor Brienien, aye; Supervisor Farvour, aye; Supervisor Vandenack, aye; Chairman Tibaldo, aye. The motion carried unanimously.
18. **Return to Regular Session:** Supervisor Vandenack made the motion at 8:50pm to Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats. Supervisor Brienien seconded the motion. Roll call vote: Supervisor Brienien, aye; Supervisor Farvour, aye; Supervisor Vandenack, aye; Chairman Tibaldo, aye. The motion carried unanimously
19. **Adjourn:**  
Supervisor Vandenack made the motion at 8:51pm to adjourn the meeting. Supervisor Farvour seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer