

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Tuesday, April 21, 2020**

**This meeting was held virtually via Zoom with Roll Call votes on each motion.**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:43 p.m.

**2. Roll Call**

**Present Virtually**

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brien, Randy Vandenack and Al Farvour, Ken Van De Hei

Other Present: Patrick Wetzel-Administrator, Cindy Kocken-Clerk Treasurer,

Remote Attendance: Scott Beining-Building Inspector/Zoning Administrator, Kurt Minten-Fire Chief; Randy Bani-Police Chief

**3. Pledge of Allegiance**

**4. Oaths of Office for Newly Elected Town Board Supervisors**

Clerk-Treasurer, Cindy Kocken, swore in the elected officials; Supervisor Kevin Brien and Supervisor Allen Farvour.

**5. Approve Agenda**

Supervisor Farvour made the motion to approve the agenda as presented. Supervisor Vandenack seconded the motion. Roll call vote: Supervisor Brien, aye; Supervisor Van De Hei, aye; Supervisor Vandenack, aye; Supervisor Farvour, aye; Chairman Tibaldo, aye. The motion carried unanimously.

- a. Pursuant to 2019 Wisconsin Act 185, due to the COVID-19 Public Health Emergency the Annual Town Meeting of Electors has been postponed by order of the Town Chairman from Tuesday April 21, 2020 until Monday July 13, 2020 at 6:30pm.**

**6. Public Comments upon matters not on the agenda or other announcements: None**

**7. Consideration of Minutes from March 30, 2020 Town Board meeting:**

Supervisor Vandenack made the motion to approve the March 30, 2020 minutes as presented. Supervisor Brien seconded the motion. Roll call vote: Supervisor Brien, aye; Supervisor Van De Hei, aye; Supervisor Vandenack, aye; Supervisor Farvour, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**8. Consideration of payment of due invoices and wages**

Supervisor Van De Hei made the motion to approve the invoices and wages as presented. Supervisor Brien seconded the motion. Roll call vote: Supervisor Brien, aye; Supervisor Van De Hei, aye; Supervisor Vandenack, aye; Supervisor Farvour, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**9. Review of Recommendations from Planning & Zoning Board:**

- a. Consideration of 3-lot CSM for portions of Parcel L-381 by Michael Vande Hei/Tom Perock:**  
Supervisor Vandenack made the motion to approve the 3-lot CSM for portions of Parcel L-381 by Michael Vande Hei/Tom Perock as presented. Supervisor Farvour seconded the motion. Roll call vote: Supervisor Brien, aye; Supervisor Farvour, aye; Supervisor Vandenack, aye; Chairman Tibaldo, aye. The motion carried unanimously.
- b. Consideration to set Public Hearing for May 11, 2020 for Rezoning portions of Parcel L-381 from A-1 – Agriculture Zoning to ER – Estate Residential zoning by Tom Perock.**  
Supervisor Vandenack made the motion to set a Public Hearing for May 11, 2020 for rezoning portions of Parcel L-381 from A-1 – Agriculture Zoning to ER – Estate Residential zoning by Tom Perock. Supervisor Van De Hei seconded the motion. Roll call vote: Supervisor Brien, aye; Supervisor Farvour, aye; Supervisor Vandenack, aye; Chairman Tibaldo, aye. The motion carried unanimously.

- 10. Adoption of Federal Families First Coronavirus Response Act Policy – Provisions on Emergency Family Medical Leave and Emergency Paid Sick Leave re: COVID-19:**

Supervisor Van De Hei made the motion to approve the Adoption of Federal Families First Coronavirus Response Act Policy – Provisions on Emergency Family Medical Leave and Emergency Paid Sick Leave re: COVID-19 as presented. Supervisor Vandenack seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Farvour, aye; Supervisor Vandenack, aye; Chairman Tibaldo, aye. The motion carried unanimously.
- 11. Consideration of Bids Received for 2020 Town Road Improvement/Paving Projects:**

Supervisor Van De Hei made the motion to award the base bid to Northeast Asphalt Inc. in the amount of \$287,122.71 and adding supplemental bid- Nimitz Court for an additional \$33,839.75. Supervisor Vandenack seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Farvour, aye; Supervisor Vandenack, aye; Chairman Tibaldo, aye. The motion carried unanimously.
- 12. Discussion on Contracted Snowplowing/RFP for 2020-2021 Winter Operations:**

As mentioned in recent Town Board meetings, it is likely that our current contracted snowplowing service (which works as a supplement to Town staff/equipment) may not wish to renew a contract for next winter. As a result, we will need to consider whether we put the service out on a request for proposal, as well as consider the possibility that we may need to expand our capabilities with Town staff and equipment. Staff is directed to begin the RFP process and review for equipment for purchase to expand Town staff capabilities.
- 13. Administrator/Staff Reports:**

Staff reports were given.
- 14. Future Agenda Items:**
  - a. RFP for Snowplowing service
- 15. Adjourn:**

Supervisor Van De Hei made the motion at 7:23pm to adjourn the meeting. Supervisor Vandenack seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Farvour, aye; Supervisor Vandenack, aye; Chairman Tibaldo, aye. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer