

**Town of Lawrence**  
**Proceedings of the Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, December 9, 2019**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:33 p.m.

**2. Roll Call**

**Present**

Chairman: Dr. Lanny Tibaldo

Supervisors: Ken Vande Hei, Kevin Brienen, Allen Farvour, Randy Vandenack.

Other Present: Cindy Kocken-Clerk/Treasurer; Kurt Minten-Fire Chief; Scott Beining, Building Inspector/Zoning Administrator and Police Chief Randy Bani

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements**

None.

**6. Consideration of Minutes from November 25, 2019 Town Board Meeting:**

Supervisor Van De Hei made the motion to approve the November 25, 2019 minutes as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices and wages:**

Supervisor Van De Hei made the motion to approve the invoices and wages as presented. Supervisor Brienen seconded the motion.

**8. Consideration of Operators Licenses for the period of July 1, 2019 – June 30, 2020:**

Supervisor Vandenack made the motion to approve the Operators Licenses for the period of July 1, 2019-June 30, 2020 as presented:

Wendy M Alvares Macks Pub

Joshua K Perens Kwik Trip

Shaun J VanEnkenvort Plank Road

Lauren T Krcma Plank Road

Supervisor Brienen seconded the motion. The motion carried unanimously.

**9. Swearing in of new Hobart-Lawrence Police Officer, Ian Schiefelbein:**

Clerk, Cindy Kocken swore in the new Hobart-Lawrence Police Officer, Ian Schiefelbein.

**10. Public Hearing: Rezone L-455-2 and portions of L-453 for the Lawrence Parkway Estates Subdivision from A-1 Agriculture to R-1 Residential – Lots 1 - 39:**

Supervisor Brienen made the motion to open the public hearing 6:43 pm. Supervisor Vandenack seconded the motion. The motion carried unanimously.

Larry Boldt, 2029 Little Rapids spoke in support of the rezoning.

Supervisor Van De Hei made the motion to close the public hearing and return to regular session at 7:45 pm. Supervisor Vandenack seconded the motion. The motion carried unanimously.

**11. Consideration of Change of Zoning for L-455-2 and portions of L-453 for the Lawrence Parkway Estates Sub-division from A-1 Agriculture to R-1 Residential – Lots 1-39:**

Supervisor Vandenack made the motion to approve change of zoning for L-455-2 and portions of L-453 for the Lawrence Parkway Estates Sub-division from A-1 Agriculture to R-1 Residential – Lots 1-39 as presented. Supervisor Van De Hei seconded the motion. The motion carried unanimously.

12. **Consideration of Pay Request #3 – MCC, Inc - Hickory Road Reconstruction - \$226,286.90:**  
Supervisor Van De Hei made the motion to approve Pay Request #3 for MCC, Inc – Hickory Road Reconstruction in the amount of \$226,286.90 as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.
13. **Consideration of Hickory Rd Change Order #2 – Completion dates moved from Fall 2019 to Spring 2020:**  
Supervisor Van De Hei made the motion to approve the Hickory Road Change Order #2 for MCC, Inc. moving the completion date from Fall 2019 to Spring 2020 as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.
14. **Consideration of Pay Request #1 – PTS Contractors – Lawrence Parkway - \$192,572.65:**  
Supervisor Brienen made the motion to approve Pay Request #1 for Lawrence Parkway Construction for \$192,572.65 to PTS Contractors as presented. Supervisor Van De Hei seconded the motion. The motion carried unanimously.
15. **Consideration of Wetland Mitigation Credit Payment for Lawrence Parkway Project:**  
Supervisor Farvour made the motion to approve the Wetland Mitigation Credit payment for Lawrence Parkway Project in the amount of \$80,919 as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
16. **Consideration of Renewal for Cleaning Services for Municipal Buildings – Pro One Janitorial:**  
Supervisor Vandenack made the motion to renew the contract with Pro One Janitorial for cleaning services. Supervisor Farvour seconded the motion. The motion carried unanimously.
17. **Consideration of Adopting Brown County Emergency Management Plan:**  
Supervisor Vandenack made the motion to adopt the Brown County Emergency Management Plan as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.
18. **Consideration of the Appointment of Election Inspectors for the 2020-2021 election years:**  
Supervisor Van De Hei made the motion to appoint the Election Inspectors for the 2020-2021 election year as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.
19. **Consideration of Ord. 2019-004 - Cemetery Ordinance:**  
Discussion on the proposed Cemetery Ordinance. After further review, additional amendments will be made and the Board will reconsider the Ordinance at the next Town Board meeting.
20. **Consideration to reschedule the December 23<sup>rd</sup> Town Board meeting to the week of December 16<sup>th</sup>**  
Supervisor Vandenack made the motion to reschedule the next Town Board meeting to Tuesday, December 17, 2019 at 6:30pm. Supervisor Van De Hei seconded the motion. The motion carried unanimously.
21. **Future Agenda Items:**
  1. Cemetery Ordinance
  2. Building Permit Fee Schedule Resolution
  3. Emergency Management Plan
  4. RFP/SOQ for Fire Department future needs
22. **Adjourn**  
Supervisor Van De Hei made a motion to adjourn the meeting 7:11 pm. Supervisor Vandenack seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer