

**Town of Lawrence**  
**Proceedings of the Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Wednesday, October 8, 2018**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:30 p.m.

**2. Roll Call**

**Present**

Chairman: Dr. Lanny Tibaldo

Supervisors: Ken Vande Hei, Kevin Brienen, Allen Farvour, Randy Vandenack.

Other Present: Patrick Wetzel-Administrator, Cindy Kocken-Clerk/Treasurer, Kurt Minten-Fire Chief, Scott Beining-Building Inspector/Zoning Administrator; Matt Greely, Town Engineer

**3. Approve Agenda**

Supervisor Vandenack made the motion to approve the agenda as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

**4. Pledge of Allegiance**

**5. Public Comments upon matters not on agenda or other announcements**

None.

**6. Consideration of Minutes from September 24, 2018 and September 26, 2018 Town Board Meetings:**

Supervisor Vande Hei made the motion to approve the September 24, 2018 minutes as presented.

Supervisor Vandenack seconded the motion. The motion carried unanimously.

Supervisor Vande Hei made the motion to approve the September 26, 2018 minutes as presented.

Supervisor Vandenack seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices and wages:**

Supervisor Vandenack made the motion to approve the invoices and wages as presented. Supervisor Vande Hei seconded the motion. The motion carried unanimously.

**8. Consideration of Fox River Fire District Agreement:**

This agreement provides for automatic assistance for fires and other emergency incidents as described under the terms of this agreement.

Supervisor Vande Hei made the motion to approve the Fox River Fire District Agreement as presented. Supervisor Farvour seconded the motion. The motion carried unanimously.

**9. Consideration of Personnel Manual Updates – Chapter 5 Revisions**

Discussion regarding updates to Chapter 5 of the Personnel Manual. No action taken.

**10. Consideration of Grant Street Utility Extension – Journey Church:**

Discussion regarding strategy to service this property with municipal water and sewer. No action taken.

**11. Update on TIF 2 Creation Schedule:**

The final Joint Review Board meets on Wednesday, October 10<sup>th</sup> at 9:00 am.

**12. Administrator/Staff Reports:**

Administrator's report was given on DNR visit and upcoming budget.

**13. Future Agenda Items:**

1. Personnel Manual Update
2. Grant Street Utility Extension
3. Special Assessments for I-41 Corridor
4. Garbage & Recycle Contract
5. Van Gheem Contract

- 14. Closed Session:** Supervisor Brienen made the motion at 7:42 pm to move into Closed Session Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session. (re: negotiations for land swap within boundaries of TIF #1) and pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Review on status of 2018 Admin goals). Supervisor Vandennack seconded the motion. Roll Vote: Supervisor Vande Hei, aye; Supervisor Brienen, aye; Supervisor Farvour, aye; Supervisor Vandennack, aye; Chairman Tibaldo, aye. The motion carried unanimously.
- 15. Return to Regular Session:** Supervisor Vandennack made the motion at 9:09 pm to Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats. Supervisor Vande Hei seconded the motion. Roll Vote: Supervisor Vande Hei, aye, Supervisor Brienen, aye; Supervisor Farvour, aye; Supervisor Vandennack, aye; Chairman Tibaldo, aye. The motion carried unanimously.
- 16. Adjourn**  
Supervisor Vande Hei made a motion to adjourn the meeting 9:10 pm. Supervisor Vandennack seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer