

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, June 22, 2020**  
**This meeting was held virtually via Zoom and In-Person.**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:32 p.m.

**2. Roll Call**

**Present Virtually**

Chairman: Dr. Lanny Tibaldo  
Others in Attendance: Randy Bani, Police Chief

**Present In-Person**

Supervisors: Ken Van De Hei, Kevin Brienen, Allen Favour and Randy Vandenack  
Others in Attendance: Patrick Wetzel, Administrator; Kurt Minten, Fire Chief; Scott Beining Building Inspector/Zoning Administrator

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Vandenack made the motion to approve the agenda as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on the agenda or other announcements: None**

**6. Consideration of minutes from June 8, 2020 Town Board meeting:**

Supervisor Vandenack made the motion to approve the June 8, 2020 Town Board meeting minutes as presented. Supervisor Favour seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices and wages:**

Supervisor Van De Hei made the motion to approve the invoices and wages as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

**8. Consideration of Operators Licenses for the July 1, 2020-June 30, 2021 License year:**

Supervisor Vandenack made the motion to approve the Operators License applications for the July 1, 2020 – June 30, 2021 license year as follows:

Laura	N	Knapp	Scotts Subs
Katie	J	Sitkoski	Scotts Subs
Gayle	E	Shovald	Scotts Subs
Daniel	S	Radloff	Scotts Subs
Victoria	A	Trofka	the Marq
Alexander	J	DeBaere	the Marq
Jessica	A	Campbell	the Marq
Joseph	S	Reynolds	the Marq
Ronald	J	Foster	the Marq
Trina	L	Recktenwald	the Marq
Abigil	E	Pett	the Marq
William		Mungo	the Marq
Karen	M	Williquette	the Marq
Trisha	A	VanStraten	the Marq
Nancy	J	Mommaerts	Macks Pub & Gill
Jennifer	L	Whitmore	Macks Pub & Gill
Holly	E	Neuman	Macks Pub & Gill

Jamie L	Rudolph	Macks Pub & Gill
Daniel	Carpenter	Macks Pub & Gill
Kenda M	Christensen	Macks Pub & Gill
Elizabeth S	Janssen	Macks Pub & Gill
Fredrick A	Chambers	Plank Road Pub & Grill
Kristina L	Calnin	Plank Road Pub & Grill
Tyler J	Randall	Plank Road Pub & Grill
Angela M	Trudell	Plank Road Pub & Grill
Lauren	Krcma	Plank Road Pub & Grill
Johnathan D	McDonald	Plank Road Pub & Grill
Taylor M	Berken	Plank Road Pub & Grill
Miranda A	Blake	Plank Road Pub & Grill
Kaitlyn A	Brunette	Plank Road Pub & Grill
Kelly C	Turriff	T & C Pub
BrittanyN	Krzyzanowski	Mid-Vallee Golf Course
Taylor M	Bowers	Mid-Vallee Golf Course
Tracy L	Heyden	Mid-Vallee Golf Course
Kelly L	Hill	Mid-Vallee Golf Course
Tracy L	Kandravi	Mid-Vallee Golf Course
Melissa M	Petermann	Mid-Vallee Golf Course
Pauline L	Buchanan	Mid-Vallee Golf Course
MorganA	Kokta	Mid-Vallee Golf Course
Frank A	Eagen	Mid-Vallee Golf Course
Wendy M	Alvarez	Macks Bar & Grill

Supervisor Brienens seconded the motion. The motion carried unanimously.

**9. Review of Recommendations from Planning & Zoning Committee:**

- a. 4-Lot CSM for Town owned property on Parcel L-458-5 by McMahon Associates:  
Supervisor Vandennack made the motion to approve the 4-lot CSM for Town owned property on Parcel L-458-5 by McMahon Associates as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.
- b. 2-Lot CSM for Town owned property on Parcels L-472 and L-473 by McMahon Assoc.:  
Supervisor Brienens made the motion to approve the 2-lot CSM for Town owned property on parcels L-472 and L-473 by McMahon Associates as presented. Supervisor Vandennack seconded the motion. The motion carried 4-1 with Supervisor Van De Hei voting nay. Motion carried.
- c. Final Plat Review for 1<sup>st</sup> Addition to Carpenters Crossing South Subdivision consisting of Parcels L-2037 and L-2038 by Mach IV Engineering:  
Supervisor Brienens made the motion to approve the 1<sup>st</sup> Addition to Carpenters Crossing South Subdivision consisting of parcel L-2037 and L-2038 by Mach IV Engineering as presented. Supervisor Vandennack seconded the motion. The motion carried unanimously.
- d. Final Plat Review for Lawrence Parkway Development consisting of current Parcels L-455-1, L-457-1 and L-458-3 by McMahon Associates:  
Supervisor Farvour made the motion to approve the Final Plat for Lawrence Parkway Development consisting of current parcels L-455-1, L-457-1 and L-458-3 by McMahon Associates as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

**10. Consideration of Shady Court Water/Sewer Extension Project:**

The scope of the proposed water/sewer extension project was discussed. Two property owners in the area are interested in water/sewer extensions as well as connecting the Town Hall, Public Works Garage and Fire Station. Draft assessment methodologies were discussed for breakdown on the approximate \$226,000 project costs. Pricing based on unit pricing for Lawrence Parkway construction contract.

Supervisor Vandennack made the motion to open the floor for public comment. Supervisor Van De Hei seconded the motion. The motion carried unanimously.

Shanon Gilmet, 2445 Shady Court, spoke that he is not in favor of the water/sewer extension for Shady Court. He is not interested in incurring a future assessment and indicated concern about assessment methodology for his corner lot compared to neighboring residential properties.

Carrie Braun, 2457 Shady Court, spoke she is not in favor of the water/sewer extension. She indicated she is not interested in the potential assessment amount and has fairly new water/sewer systems (approx. 8 years old).

Supervisor Vandennack made motion to close the floor for public comment. Supervisor Van De Hei seconded the motion. The motion carried unanimously.

Water/sewer extension project and proposed assessments will be reviewed and brought back to the Town Board for July 27<sup>th</sup> meeting. No official action taken.

- 11. Consideration of First Amendment to Development Agreement – ISA Building LLC:**  
Supervisor Van De Hei made the motion to approve the First Amendment to the Development Agreement for ISA Building LLC as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.
- 12. Consideration of Lawrence Parkway Change Order #2, PTS Contractors - \$28,639 - Trail:**  
Supervisor Vandennack made the motion to approve the Lawrence Parkway Change Order #2 for PTS Contractors in the amount of \$28,639 for the trail as presented. Supervisor Van De Hei seconded the motion. The motion carried unanimously.
- 13. Consideration of Lawrence Parkway Pay Request #7, PTS Contractors - \$369,056.87:**  
Supervisor Van De Hei made the motion to approve the Lawrence Parkway Pay Request #7 for \$369,056.87 as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
- 14. Consideration of Hickory Road Reconstruction Pay Request #4, MCC, Inc. - \$29,267.96:**  
Supervisor Van De Hei made the motion to approve the Hickory Road Reconstruction Pay Request #4, MCC, Inc. for \$29,267.96 as presented. Supervisor Vandennack seconded the motion. The motion carried unanimously.
- 15. Consideration of Snowplow Patrol Truck Purchase Quotes:**  
Supervisor Van De Hei made the motion to approve the snowplow patrol truck purchase from Packer City International/Truck Equipment in the amount of \$154,785.00. Supervisor Brienen seconded the motion. The motion carried unanimously.
- 16. Consideration of Quote for Replacement Pro Turn Mower – Ambrosius Sales - \$7,547:**  
Supervisor Vandennack made the motion to approve the purchase of a replacement mower in the amount not to exceed \$7,547 at the discretion of Kurt Minten, Superintendent. Supervisor Farvour seconded the motion. The motion carried unanimously.
- 17. Consideration of Proposal for Annual TID Reporting Services – Ehlers, Inc.:**  
Supervisor Brienen made the motion to approve the proposal for annual TID reporting services by Ehlers, Inc., as presented. Supervisor Vandennack seconded the motion. The motion carried unanimously.
- 18. Consideration of Resolution 2020-005 – 2019 DNR Compliance Maintenance Annual Report:**  
Supervisor Van De Hei made the motion to approve Resolution 2020-005 – 2019 DNR Compliance Maintenance Annual Report as presented. Supervisor Farvour seconded the motion. A roll call vote was taken with all “Ayes.” The motion carried unanimously.
- 19. Consideration of Intergovernmental Agreement for Hemlock Creek 5<sup>th</sup> Addition/V-Hobart:**  
Chair Tibaldo made the motion to approve the Intergovernmental Agreement for Hemlock Creek 5<sup>th</sup> Addition with the Village of Hobart as presented. Supervisor Vandennack seconded the motion. The motion carried unanimously.

- 20. Consideration of Ordinance 2020-002 Alcohol Beverages Amendment – Operator’s License:**  
Supervisor Vandennack made the motion to approve Ordinance 2020-002 Alcohol Beverages Amendment – Operator’s License as presented. Supervisor Farvour seconded the motion. A roll call vote was taken and the motion carried unanimously.
- 21. Administrator/Staff Reports:**  
Staff reports were given.
- 22. Future Agenda Items:**
- a. Assessment Methodology – Shady Court
  - b. Update on Food Truck Rally
  - c. Old WPS Trolley Line Flooding
  - d. Annual Town Meeting on July 13<sup>th</sup>
  - e. H2ALO’S Virtual meeting on July 20th
- 23. Adjourn:**  
Supervisor Van De Hei made the motion at 8.53pm to adjourn the meeting. Supervisor Vandennack seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Patrick Wetzel, Administrator