

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, July 27, 2020 at 6:30 p.m.
This meeting was held virtually via Zoom and In-Person.

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:34 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Ken Van De Hei, Kevin Brienens, Al Farvour;
Randy Vandenack arrived at 7:19 p.m.

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott
Beining-Building Inspector/Zoning Administrator

Present Virtually

Others in Attendance: Kurt Minten, Fire Chief, Drew Spielman, Asst. Fire Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on the agenda or other announcements: None

6. Consideration of minutes from July 13, 2020 Town Board meeting:

Supervisor Van De Hei made the motion to approve the July 13, 2020 Town Board meeting minutes as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices and wages:

Supervisor Brienens made the motion to approve the invoices and wages as presented. Supervisor Van De Hei seconded the motion. The motion carried unanimously.

8. Auditor Review of 2019 Annual Town Financial Reports – CliftonLarsonAllen:

Brian Grunewald from CliftonLarsonAllen LLP reviewed the 2019 Annual Financial Report along with the Management Communications. He discussed the revenues and expenses compared to the 2019 budget for government funds.

Supervisor Brienens made the motion to accept the 2019 Annual Financial Report as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

9. Consideration of Shady Court Water/Sewer Extension Project:

- a. Consider Change Order #3 – PTS Contractors, Lawrence Parkway Development, for Shady Court Water/Sewer Extension - \$196,726.94

Supervisor Van De Hei made the motion to approve Change Order #3 for Lawrence Parkway Development: Shady Court Water/Sewer Extension for \$196,726.94 – PTS Contractors as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

Supervisor Vandenack arrived: 7:19 p.m.

10. Consideration of Resolution 2020-006 – Preliminary Resolution Declaring Intent to Exercise Authority to Levy Special Assessments for Shady Court Water/Sewer Extension:

Supervisor Van De Hei made the motion to approve Preliminary Resolution 2020-006 declaring intent to exercise authority to levy special assessment for Shady Court water/sewer extension as

presented. Supervisor Farvour seconded the motion. Roll Call Vote: Supervisor Brienen, aye; Supervisor Farvour, aye; Supervisor Vandennack, aye; Supervisor Van De Hei, aye; Chairman Tibaldo, aye. The motion carried unanimously.

11. **Consideration of Pay Request #8 for Lawrence Parkway Development – PTS Contractors, \$379,856.18:**

Supervisor Van De Hei made the motion to approve Pay Request #8 for Lawrence Parkway Development – PTS Contractors for \$379,856.18 as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
12. **Update on Town Food Truck Rally Event – Thursday, August 13, 2020:**

The Food Truck Rally is intended to be held on Thursday, August 13, 2020 at Quarry Park from 4:00pm – 8:00pm. The sale of beer was discussed as an option to increase Fire Department revenue from the event. A Temporary Class “B” Liquor License is needed to sell beer at this event and will need to be approved at a future Town Board meeting if the Fire Department intends to sell beer.
13. **Consideration to Release First Installment of Development Loan – ISA Building LLC, Footings & Foundations Benchmark Achieved:**

Supervisor Farvour made the motion to approve the release of first installment of Development Loan for \$150,000 – ISA Building LLC, footings & foundation benchmark achieved as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
14. **Consideration of Fire Department Study Proposals/Qualifications:**

Supervisor Farvour made the motion to approve the Fire Department Study proposal for McGrath not to exceed \$19,700 as presented. Supervisor Vandennack seconded the motion. The motion carried unanimously.
15. **Consideration of Support for Sewer Service Area Amendments to Receive 125 Acres from City of De Pere banked acres pursuant to intergovernmental agreement and apply in Town:**

Supervisor Vandennack made the motion to approve the letter of support for Sewer Service Area amendments to receive 125 acres from City of De Pere’s banked acres pursuant to intergovernmental agreement and apply in Town. Supervisor Van De Hei seconded the motion. The motion carried unanimously.
16. **Administrator/Staff Reports:**

Staff reports were given.
17. **Future Agenda Items:**
 - a. Public Hearing August 10, 2020 – Zoning Request
 - b. Temporary Class “B” Liquor License
18. **Closed Session** Supervisor Van De Hei made the motion at 8:20 p.m. to move into closed sessions Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: parameters on potential land sale within TID #1 – approx. 7.1 acres of Parcel L-472*). Supervisor Vandennack seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Farvour, aye; Supervisor Vandennack, aye; Supervisor Van De Hei, aye; Chairman Tibaldo, aye. The motion carried unanimously.
19. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats**

Supervisor Farvour made the motion to return to open session at 8:58 p.m. Supervisor Vandennack seconded the motion. The motion carried unanimously.
20. **Adjourn:**

Supervisor Van De Hei made the motion at 8.58pm to adjourn the meeting. Supervisor Vandennack seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer