

**Town of Lawrence  
Proceedings of the Town Board Meeting  
Town Hall, 2400 Shady Court, De Pere WI  
Monday, October 22, 2018**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:33 p.m.

**2. Roll Call**

**Present**

Chairman: Dr. Lanny Tibaldo

Supervisors: Ken Vande Hei, Kevin Brienen, Allen Farvour, Randy Vandenack.

Other Present: Patrick Wetzel-Administrator, Kurt Minten-Fire Chief and Scott Beining-Building Inspector/Zoning Administrator.

**3. Approve Agenda**

Supervisor Vandenack made the motion to approve the agenda as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

**4. Pledge of Allegiance**

**5. Public Comments upon matters not on agenda or other announcements**

None.

**6. Consideration of Minutes from October 8, 2018 Town Board Meeting:**

Supervisor Vande Hei made the motion to approve the October 8, 2018 minutes as presented.

Supervisor Vandenack seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices and wages:**

Supervisor Vande Hei made the motion to approve the invoices and wages as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

**8. Planning and Zoning Committee Recommendations:**

**a. Consideration of Sign Review for Mack's Pub and Grill, 2983 Lawrence Drive**

Supervisor Farvour made the motion to approve proposed sign for Mack's Pub and Grill. Supervisor Brienen seconded the motion. The motion carried unanimously.

**b. Consideration of Site Review for Building Addition for Alliance Concrete, 2241 Hickory Road**

Supervisor Vande Hei made the motion to approve site review for Alliance Concrete building addition. Supervisor Farvour seconded the motion. The motion carried unanimously.

**9. Consideration of Personnel Manual Updates – Chapter 5 Revisions**

Town Board reviewed proposed modifications to Chapter 5 – Benefits/Paid Time Off. Supervisor Brienen made the motion to approve Chapter 5 Revisions for the Personnel Manual with amendment to section 5.3.4 that vacation time will be earned on January 1<sup>st</sup> of each year following completion of benchmark anniversaries by employees. Chair Tibaldo seconded the motion. The motion carried unanimously.

**10. Update on Grant Street Utility Extension – Journey Church:**

Discussion regarding strategy to service this property with municipal water and sewer. Bids will be solicited for the work and the Town will work with the church and the Village of Ashwaubenon regarding assessments/costs. No action taken.

**11. Preliminary Discussion on 2019 Budget – Set Date for Town Meeting:**

Discussion on maintaining tax rate and other general items for the 2019 Budget.

Supervisor Vande Hei made the motion to set the Public Hearing and Town Meeting for the 2019 Budget for Monday November 19<sup>th</sup>, 2018 at 6:30pm. Supervisor Vandenack seconded the motion.

The motion carried unanimously.

**12. Administrator/Staff Reports:**

Staff reports were given.

**13. Future Agenda Items:**

1. Grant Street Utility Extension
2. Special Assessments for I-41 Corridor
3. Town's Association Meeting on 10/24
4. Town Board meeting on 11/12
5. H2ALO'S Meeting in Ashwaubenon on 11/13
6. Town Budget meeting on 11/19

**14. Closed Session:** Supervisor Vande Hei made the motion at 8:35 pm to move into Closed Session Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session. (re: negotiations for land swap within boundaries of TIF #1) and pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Review on status of 2018 Admin goals and Discussion on 2019 wages). Supervisor Brienen seconded the motion. Roll Vote: Supervisor Vande Hei, aye; Supervisor Brienen, aye; Supervisor Farvour, aye; Supervisor Vandack, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**15. Return to Regular Session:** Supervisor Vandack made the motion at 9:17 pm to Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats. Supervisor Farvour seconded the motion. Roll Vote: Supervisor Vande Hei, aye, Supervisor Brienen, aye; Supervisor Farvour, aye; Supervisor Vandack, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**16. Adjourn**

Supervisor Vande Hei made a motion to adjourn the meeting 9:17 pm. Supervisor Farvour seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer