

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, June 8, 2020
This meeting was held virtually via Zoom and In-Person.

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:40 p.m.

2. Roll Call

Present Virtually

Chairman: Dr. Lanny Tibaldo

Supervisors: Al Farvour

Others in Attendance: Scott Beining-Building Inspector/Zoning Administrator and Randy Bani, Police Chief

Present In-Person

Supervisors: Ken Van De Hei, Kevin Brienens and Randy Vandenack

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Kurt Minten, Fire Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Vandenack made the motion to approve the agenda as amended, moving item #14 to item #10. Supervisor Farvour seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on the agenda or other announcements: None

6. Consideration of minutes from May 11, 2020 Town Board meeting:

Supervisor Van De Hei made the motion to approve the May 11, 2020 Town Board meeting minutes as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices and wages:

Supervisor Vandenack made the motion to approve the invoices and wages as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

8. Consideration of Liquor License Applications for the July 1, 2020-June 30, 2021 License year:

Supervisor Brienens made the motion to approve the Liquor License applications for the July 1, 2020 – June 30, 2021 license year as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

9. Consideration of Site Plan review for Hickory Road Storage for L-24-3 at 2241 Hickory Road:

Supervisor Farvour made the motion to approve the site plan review for Hickory Road Storage for L-24-3 at 2241 Hickory Road as presented. Supervisor Vandenack seconded the motion. The motion carried unanimously.

10. Consideration of Use and Guidelines for Town Facilities – 2020 Rentals/Events:

Supervisor Vandenack made the motion to approve the guidelines as presented allowing groups of up to 50 to gather, advise user groups of the current Brown County Health risk guidelines for gatherings and require that a plan for precautions and procedures are in place to minimize risk of worsening the public health situation in the community. Supervisor Van De Hei seconded the motion. The motion carried unanimously.

11. Consideration of Lawrence Parkway Change Order #1, PTS Contractors - \$4,296.48:

Supervisor Van De Hei made the motion to approve Lawrence Parkway Change Order #1 for PTS Contractors in the amount of \$4,296.48 as presented. Supervisor Vandenack seconded the motion. The motion carried unanimously.

- 12. Consideration of Lawrence Parkway Pay Request #6, PTS Contractors - \$206,445.79:**

Supervisor Van De Hei made the motion to approve the Lawrence Parkway Pay Request #6 for PTS Contractors in the amount of \$206,455.79 as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
- 13. Consideration of WPS Electric/Gas/Streetlight Proposals for Lawrence Parkway:**

Supervisor Van De Hei made the motion to approve the WPS electric and gas proposal for \$205,448.46 as presented. Supervisor Vandenack seconded the motion. The motion carried unanimously.

We do not yet have the estimated pricing for the installation of streetlights. That will be reviewed and considered at a later date.
- 14. Consideration of 2020 Farm Leases – Tinedale Cropping:**

Supervisor Van De Hei made the motion to approve the 2020 Farm Leases for Tinedale Cropping as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
- 15. Consideration of Town Revaluation/Reassessment needed in 2021 – Proposal for Review:**

As discussed at budget time and at the recent Board of Review meeting, the assessment ratio in the Town has fallen below 90% for the past few years. Two options from Associated Appraisal (Town Assessor) were presented for Revaluation and Assessment services in 2021.

Supervisor Vandenack made the motion to approve the contract proposal for exterior revaluation as presented for 2021 and continued 5-year maintenance as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
- 16. Consideration of Sales Process for Town Owned House/Lots at 2442 Little Rapids Road:**

The Town plans on soliciting proposals for selling the Town owned house at 2442 Little Rapids Rd and the proposed lots as presented.

Supervisor Vandenack made the motion to approve the Town Staff to obtain purchase proposals and approve the sales process as proposed for selling Town owned house/lots at 2442 Little Rapids Road. Supervisor Farvour seconded the motion. The motion carried unanimously.
- 17. Consideration of Snowplow Truck Purchase for Winter 2020-2021:**

Staff is finalizing review of quotes on a potential snowplow patrol truck because of being unable to identify a viable, reliable contracted snowplow service to continue into future winters.

Recommendations will be presented at the next Town Board meeting.
- 18. Consideration of Annual Bridge Inspection Services Proposal – McMahan Associates:**

The Town has 2 bridges that are required to be inspected this year, Little Rapids Road and Mid Valley Drive. Brown County Highway no longer does this inspection work. The Town received one proposal from McMahan. Staff will acquire proposals from a few other firms.
- 19. Administrator/Staff Reports:**

Staff reports were given.
- 20. Future Agenda Items:**
 - a. Snowplow truck proposal
 - b. Snowplow policy
 - c. Streetlighting for Lawrence Parkway
- 21. Adjourn:**

Supervisor Van De Hei made the motion at 8.47pm to adjourn the meeting. Supervisor Vandenack seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer